Sl.No.

The Singareni Collieries Company Limited
(A Government Company)
Purchase Department-Mandamarri Area

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Post. KALYANIKHANI
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PIN : 504 231

TENDER DOCUMENT

Sub: Hiring of vehicles under the unit rate system for a period of 3 Years for use at RKOCP of MM Area **-reg.**

ENQUIRY No. **MM126O0084,** DATE:31.10.2026

SALE OF TENDER DOCUMENTS UP TO : 4.00 PM ON 23.11.2026

TENDER CLOSING DATE : 24.11.2026 AT 5.00 PM

TENDER OPENING DATE : 25.11.2026 At 9.30 AM

TENDER PROCESSING FEE **Rs.590/-**

Sold to Sri/ Smt_____

_____

THE SINGARENI COLLIERIES COMPANY LIMITED desires to provide 2WD NON AC JEEP Monthly run up to 1000KMS, 12 hours /day-1 No., 4WD Non AC 1 Ton or above capacity Pickup Van Monthly run up-to 1500 KMS-24Hrs/day 1No., on hire basis under unit rate System for use at RKOCP, Mandamarri Area with the following terms & conditions.

Applications are invited from interested vehicle Owners/Contractors to deploy of 2WD NON AC JEEP Monthly run up to 1000KMS, 12 hours /day-1 No., 4WD Non AC 1 Ton or above capacity Pickup Van Monthly run up-to 1500 KMS-24Hrs/day 1No., on hire basis under unit rate System for use at RKOCP Mandamarri Area with the following terms & conditions.

I.A. DETAILS OF VEHICLES REQUIRED:

Sl. No	Type of Vehicle	Monthly run up to	Availability per day	Qty. Nos.	For use at	Contract period
1.	4WD Non AC 1 Ton or above capacity Pickup Van	1500	24	1	RKOCP	**3 Years**
2.	2WD NON AC JEEP	1000	12	1	RKOCP	**3 Years**

Note**: The above mentioned quantity is tentative and may increase OR decrease.**

B. SPECIFICATIONS :

1) 1 Ton or above capacity Pickup Van with 4+1 Seating, 4 Wheel Drive

Sl.No.	Item	Specification
		HP: 70 HP or above, BS6 Norms
1	**1Ton or above capacity Pickup Van with 4+1 or above seating capacity 4 Wheel Drive**	Model: First time registered after opening of the tender.
		Fuel: Diesel
		Body: Closed type hard top body for passengers and open body for load carrying
		Other Specifications: Seat belt & Seat belt Reminder. Auto dipping system for head lights.

2) **2WD NON AC JEEP**

Sl.No	Item	Specification
		HP: 70 HP or above, BS6 Norms
1	**Jeep, 2 Wheel Drive**	Model: First time registered after opening of the tender.
		Fuel: Diesel
		Seating Capacity 6+1 or above
		Body: Closed type hard top body
		Other Specifications: Seat belt & Seat belt Reminder. Auto dipping system for head lights.

II. **SELECTION OF SUCCESSFUL TENDERERS:** Vide Approved Note. No. CRP/MP/Sec19/449, Dtd.01.07.2021, the evaluation process for Unit rate vehicles for selection of successful bidder will be selected by lottery system as below.

1. Lottery shall be conducted in Unit rate vehicles enquiries among all the received bids by intimating the convenient date of draw to the firms who have submitted the bids for the enquiry. The date of draw shall be intimated by displaying on Notice Boards in all areas and corporate.

2. Draw will be conducted for number of firms equal to the number of vehicles and the firms will be selected. Additionally a number of firms equal to twice the number of vehicles will also be selected in the lottery and will be kept as standby.

3. The allotment of vehicles for hiring will be done from **HIGH UNIT RATE VEHICLE TO LOW UNIT RATE VEHICLE(**Lottery Sl.No.1 will be given high unit rate vehicle etc.,) , irrespective of type, place of work & availability hours per day.

4. All the above firms which are selected in the lottery along with standby firms selected in lottery will be given lottery serial number and sent for Technical evaluation.

5. On confirming the technically and commercially acceptability the firms which are standing in lottery serial will be considered for the award of contract. Firms in the standby list will be considered for award of contract as per serial number in the lottery list on confirming their technically and commercially acceptability if any dropouts before their serial number. The standby list will be maintained for a period of 2(Two) years from the date of opening of enquiry for future requirements of vehicles, if any.

III. TECHNICAL EVALUATION PROCESS:

1. ELIGIBILITY CRITERIA:

i. Preference for awarding the contract will be given in the following order:

A. Project affected persons means project displaced persons and land oustees come under 1st category and they are to be treated equally.

i) To allow Sons of PDFs/PAFs to file tenders for hired vehicles under 1 Category, one vehicle at a time per family in SCCL, in consideration of letter issued by GM/Estates vide ref.No. CRP/ES/P/37/Corp/61 dated 18.01.2020, subject to providing the following documents:

a)A Family Member Certificate from the Tahsildar(Only in case of deceased Project Displaced Person/ Project Affected person, to allow sons of PSFs/PAFs to file tenders for hired vehicles under 1st Category).

b) An undertaking from the applicant confirming that at present there is no vehicle allotted to his family members in SCCL.

c)Consent from all remaining family members.

B. Dependents of Ex-employees of SCCL who were not provided with job (or) Ex-employees of SCCL come under 2nd category.

NOTE: If the requirement of vehicle is not met with the above Category then 3rd category persons will be given opportunity.

