

**THE SINGARENI COLLIERIES COMPANY LIMITED  
( A GOVT COMPANY )  
AREA PURCHASE CELL - SRIRAMPUR**

P.O SRIRAMPUR COLONY  
PIN CODE: 504 303  
DISTRICT: MANCHERIAL, TELANGANA STATE

E-Mail: pd\_srp@scclmines.com  
Telephone: 08736-238211  
FAX: 08736-238222

**ENQUIRY FORM**

Ref No: SRP/PD/Disp. Of Sawn Dust/2019

Date: 28.02.2019.

To

\_\_\_\_\_  
\_\_\_\_\_

Due date for submission of Bids: <b>20.03.2019</b> Date of Opening of Tender : <b>20.03.2019</b>
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**Dear Sirs,**

Sub: Disposal of Sawn Dust for a period of two years – Reg.

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Please submit your offer for the following item for a period of two years, as per the terms and conditions mentioned below, at the **highest rate** in the enclosed format to The GENERAL MANAGER, SRP Area, S.C.Co.Ltd, SRIRAMPUR COLONY - 504 303, MANCHERIAL (Dt.), TELANGANA STATE, in a sealed cover before 12.00 Noon on **20.03.2019** and the same will be opened at 3.00 PM on **20.03.2019**.

Sl. No.	Item Description	Unit	Quantity (approximately)
1	DISPOSAL OF <b>SAWN DUST</b>	MTN	<b>2,000</b>

**COMMERCIAL TERMS AND CONDITIONS**

1. The quantity indicated above is tentative and may increase / decrease at the time of placement of order.
2. The tenderers shall **submit their quotations indicating basic price, taxes and duties applicable** and other terms.
3. The successful tenderer has to make his own arrangement for lifting of the material from Timber Yard, Area Stores, SRP. He has to bear all the expenses involved therein.

4. The successful tenderer has to consult the in-charge, timber yard, SRP for schedule of lifting of sawn dust, make arrangements and start lifting the material within 20 days from the date of receipt of the sale order.
5. The in-charge Timber Yard will give the schedule of lifting of sawn dust.
6. The firm has to lift the sawn dust as per the schedule given by the incharge timber yard. Otherwise, SCCL's penalty clause at the rate of 1% per week subject to a maximum of 10% will be levied on the tenderer if the firm do not lift the material as per the schedule.
7. The successful tenderer has to pay the cost of the material in Finance & Accounts Dept., SRP, as per the quantities offered by the concerned authorities from time to time, prior to lifting / transportation of material from Timber Yard, Area Stores, SRP.
8. The firm has to obtain the license required under contract labour (Regulation and Abolition) Act, 1970 and contract labour (Regulation and Abolition) Central Rules, 1971 applicable from time to time.
9. All necessary transit and any other permits / way bills are to be obtained from the Forest Department or any other Departments of Government at firms own expenses and it is the responsibility of the firms only.
10. The tenderer shall lift the quantity of material as per the directions of concerned authorities from time to time.
11. The authorized representative of the firm / tenderer must have an identity card and shall enter the premises of Timber Yard, Area Stores, SRP only with the permission of concerned authorities.
12. Any compensation to the workmen of tenderers / firms due to accidents or any unforeseen incidents during loading and transportation shall be borne by the tenderer / firm only.
13. The tenderer shall confirm that the prices quoted are firm for a period of **Two Years** from the date of placement of order.
14. Any loss or damage to company's property by the firm or its representatives or its workmen in the process of taking delivery of material shall be borne by the firm. The decision of GM, SRP will be final in this regard.
15. Movement of firm / firm's representative / firm's workmen within the Timber Yard / Store premises shall be guided by the concerned superiors of the shift and the firm / firm's representative / firm's workmen shall not go to any work place without prior permission from the concerned authorities.
16. The contract can be terminated / cancelled before the expiry of the said period at the discretion of GM, SRP Area.
17. GM, SRP Area reserves the right to cancel the sale order at any time during the period of execution of order without assigning any reasons and dispose the material to other parties on the same or different rates.
18. The validity of offer should be for a period of minimum of 6 months from the date of opening of tender.
19. SCCL will have the right to select two or three firms for selling of material.

20. The tenderers shall indicate the lead time required for effecting the lifting of material from the date of receipt of sale order / delivery schedule.
21. The tenderers shall submit their offer on Two cover basis.
22. **Earnest Money Deposit**: Tender should be accompanied with an EMD of **Rs.30,000.00** (Rupees Thirty thousand only) in the shape of Bank DD / Pay Order payable at the State Bank of Hyderabad, Srirampur / Mancherial or Andhra Bank , CCC in favour of “**The SCCL, SRP**”. The offers without Earnest Money Deposit will be rejected out right.

EMD of unsuccessful bidders will be refunded after the bidder is declared unsuccessful.

- **No exemption for submission of EMD is allowed.**

25. **SECURITY DEPOSIT: EMD of successful tenderer shall be converted into Security deposit. Further, he has to deposit 10% on value of Order given, towards Security Deposit** by Demand Draft from the State Bank of India in favour of The Singareni Collieries Company Ltd payable at State Bank of India, SRP branch Srirampur only.
  - This amount and EMD amount will bear no interest and the same will be refunded only after the expiry of the contract period and on satisfactory completion of the work.
  - If the contractor, to whom the work would be awarded, fails to fulfill the contract, the security deposit amount will be forfeited and the contract will be terminated without any prior notice.

Yours faithfully

for GENERAL MANAGER,  
The Singareni Collieries Company Ltd.,  
SRIRAMPUR COLONY-504 303

**QUOTATION FORMAT**

**(to be filled and submitted by the tenderer on letter head only)**

Ref.No: \_\_\_\_\_

Dt. \_\_\_\_\_

To  
The General Manager,  
Singareni collieries Company Limited,  
**Srirampur - 504 303**

**Dear Sir,**

Sub: Disposal of Sawn Dust – Reg.  
Ref: Enquiry No. SRP/PD/Disp. of Sawn Dust/2019, dtd.27.02.2019.  
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With reference to the above, we hereunder furnish the rate for purchase of Sawn dust.

Sl. No.	Description	Quantity (approximately)	Rate per MTN
01.	DISPOSAL OF SAWN DUST	2,000 MTN	

**The quoted rate is exclusive of all applicable taxes i.e. GST etc.**

- I/We have gone through the terms and conditions enclosed herewith and submit this tender.
- I/We abide to the terms and conditions and agree for any amendments made from time to time during the period of contract.

**EMD details: Rs.30,000/-**

**D.D. No. \_\_\_\_\_, dtd. \_\_\_\_\_, drawn on SBH, SRP / MNCL, AB, CCC for Rs. 30,000/- (Rupees Thirty thousand only)**

PHONE NO: \_\_\_\_\_,

ADDRESS:

YOURS FAITHFULLY

SIGNATURE:

NAME:

( OFFICE SEAL )