



THE SINGARENI COLLIERIES COMPANY LIMITED  
(A Government Company)

Ref: CRP/CS/75/386

Date 28.5.2013.

Director (Operations)  
Director (Planning & Projects)  
CGM(MP)  
GM(CM)

**Circular**

Sub: Enhancement of sub-delegation of financial powers to Director (Operations), Director (P&P) CGM (MP) and sub-delegation of powers to GM (CM) – Reg.

1. Purchase department has been bifurcated into Material Procurement & Contract Management depts., and brought under the administrative control of Director (Operations) and Director (P&P) respectively vide office order No.CRP/PER/C/09/18 dated 2.1.2013.
2. While the existing powers of Director (Operations) and CGM(Purchase) were sub-delegated on 28.1.2008, the powers of Director (P&P) were sub-delegated on 29.6.2000. GM (CM) is not sub-delegated powers as the post is created recently.
3. Considering increase in cost of various materials / services since sub-delegation of existing powers and for prompt & timely award of contracts / purchase orders, C&MD accorded approval for enhancement of financial powers of Director (Operations), Director (P&P), (C)GM (Material Procurement) and sub-delegation of powers to (C)GM (Contract Management) as indicated in Annexures I & II for effective discharge of their duties commensurate with their responsibilities. There is no change in the rest of financial powers already sub-delegated to these officers. The revised financial powers shall come into force immediately.
4. This circular is available in our website [sclmines.com](http://sclmines.com) under RTI Act folder.

  
GM(CA) & Company Secretary

Encl: as above.


Copy to: Director(Finance)/Director(PA&W)/Director(E&M)/  
All CGMs/GMs/HoDs/Area Finance Heads

## Existing and revised financial powers to Director (Operations) and Director (Planning &amp; Projects)

(Rs. in crore)

Item	Existing powers		Revised powers	
	Director (Operations)	Director (P&P)	Director (Operations)	Director (P&P)
<b>D-1 Purchase orders:</b>				
1. On public tenders				
a) Lowest tender	2.00	0.50	5.00	--
b) Other than lowest tender	1.00	0.125	1.00	--
c) Single tender	0.50	0.05	1.00	--
2. On limited tenders				
a) Lowest tender	1.00	0.25	2.00	--
b) Other than lowest tender	0.50	0.10	0.50	--
c) Single tender	0.50	0.05	1.00	--
3. Without tenders				
a) Purchase of proprietary items from OEMs	3.00	0.50	6.00	--
b) Without tender through negotiations (reasons to be recorded in writing)	0.25	0.005	0.30	--
<b>Contracts:</b>				
1. On public tenders				
a) Lowest tender	2.00	0.50	5.00	5.00
b) Single tender	0.50	0.10	1.00	1.00
2. On limited tenders				
a) Lowest tender	1.00	0.25	2.00	2.00
b) Single tender	0.50	0.10	1.00	1.00
3. Without tender through negotiations (reasons to be recorded in writing)	0.25	0.005	0.30	0.30

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## Annexure-II

## Existing and revised financial powers to (C)GM (MP) &amp; (C)GM (CM)

(Rs. in lakh)

Sl No	Item	Periodicity	Existing powers		Proposed powers	
			CGM(MP)	GM(CM)	CGM(MP)	GM(CM)
5.7	Small spares – hardware	Per occasion	0.25	NIL	0.50	--
6.0	Purchase of store items					
6.1	Revenue non proprietary spares and other items					
a)	Advertised tender – orders on lowest offer	Per occasion	50.00		100.00	--
b)	Advertised tender – orders on other than lowest offer		--		--	--
c)	Limited tender – order on lowest of not less than 2 offers out of 5 enquiries	Per occasion	25.00		50.00	--
d)	Limited tender – order on other than lowest of 2 offers out of 5 enquiries		--		--	--
e)	Single offer against advertised / limited tender	Per occasion	5.00		10.00	--
f)	Nomination tender	Per occasion	5.00		10.00	--
	For (e)&(f) clubbed together	Per annum	25.00		50.00	--
6.2	Revenue proprietary spares – not covered in RC – Open order	Per occasion	50.00		100.00	--
6.3	Revenue proprietary spares –covered in RC – Open order	Per occasion	50.00		100.00	--
6.6	Procurement of capital items as per approved annual plan					
a)	Advertised tender – orders on lowest offer	Per occasion	50.00		100.00	--
b)	Advertised tender – orders on other than lowest offer		--		--	--
c)	Limited tender – order on lowest of not less than 2 offers out of 5 enquiries	Per occasion	25.00		50.00	--
d)	Limited tender – order on other than lowest of 2 offers out of 5 enquiries		--		--	--
e)	Single offer against advertised / limited tender	Per occasion	5.00		10.00	--
f)	Nomination tender	Per occasion	5.00		10.00	--
	For (e)&(f) clubbed together	Per annum	30.00		60.00	--
7.6	Other than Civil & Forestry contracts					
a)	Advertised tender – orders on lowest offer	Per occasion	50.00	100.00	100.00	
b)	Advertised tender – orders on other than lowest offer		--	--	--	
c)	Limited tender – order on lowest of not less than 2 offers out of 5 enquiries	Per occasion	25.00	50.00	50.00	
d)	Limited tender – order on other than lowest of 2 offers out of 5 enquiries		--	--	--	
e)	Single offer against advertised / limited tender.	Per occasion	8.00	15.00	15.00	
f)	Nomination tender	Per occasion	8.00	15.00	15.00	
	For (e)&(f) clubbed together	Per annum	80.00	150.00	150.00	

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