C. Others come under 3rd category.
For all the above categories, the tenderer should not be employed in SCCL OR other PSUs OR Government under takings OR Government.

ii. In case the tenderer is a Project affected person/his family member he should submit the following details with documentary evidence along with quotation.

a. Extent of land acquired.
b. Survey No.
c. Village
d. Mandal
e. Award No. & Date
f. The purpose for which the land was acquired.
g. Certificate from concerned Government authorities about his identity.
h. AADHAAR card details and PAN Card details
i. The tenderer has to enclose certificate issued by Area Estates department to that effect to the quotation without which the offer will not be considered.
j. Further, the eligible tenderers shall affix their latest own **Photograph** in the format attached to this tender document to participating in tender. Tender without affixing their photo in the last page of the tender document will be summarily rejected.

iii. In case of Dependent of ex-employee of SCCL or ex-employee of SCCL, should submit a certificate from the Area Personnel Department (by producing relevant documents) to that effect, along with quotation without which the offer will not be considered.

iv. Project affected Persons/ dependants of Ex-employees of SCCL (OR) Ex-employees of SCCL are permitted to deploy only one vehicle per head.

v. Project affected persons/dependants of ex-employees/ex-employees of SCCL who have been allotted/already selected for deployment of vehicle at any Area of SCCL under Unit rate system are not eligible for this enquiry and the same is to be confirmed by the applicants.

vi. Person's falls under category 1 & 2 shall be allowed to deploy only one vehicle at any given point of time at any place in SCCL. After completion of tender process and placement of order, if it is found that the person is already allotted / selected for deployment of vehicle at any area of SCCL, the vehicle will be withdrawn immediately and EMD & security deposit will be forfeited.

vii. Further, it is to mention that Fist Preference will be given to Mandamarri Area persons only, If no response is received from the persons within the area, then

offers of other Areas will be considered in the same order of priority mentioned as above.

viii. If the tenderer finds as defaulter in earlier deployed Vehicle/ allotted vehicle against any enquiry in the SCCL, his/her offer will not be considered.

IV. TERMS AND CONDTIONS:

1. **PERIOD OF CONTRACT**: The Contract shall be valid initially for a period of **3 years for** which may be further extended if SCCL desires so, up to **1 year** at the same price terms and conditions of the initial order, based on condition of the vehicle/ deployment status and performance of vehicle for **OPEN COST PROJECT(RK OCP)/MM.**

2. The tenderer should deploy latest model, first time registered vehicle on his name and not earlier than the date of opening of the enquiry. Vehicles with permanent registration & valid fitness issued by Transport Authorities are only permitted for deployment and vehicles with temporary registration will not be accepted. The Vehicle documents must be available with the driver at all times. Deployment of vehicle will be allowed only after the agreement is signed by the successful bidder.

3. The tenderers are advised in their own interest to get themselves registered with concerned statutory authorities for executing the contract with SCCL if awarded including Service Tax registration. Any consequences arising out of non-compliance of the above, will not absolve the firm/agency from its obligations/responsibilities under the contract.

4. **COMMENCEMENT**: The tenderer shall deploy the vehicle within **60** days along with driver(s) from the date of receipt of LOI/Order or as per the requirement of User department, whichever is later. The tenderer shall clearly specify while participating in the tender that he will deploy only new vehicle.

5. However, the successful tenderers will be permitted to commence the work with a vehicle of not more than 2 years old and shall replace the same with new vehicle within **90 days** from the date of receipt of order. In case, the tenderer fails to replace within specified period, the order will be cancelled and EMD & Security Deposit shall be forfeited.

6. The tenderer should furnish copy of PAN card, AADHAAR card, Copy of Certificate(PDF/PAF) with legal documentary evidence.

7. Vehicle first time registered on or after opening of tender and valid fitness issued by Transport Authorities is only permitted. Relevant documents must be available with the driver at all times.

8. The tenderer should follow all the labour legislation as amended from time to time including Minimum Wages Act etc.

9. The tenderer should produce their bank account number with proof. Payment to the drivers shall not be less than minimum wages as per Act and the tenderer shall pay wages to the driver(s) through bank only.

10. The availability of vehicles with driver is for 24 Hours /day as per NIT.

11. **THE LIST OF UNIT RATES FOR DIFFERENT CATEGORY VEHICLES**: The Monthly rate, rate per extra run beyond scheduled KMs run per month, additional charges per hour for utilization of vehicle beyond scheduled hours on any day and daily allowance for driver out station trips will be paid as under

a) UNIT RATES: (THE BELOW UNIT RATES ARE ARRIVED ON CMPF STREAM ONLY)

Sl. No.	Type of Vehicle	Monthly run up to	Availability of Hours of/day/ Rates	Monthly rate Rs.Ps.	Extra KM rate Rs.Ps.	Extra Hour rate Rs.Ps.	Daily Allowance for the Driver for out station trips.
1.	4WD NON AC 1 TON OR ABOVE CAPACITY PICKUP VAN FOR **RK OCP**	1500	24	**1,32,202.00**	**10.86**	**---**	**314.00**
2.	2WD NON AC Jeep	1000	12	**84,080.00**	**10.47**	**124.83**	**314.00**

The allotment of vehicles for hiring will be done from **HIGH UNIT RATE VEHICLE TO LOW UNIT RATE VEHICLE(**Lottery Sl.No.1 will be given high unit rate vehicle etc.,) irrespective of type, place of work & availability hours per day.

