



SINGARENI COLLIERIES COMPANY LIMITED  
(A Government Company)

**CORPORATE SOCIAL RESPONSIBILITY POLICY**

The Policy is known as Corporate Social Responsibility Policy of The Singareni Collieries Company Limited.

**Preamble:**

One of the greatest challenges facing the world today is integrating economic activity with environmental and social concerns. The objective of such integration is achievement of 'sustainable development'. The mining and mineral industry has come under tremendous pressure to address/ improve social, developmental and environmental concerns. Like other parts of business world, companies are more routinely expected to perform to highest standards of behaviour, going well beyond achieving profitability goals. They are also increasingly being asked to be more transparent. In response to this The Singareni Collieries Company Limited (SCCL) has committed to bringing economic and social benefits through its Corporate Social Responsibility (CSR) initiatives. This policy document may therefore serve SCCL in extending CSR activities for the benefit of Society at large.

**Objective:**

The CSR policy has been framed in accordance with the provisions of the Companies Act, 2013 and the Rules made thereunder.

The main objective of this Policy is to integrate CSR and Sustainability as a key business process for achieving triple-bottom line impact as mentioned below;

- SCCL recognizes that pursuit of sustainable development is an integral part of growing its business, creating value for its stakeholders and in building a responsible future through ethical business practices and governance.
- SCCL supports practical measures and policies that will help to protect and improve the environment.

- SCCL adopts a responsible approach towards communities and aim for sustainable development without creating dependency.

### **Major Thrust Areas:**

The major thrust areas of the CSR policy are identified with a view to have long term benefits to the Society which are as under:

1. Basic Services (Drinking Water supply, Sanitation etc.)
2. Health
3. Education
4. Livelihood and Local Economic Development
5. Interventions for marginalized communities such as SCs and STs
6. Other related activities.

### **Scope & Implementation:**

#### **Scope:**

The scope of CSR activities of SCCL in line with Schedule VII of Companies Act, 2013 is as follows:

- Environment
  - ✓ Involvement of community for additional efforts to create better environment while complying with applicable environmental regulations.
  - ✓ Minimise environmental impacts and risks to provide opportunities for building relationships with local communities.
  - ✓ Promote environment friendly technologies.
- Communities & Society
  - ✓ Promote multi-stakeholder partnerships to look at longer-term, sustainable solutions.
  - ✓ Build two-way and inclusive channel of communication with communities.
  - ✓ Provide support during natural calamities, disasters and other emergencies.
- Business
  - ✓ Provide opportunities to local and small entrepreneurs for business participation through ancillarisation.

### **Geographical area to be covered:**

A substantial portion of CSR Budget i.e., to the extent of 80% shall be spent on CSR activities in all the four districts of Telangana State viz., Khammam, Warangal, Karimnagar and Adilabad where the coal fields are located and 20% may be spent outside the aforesaid four districts of Telangana State.

### **Implementation:**

- ❖ A major portion of the CSR activities should be undertaken in project mode. Every project shall be time framed.
- ❖ Identified CSR activities are to be implemented / carried out by the company itself or by other agencies as prescribed in the provisions of the Companies Act, 2013 and the Rules made thereunder.

To support implementation of the policy, SCCL will undertake the following:

- ✓ Ensure active involvement of the top management through their visible support in spreading the message of CSR & Sustainability within the organization.
- ✓ Devise internal communication strategies to spread awareness of CSR and Sustainability amongst the employees.
- ✓ Ensure committed involvement of all employees in carrying forward the agenda of CSR and Sustainability.
- ✓ Create a suitable organization structure to oversee implementation of the policy.
- ✓ Allocate budget for implementation of CSR and Sustainability initiatives.
- ✓ Periodically measure, review, communicate and report CSR & Sustainability performance as per multi-year plan made in consultation with key stakeholders to the Board.

## **Institutional arrangements**

Implementation of the CSR Policy would be driven by:

➤ **At the Board level:**

There shall be a CSR Committee of Directors which presently comprises Advisor (Projects), Ministry of Coal, Govt. of India as Chairman; and Director (Finance), Director (Operations) as Members & Director (P.A&W) as Member Convener.

➤ **Below Board level:**

✓ C&MD & Functional Directors shall be responsible and accountable for integrating CSR, Sustainability and Community Development into business processes and support progress towards application of principles of sustainable development into business operations.

✓ General Manager (Personnel) Welfare & CSR facilitates integration of CSR, Sustainability and Community Development in business and management systems. He consolidates CSR proposals in consultation with Corporate / Area CGMs / GMs concerned and presents them to Director(PA&W) for making suitable recommendations, with concurrence of Director(Finance), for approval of C&MD / Board in accordance with extant delegation of powers.

## **Base Line Survey & Documentation:**

- ❖ CSR activities which are of more than Rs. 1.0 Crore value shall be taken up after ascertaining Social Benefit Analysis through Base Line Survey through the external agency having relevant professional expertise in the field or through internal mechanism.
- ❖ CSR activities relating to providing infrastructure to Schools, Colleges, Professional institutions where social benefit is involved, Base Line Survey is not required. However, the social benefit and justification has to be ascertained.
- ❖ Proper Documentation of CSR activities, expenditure, procurement etc., shall be done and put in the Public Domain i.e., SCCL's Website.

**Monitoring :**

- The CGM / GM concerned shall monitor implementation of CSR activities / Programmes / Projects and send monthly status report to the General Manager (Personnel) Welfare & CSR.
- GM (Personnel) Welfare & CSR shall prepare a consolidated Monthly Report on status of implementation of CSR activities in the company and submits the same to the Committee of Functional Directors who in turn apprises C&MD & CSR Committee.
- CSR Committee at Board level shall review implementation of CSR activities / programmes / projects across the company on quarterly basis.
- Utilization Certificate with statement of expenditure duly certified by a practicing Chartered Accountant/Authorised Auditor shall be submitted by the Organisation/Institution/Trust to whom CSR fund is allocated.

**Upkeep and maintenance of assets created:**

Maintenance of assets created under CSR activities would be the responsibility of the State Government, local representative of the society and NGO concerned through which CSR activities are implemented and undertaking/consent shall also be taken to that effect.

**Reflection of CSR activities:**

All the CSR activities undertaken by the company shall be audited by a local authorized auditor. CSR activities will be reflected in the Annual Report under Social Overhead (CSR).

**Conclusion:**

This Policy supersedes the Policy relating to Surrounding Habitat Assistance Programme (SHAPE).