N O T E:

1. The above **OC Vehicles** rates are as per Circular no.CRP/MP/Sec-19/ Unit Rates for OC/614, dt.5/6.02.2024.

2) **CMPF STREAM - 19.72 (CMPF @12%, CMPS @7% & ADMINISTRATIVE CHARGES @0.72%) AND 8.33% FOR BONOUS IS CONSIDERED.**

b) UNIT RATES ARE AS PER FOLLOWING CIRCULARS:

Sl. No.	Name of the Vehicle	Circular No.	Base HSD Rate Rs.Ps.	Minimum Wages Rs.Ps.
1.	4WD NON AC 1 TON OR ABOVE CAPACITY PICKUP VAN	CRP/MP/Sec-19/ **Unit Rates for OC/** 614, dt.05/06.02.2024	98.83 18.12.2023	709.00 01.10.2023
2.	2WD NON AC Jeep			

1) The prices shall be corrected by area authorities in accordance with PVC given at clause IV **28** from time to time.

2) The above unit rates are for present and future requirement of vehicles. However, the lottery will be conducted as per present requirement of quantity required at point no. 1A at Page:02.

12. **MAINTENANCE**: The vehicle is required to be provided on all working days of the mines/dept. including weekly play days and holidays. For vehicles hired on 24 hours/day basis eight hours/week will be spared on weekly holiday for maintenance works. Three drivers are to be deployed for vehicles of 24 hours/day.

13. If the vehicle is required to be taken out-station for emergency use, out station allowance will be paid to the driver, mere intimation to driver is enough in respect of outstation visits.

    a. The driver is eligible for full DA if the distance is more than 32Km and his stay exceeds 12 hours. The driver is eligible for half DA if the distance is more than 32Km and if the stay is more than 8 hours and less than 12 hours.

    b. Irrespective of the distance and time for the journey/stay within the MANDAMARRI AREA no DA will be paid to the Driver. For the purpose of payment of DA, the jurisdiction of the Area will be the same as the Area defined for Area GMs of SCCL.

    c. However, RGM Region, except BHPL Area will be considered as one Area. Corporate and KGM area are considered as one area. KGM area includes Sathupalli also. BPA area includes Khairagura and Goleti.

    d. In case of continuation stay after 24 hours, half DA will be paid if the extended stay exceeds 8 hours only.

    e. Additional Charges per hour beyond the scheduled hours for out station trips will not be applicable.

14. The cost of Diesel, Lubricants, Repairs, Taxes, Insurance and any other incidental expenses in running the vehicle shall be borne by the tenderer.

15. The vehicle is required to be operated in mines/projects/ departments/and other places also.

16. The Speedometer shall always be in working order for vehicle with provision to read fraction of Km. Starting and closing time counts and speedometer reading will be given by the concerned official to whom the vehicle is attached for daily run. The trip sheet/Log book should be maintained and should be available with driver for obtaining the official's signature for the trip made.

17. The SCCL will have the right to shift the vehicle in any place of the company premises and the contractor should shift the hired vehicle to any place of the

Company within 7 days time after receipt of the intimation. However they will be adjusted against sanctioned vacancies within area/region to the possible extent. **Further in case of Project affected persons/dependents of ex-employees of SCCL or ex. employees of SCCL choice will be given to shift or withdraw without penalty.**

18. **PENALTY CLAUSE**

a. The successful tenderer should positively deploy the vehicle within stipulated period as per the order terms and conditions. If he fails to deploy the vehicle within stipulated period, a penalty of **Rs.450/-** per day will be recovered from the tenderer's future bills. The General Manager, MM/ Head of Department will take a decision either to penalise the contractor or cancel the order depending on the need & situation (from the date of completion of the lead period and till the deployment of vehicle).

b. Agency has to provide alternative vehicle on any day if the regular vehicle is not available for any reason except for the maintenance period as per clause No.10. If the vehicle is stopped due to trouble or if any stoppage occurs in the middle of the journey, an immediate substitute is to be provided to the place specified on request.

c. If the contractor fails to provide the vehicle, a penalty of Rs.1000 per day shall be deducted from the contractor's monthly bill towards penalty per day for non deployment of vehicle which is in addition to the non- payment for the days for which vehicle was not deployed.

d. If the Vehicle is taken out of station for any major overhauling/repairs etc.,the tenderer shall provide alternative Vehicle of similar type for the period during which the original vehicle was under repairs. If the contractor fails to provide alternative vehicle,CGM/GMof the Area will engage another hired Vehicle and the actual cost incurred by SCCL will be recovered from the successful tenderer payment.

e. The alternative vehicle so engaged shall be of similar type and in fit conditions and can be deployed up-to a maximum period of 90 days other-wise penalty@ Rs.1000/- day is applicable.

19. The SCCL will not be held responsible for any Taxes, dues, loans or debts on the vehicle provided by the agency and should ensure no involvement of SCCL on such accounts.

20. **INSURANCE**: The vehicles shall be insured for comprehensive risk and under no circumstances the SCCL shall be made liable for any damages. The Driver and passengers should also be covered by suitable insurance policy **obtained from Nationalized Insurance Companies as per the laws prevailing in the State. Policy should cover No of passengers as per the approved capacity of the vehicle.** A copy of the comprehensive insurance policy certificate should be submitted to Area Transport Officer during the operation of contract.

21. Vehicles registered for the first time after date of opening of the enquiry are only to be deployed for the above purpose.

22. Good and Road worthy condition vehicle with perfect front and rear suspension and comfortable seats are to be made available. The vehicle should be maintained in FIT condition as per the Rules & Regulations of R.T.A.

23. The Driver deployed on the vehicle must to be literate, well-dressed and exhibit obedience and courtesy to the Officers travelling in the Vehicle.He should have pleasing manner.

24. The driver deployed on the vehicle should have minimum 5 years of experience from the date of obtaining Transport driving license. The driver provided to the Vehicle should possess valid Driving License and be Minimum **21 years** of age and not above **61 years.** Before engaging the Vehicles on Contract work, the Vehicles will be inspected by the concerned Auto Workshop Engineer / HOD and after certifying its suitability only, the Vehicle will be taken for Contract work

    After awarding the contract, the Speedo meter of the vehicle will be checked by the concerned AREA COMMITTEE for every THREE MONTHS for calibration and also surprise check of speedometer will be done by the concerned Auto Garage Engineer at any time. Hence Speedometer should always be in working condition. The seat covers should always be maintained in trim condition and should be given for washing for every two weeks

25. **PAYMENT TERMS**: 100% payment will be made every month for value of the work done on receipt of the bill in complete shape with the certification from concerned authority. However, the payment will be subject to TDS recoverable as per statute. A Certificate will be given for the TDS recovered by the Company, within one week after remitting the same to Government.

26. PAYMENT WILL BE MADE BY WAY OF RTGS (RTGS CHARGES IF ANY WILL BE TO FIRM'S ACCOUNT)AGAINST SUBMISSION OF PROOF OF TAX PAID TO THE GOVERNMENT IN THE FORM OF TAX INVOICE CONTAINING THE DETAILS OF GSTIN, HSN/SAC/APPLICABLE GST TO F&A DEPT., MM AREA.

    For RTGS Payment, following details are to be furnished with Invoice
    a) Name of the Bank.
    b) Branch Name.
    c) Branch Code.
    d) Account No.
    e) MICR Code.
    f) IFSC/RTGS Code.

27. **TAX RETENTION CLAUSE**: THE SUPPLIER SHALL UPLOAD HIS TAX INVOICE IN THE GSTN PORTAL AS PER THE PROVISIONS OF THE GST ACT I.E., BY 10TH OF THE MONTH SUBSEQUENT TO THE MONTH IN WHICH "TIME OF SUPPLY" ARISES. IN RESPECT OF ORDERS WHERE THE ENTIRE ORDER QUANTITY IS EXECUTED THROUGH A SINGLE TAX INVOICE AND IF THE "TAX INVOICE" IS NOT UPLOADED WITHIN THE TIME LIMITS PRESCRIBED UNDER GST ACT, THE AMOUNT OF TAX

CONTAINED IN THE INVOICE WILL BE WITHHELD BY SCCL TILL SUCH TIME THE INVOICE IS UPLOADED IN THE GSTN PORTAL.

IN RESPECT OF ORDERS WHERE THE ENTIRE ORDER QUANTITY IS EXECUTED IN PHASED MANNER THROUGH MULTIPLE INVOICES OR WHERE STAGGERED PAYMENT IS MADE, IF THE "TAX INVOICE" IS NOT UPLOADED WITHIN THE TIME LIMITS PRESCRIBED UNDER GST ACT, THE TAX AMOUNT WILL BE WITHHELD FROM THE PAYMENT MADE AGAINST SUBSEQUENT INVOICE TILL SUCH TIME THE INVOICE IS UPLOADED. THE FINAL PAYMENT IS SUBJECT TO COMPLIANCE OF ALL FORMALITIES UNDER GST BY THE SUPPLIER.

The taxes ruling from time to time are applicable. Contractor has to pay professional tax as per the provisions of the Act and submit copy of the Tax payment vouchers to DGM (F&A)/MM.

If the agency fails to provide the vehicle during the contract period, monthly bill shall be allowed after deducting the proportionate amount for the days the vehicle is not deployed.

28. **PRICE VARIATION CLAUSE**:

A) FOR OPEN COST PROJECT (**OC**) VEHICLES:

Unit rates for Hiring of vehicles for use at OC's were calculated as per letter Ref.No.CRP/MP/Sec.19/Unit Rates for OC/614,dt.06.02.2024.The base rates & extra hour rates are calculated using PVC formula by taking minimum wages of Skilled worker from minimum wages circulars released from time to time.

To take care of revision on Diesel oil price and minimum wages rate the price variation Formula mentioned are to be adopted whenever there is variation in Diesel price and/or Minimum wages rate.

a) New Rate per month

= [(Order Rate per month] + [{M x Variation in HSD rate x scheduled KMs Run} + {30days x MF x 1.2805 x variation in min. wages per day}]

Where

M= **0.087** for 4WD Non-AC 1.0T or above Pickup Van and
M = 0.083 for 2WD Non AC Jeep
MF = 3 for 24 hours, 1.5 for 12 hours.

b) Extra KM Rate:

(Old Rate per KM) + [**M** x Variation in HSD Rate]

c) **Extra hour rate for driver**:

= [Old hour Rate for order]+ [{ 1.2805 x Variation in Min. Wages per day} / 8]

d) **DA for outstation trips**

New DA=Old DA *(Latest AICPI/Old AICPI).
AICPI FOR THE QUARTER i.e, July.2023 – September.2023 is 399 Points)

Note:

1. **As per Circular No:CRP/PER/IR/1495, Dt:21.11.2022 issued by Director (P,A&W), the base rates & extra hour at rates are calculated using PVC formula by taking minimum wages of Skilled worker from minimum wages circulars released from time to time.**

2. **All Contractor's employees shall invariably be covered under CMPF Scheme.**

29. **Minimum Wages:** Vide Lr. No. CRP/PER/IR/M/361/525, Dated: 23.05.2026, a circular was issued regarding implementation of minimum wages as notified by the Central Government to the contractor's workers working in various outsourced activities in SCCL. The minimum wages to be paid to the contractor's workers w.e.f. 01.04.2026 are furnished below. However, these wages are subject to revision from time to time.

Sl. No	Category of Worker	Rates of wages including VDA per Day (Rs.) ('C' Area)
1.	Highly Skilled	918.00
2.	Skilled	781.00
3.	Semi-Skilled	650.00
4.	Unskilled	556.00

The present minimum wages to be paid per day to the workers as per latest notification issued by Chief Labour Commissioner, Government of India, is as furnished above.

a) The successful bidder shall pay wages to the employees not less than the wages prescribed under Minimum Wage Act and the payment to the employees shall be made through bank as indicated in the prescribed column of wage sheet.

b) A certificate to this effect issued by the authorized official shall be submitted to user department and concerned Finance head of the area.

c) The successful bidder shall make necessary arrangements for enrolling all his workmen and staff as the members of the CMPF& CMPS. He shall deduct the employee's contributions towards CMPF and CMPS from their wages and deposit along with employer's (Contractor's) matching share with the concerned Regional Commissioner, CMPF. A certificate to this effect issued by the authorized official shall be submitted to the concerned user department and concerned Finance head of the area.

d)THE FIRM SHALL FOLLOW:

a. Contractor labour (R&A) Act
b. Payment of Wages Act
c. Minimum Wages Act
d. Workmen's Compensation Act
e. Coal Mines Provident Funds & Miscellaneous Provisions Act.

f. Mines Act
g. Payment of Bonus under payment of Bonus Act,1965 to contract workers as per circular no.**CRP/CVL/CTS/1338,dt.14.05.2018.** and any other Act, Rules or Regulations for Labour may be enacted by the Government or any modification there of or any other Law relating thereto and rules made there under from time to time. Wages, Bonus etc., including CMPF/PF/ CMPS to the personnel employed shall be borne by the firm by duly aforesaid Law / Acts.

30. Vide Lr.No. Lr.No.CRP/PER/IR/C/086/139, dated 08.02.2021 Deduction of 12% and 7% from the wages of conveyance drivers (Contractors, employees) engaged in units of our company with equal contribution by contractor towards CMPF and Coal Mines Pension scheme with effect from 01.02.2021. The details are as shown below:

Contribution towards	Percentage of Employee's (Contractors' Employee) contribution	Percentage of Employer's (Contractors) contribution
Pension	7% of the salary of the employee's calculated on payable Basic and VDA i.e. minimum wage including VDA	7% of the salary of the employee's calculated on payable Basic and VDA i.e. minimum wage including VDA
CMPF	12% of wages i.e. minimum wage including VDA	12% of wages i.e. minimum wage including VDA
Administrative charges	--	0.72%

- **Total=12%+7%+0.72%=19.72%**

31. During the outstation journey, payment of required Toll fee(s) shall be borne by the vehicle driver/owner and the same shall be included in the current monthly bill along with documentary proof(Printout of the each transaction received in their Mobile Phone) duly certified by the user department.

32. SCCL reserves the right to cancel/foreclose the allotted tender work during the contract period of 4 (3+1Year) at any time without assigning any reason with one month notice. If the tenderer wants to withdraw, he should give 90 days notice and EMD and Security deposit shall be forfeited.

33. The agency has to comply with RTA Rules and shall be in possession of necessary permission, license etc. to ply the vehicle on hire. Copy of the registration certificate of the vehicle is to be submitted while commissioning the contract.

34. The driver with the Vehicle has to report to the designated officer at the specified time every day. The driver shall be provided with a mobile phone by the firm/contractor at his own cost. The driver shall keep the mobile phone always in his possession.

35. **EARNEST MONEY DEPOSIT:**

a) For 4WD Non.A.C.1Ton or above Pickup Van/ 2WD NON AC Jeep, Rs.10,000/- (Rupees Ten Thousand Only).

The EMD amount shall be paid per each vehicle by Demand Draft from State Bank of Hyderabad, in favour of The Singareni Collieries Company Ltd payable at Mandamarri only. DD payable on out station banks will not be accepted. DDS WITH THREE MONTHS VALIDITY ONLY WILL BE ACCEPTED. TENDER WITHOUT EMD WILL NOT BE CONSIDERED AND THEIR OFFERS STAND DISQUALIFIED. No interest will be paid by SCCL on EMD amount. E.M.D. of unsuccessful tenderers will be refunded only after finalization of tenders. EMD amount of Successful tenderer will be refunded

However, E M D is exempted for Project affected Persons / Ex-employees of SCCL and Dependants of Ex-employees of SCCL.

36. **SECURITY DEPOSIT**: The successful tenderer shall deposit a sum of Rs. 10,000/- (Rupees Ten Thousand Only) per each vehicle as further security deposit (either by cash or by DD) within two weeks from the date of commencement of work and refunded after completion of contract.

37. The tenderer shall keep their offer validity up to the stipulated period of 180 days. Withdrawal of their offer during validity / extended validity will lead to forfeiture of their EMD amount so paid and they will not be considered in future enquiries.

38. **The SCCL reserves the right to reject any or all the tenders without assigning any reason.**

39. The contract is liable for termination in cases:

a. Termination for not commencing the work: SCCL reserves the right to terminate the work in case the Contractor fails to commence the contract with in the stipulated time.

b. **Termination of work due to poor performance: SCCL reserves the right to terminate the work, if the service provided by the contractor is found to be unsatisfactory at any stage during the contract period or fails to deploy the vehicle continued for three days or the work is not satisfactory or the services are stopped due to the failure on the contractor's part or it is observed that the contract is not being executed to the entire satisfaction of SCCL. In such case, security deposit will be forfeited.**

c. SCCL reserves the right to cancel the allotted tender work part / full during the Contract period at any time without assigning any reason with one month notice.

a) There is continued default by the contractor for three days and if the concerned officer certifies that the performance of contractor is not satisfactory.

b) The performance of contractor is unsatisfactory at any stage.

40. **CERTIFICATES**: Pollution under control certificate is to be obtained from the concerned Statutory Authorities from time to time and the certificate is to be kept in the vehicle.

41. The contractor should provide minimum 3 pairs of Khaki uniform to the Driver as per RTA rules and also provide Identity Cards to the driver at his or her own cost. The vehicle driver must wear the uniform and identity card on duty hours always. If he does not wear the uniform and identity card, he will not be allowed for duty and vehicle is deemed as not deployed for that day/days.

42. The contractor should deploy a permanent driver having valid driving license and he should be familiar with the antecedents of the driver and he will be held responsible for any untoward incident happens by the driver. If required the SCCL has got right to verify the antecedents of the driver from police department. SCCL has got right to ask contractor to replace the driver if the antecedents are not satisfactory.

43. As far as possible the contractor should not change the driver with out the permission of the concerned officer. If the performance of the Driver is not satisfactory, the driver should be changed as per the advice of the user.

44. If tenderer fails to fulfill the contract conditions and service is stopped due to failure, EMD and Security deposit will be forfeited and contract will be terminated without any prior notice.

45. Any contravention by tenderer or any person employed by him or acting on his behalf or any of the terms of contract or any of the provisions or any Act, Rules & Regulations or company's standing orders or any rules regarding conduct and discipline as formulated by the company would be communicated in writing to tenderer or to the person acting on his behalf by General Manager, MM. After having been informed of such contravention, if he fails to take appropriate action, General Manager, MM has the right to refuse the person responsible for such contravention to enter into the premises of company’s establishments till the cause of such contravention is removed or informed in writing of the corrective action taken by tenderer with an assurance about non-reoccurrence of such contravention.

46. General Manager, Mandamarri Area is the authority to determine whether there is failure on the part of the contractor regarding providing of Vehicle services. An appeal against the General Manager, Mandamarri Area decision should lie with the Director (Operations) / Director (E&M)/ Director (P&P), SCCL and his decision would be final and binding.

47. The SCCL is not liable to pay any compensation in case of any accident caused by/to the hired vehicle in respect of such vehicle or driver or cleaner or the third party. The owner and Insurance Company are only liable to pay any compensation incase of such accident by/ to the hired vehicle.

48. The SCCL is not responsible in any way for the safety of the hired vehicle during the period when the vehicle is at its disposal, but the owner of the hired vehicle is responsible for the safety of such vehicle.

49. The owner of the hired vehicle shall be liable for payment of any compensation, damages etc. that may be awarded by any competent authority in case of accident caused by / to such hired vehicle. The SCCL shall not be responsible for any such payment.

50. The owner of the hired vehicle agrees to indemnify the SCCL for any loss or damage suffered or compensation paid by it due to any motor accident caused by/to such hired vehicle.

51. The owner of hired vehicle shall inform in writing to the concerned insurance company with which the subject vehicle is insured about the hiring of his vehicle with the SCCL and the conditions thereof, under intimation to the SCCL.

52. The contractor should furnish a letter once in three months from the financier that installments are paid up-to date if applicable otherwise succeeding month bill will not be passed.

53. The tenderer has to provide minimum amount with driver as imprest cash which is equivalent to cost of one tank full of diesel plus Rs.1000/- to attend any break down/maintenance/ to arrange a vehicle in case the vehicle is stopped

54. The tenderer should not sell the contractual rights to any other person/agency during the tenure of contract. Power of authority for execution of the contract also can not be assigned to any other person /agency during the contract period and breach on this account is liable for termination of order. Payment of monthly bills will be released in the name of the contractors only and no authorizations will be entertained. Further, the contractor should nominate their authorized representative, if required.

55. Invariably the contractor has to provide 3 drivers in 24 hrs. If the contractor fails to provide 2nd and/or 3rd drivers, the amount equal to their payment shall be deducted from the contractor's monthly bills. Even if the contractor manages more than 1 shift with 1 driver, it will be treated as 1 driver and payment will be made accordingly. Exemption applies as per the need and situation at the sole discretion of the concerned authority

56. At the time of deployment of vehicle by the contractor , he has to give names of eligible drivers (12Hours-2(1Permanent + 1 Stand by) (24Hours-4-

(3Permanent and 1 standby) as per NIT. In case of absence of permanent driver, the stand-bye driver only has to be engaged. Further, the drivers have to hold identity cards with full address, photograph etc., and those identity cards are to be signed by AREA WORKSHOP ENGINEER, MM after furnishing the information by the contractor about the antecedents.

57. The driver(s) deployed shall undergo training at VTC, Medical examination as per SCCL rules in vogue.

58. **Taxes Etc. :**

a. Notwithstanding anything contained in the NIT document, Taxes and other statutory levies including GST if any applicable during the execution period of the contract will be to contractor/agency account.

b. The payments to contractor are subject to TDS u/s 194 C of the Income tax Act.1961 and rules and other regulations specified there under.

c. Introduction of new taxes/ duties or withdrawal of taxes/duties if any shall be to the account /credit of SCCL as the case may be.

d. The successful tenderers, other than project affected persons/dependents of ex-employees of SCCL or ex-employees of SCCL should furnish the proof of turnover of previous year.

Note: The vehicle engaged on hire basis come under the category of "Rent- a-Cab scheme operator's Service" under the GOODS and Service Tax provisions. GST will be paid by SCCL under RCM to Government, if the bidder is unregistered under GST.

59. The Successful Tenderers shall confirm to deploy the vehicle for another **6 months** over and above the ordered period of **3years (Maximum of One Year with extension of 6Months)**, if SCCL desires for extension of contract on same rates, terms and conditions, for vehicles deployed in Open Cast projects.

60. The vehicle engaged on hire basis come under the category of "Rent-a- Cab scheme operator's Service" under the Service Tax provisions. The contractors are liable to pay service tax as applicable, in case the gross turnover of the contractor in the proceeding financial year exceeds Rs10.00 Lakhs. The contractor is liable to pay GST/service tax only on 40% of the gross amount received as per notification No.2/2006 dt.01.03.2006.

61. **DELISTING, SUSPENSION & BANNING OF BUSINESS DEALINGS:** SCCL reserves its rights to remove the Supplier / contractor / firm / company / party from List of Approved Suppliers or to ban Business Dealings if a Supplier / Contractor / firm / company / party is found to have committed misconduct as also to suspend business dealings pending investigation.

i) SUSPENSION OF BUSINESS:

a) If the conduct of any Supplier / Contractor / Firm / Company / Party dealing with the SCCL is under investigation by any Department, the Competent Authority may suspend business dealings with the Supplier / Contractor / Firm / Company / Party.

b) It is not necessary to give any show-cause notice or personal hearing to the Supplier / Contractor / Firm / Company / Party before issuing the order of suspension. However, if investigations are not completed in 6 months' time and the Competent Authority considers that suspension may continue beyond 6 months, Show Cause Notice may be given to the Supplier / Contractor / Firm / Company / Party concerned.

ii) BANNING OF BUSINESS DEALINGS: If the investigations, prima facie, establish the misconduct of the Company/Party concerned, the Competent Authority may consider whether the misconduct prima facie established warrants removal from the list of Approved Suppliers or it is serious to ban business dealings. Such banning shall be done at corporate level only.

a) **'Competent Authority' for this purpose shall mean:** Functional Director / GM (MP).

iii) APPEAL AGAINST THE DECISION OF THE COMPETENT AUTHORITY:

The Company/Party may file an appeal against the order of the Competent Authority banning business dealing, etc. The appeal shall lie to C&MD of SCCL. Such an appeal shall be preferred within one month from the date of receipt of the order banning business dealing etc.

C&MD would consider the appeal and pass appropriate order which shall be communicated to the Company/Party as well as the Competent Authority.

62. **SETTLEMENT OF DISPUTES:**

1.0 Dispute resolution

1.1. Any dispute, difference or controversy of whatever nature howsoever arising under, or out of, or in relation, to Purchase Order / Contract / Agreement (including its interpretation) as to breach or termination of this contract or as to any claim in toto, in equity or pursuant to any statute ("Dispute") between the Parties, and so notified in writing by either Party to the other Party (the "Dispute") shall, in the first instance, be attempted to be resolved amicably in accordance with the conciliation procedure set forth in Clause No.2.

1.2. The Parties agree to use their best efforts for resolving all Disputes arising under or in respect of Purchase Order /Contract/Agreement promptly, equitably and in good faith, and further agree to provide each other non-privileged records, information and data pertaining to any Dispute.

2.0 Conciliation

2.1. In the event of any dispute or differences arising directly or indirectly out of Purchase Order /Contract/Agreement or otherwise, the Parties undertake to use all reasonable endeavours to resolve such disputes amicably. In this regard, if the dispute is raised by the Contractor, he shall make a request in writing to SCCL for settlement of such disputes/ claims within 30 (thirty) days

of arising of the cause of dispute/ claim failing which no disputes/ claims of the Contractor shall be entertained by SCCL.

2.2. If the disputes cannot be settled amicably, the disputes shall be taken for civil court as provided in Clause 3 below.

3.0 Civil Court

3.1. In the event of any question, dispute or difference arising under the terms and conditions or interpretation of the terms of, or in connection with Purchase Order /Contract/Agreement (except as to any matter the decision of which is specially provided for by these conditions), or the performance of any of the obligations of SCCL and the successful bidder hereunder or referred to herein, including an issue or dispute as to breach or termination of this contract or as to any claim in toto, in equity or pursuant to any statute ("Dispute") is not settled through negotiations, the respective parties can seek remedy through 'CIVIL COURT' having competent pecuniary and territorial jurisdiction or at competent court in Mancherial district and not by Arbitration.

No dispute shall be referred to Arbitration other than civil courts. No dispute shall be entertained in any form and on any matter pertaining to contract except herein above mentioned.

63. **WORK AND PAYMENT DURING CIVIL COURT PROCEEDINGS:** Work under the contract, shall if reasonable, continue by mutual agreement during the Civil Court proceedings, and no payment due to or payable by the Singareni collieries Co. Ltd., will be withheld without reasonable cause and merely on account of the pendency of such proceedings.

64. **CORRESPONDENCE AFTER PLACING ORDER:** After placing the order/contract, correspondence related to issues regarding supplies, payments & penalties shall be made with the consignee only. In case the issues are not settled at consignee level, correspondence shall be made with the Area GM concerned. In case the issues are not settled at Area GM level, correspondence shall be made with GM (MP). In case the issues are not settled at GM (MP) level, correspondence shall be made with Director (Operations). In case the issues are not settled at Director (Operations) level also, correspondence shall be made with C&MD. Bidder is advised to visit SCCL's web site www.scclmines.com for name and address phone number, and e-mail ID of consignee, Area GMs, GM (MP), Director (Operations) and C&MD.

65. **BRIBES & GIFTS:** Any Bribe, Commission, gift or advantage given, promised or offered by or on behalf of the Supplier or his partner, agent or servant or any one on his or their behalf to any Officer, Servant, representative or agent of the Singareni Collieries Company Limited, or any person on his or their behalf for obtaining or executing of this or any other contract with Singareni Collieries Co. Ltd., shall in addition to any criminal liability which the Supplier may incur, subject the Supplier in the cancellation of this and all other contracts with and also to payment of any loss of damage resulting from any such cancellation to the like extent as is provided in case cancellation under clauses thereof.

Any question or dispute to the commission of any offence under present clause shall be settled by the Singareni Collieries Co. Ltd., in such manner and on such evidence of information as they think it sufficient & their decision, shall be final and conclusive.

66. **LIMITATION OF LIABILITY:** Except in cases of criminal negligence or will full misconduct, the aggregate cumulative liability of the Supplier shall in no event whatsoever, exceed the contract price of the equipment which caused such liability.

In all cases of disputes, the decision of the company shall be final. The court of Mancherial (Dist.Mancherial) in the state of Telangana only shall have jurisdiction to deal with and decide any legal matter or dispute whatsoever arising out of this contract.

67. **AGREEMENT BOND**: Agreement is to be entered within 30 days from the date of commencement of order on Rs. 200/- Non-judicial stamp paper. Bills shall be payable only after receipt of agreement bonds by the concerned paying authority of the area.

68. **N O T E:**

i. In case the tenderer is a Project affected person/ dependents of ex-employees of SCCL or ex-employee of SCCL proof to that effect shall be enclosed.

ii. The applications for participating in tender are to be submitted duly signed to **GENERAL MANAGER, THE S.C.CO.LTD., MANDAMARRI AREA**, before closing date and time.

iii. IF THE DOCUMENT SUBMITTED BY THE TENDERER IS FOUND TO BE INCORRECT AT ANY STAGE OF THE TENDER, THE OFFER WILL BE REJECTED.

iv. IF MORE THAN ONE TENDER DOCUMENT RECEIVED FOR THE SAME PERSON, ONLY TENDER SUBMITTED FIRST WILL BE CONSIDERED AND OTHER TENDERS RECEIVED LATER WILL BE SUMMARILY REJECTED.

DY.S.E(E&M)PURCHASE/MM

AREA ENGINEER/MM

AGM(F&A)/MM

GENERAL MANAGER
MANDAMARRI AREA

Sl. No._____

APPLICATION FOR PARTICIPATING IN TENDER

Date:

To,
The General Manager,
The Singareni Collieries Co. Ltd.,
Mandamarri Area

Dear Sir,

Sub: **Hiring of vehicles under the unit rate system for a period of 3 Years for use at RKOCP of MM Area –Reg.**

Ref: Enquiry No. **MM126O0084**, dt.**31.10.2026**.

***

I/We submit my/our acceptance for providing of any 01 No. of Vehicle of **latest** model/first time registered after opening of the enquiry, as per NIT specifications along with Drivers at SCCL on hire basis for a period of 3+1 for OC **MM as the case may be** with our fuel.

I/We have agreed to abide by all the terms and conditions mentioned in the NIT and also declare that I am not employed in Govt./PSU/Any other Organisation.

I also declare that at present there is no vehicle allotted to my family members in SCCL.

I / We have paid the requisite **Earnest Money Deposit @ 10000/-** by Demand Draft/cash for 4WD NON AC 1 Ton or above Pickup van/ 2WD NON AC Jeep**.** The EMD particulars are furnished hereunder;

i) BY DEMAND DRAFT: DD NO.:_____DT: ON
BANK:

For RS._____(IN WORDS) _____

Enclosed: Proof of Project affected persons / dependents of ex-employees of SCCL or ex-employees of SCCL: YES or NO.

Latest Photo of the Applicant

Yours faithfully,
(_____)
NAME:

Full Address:
Mobile No.
Mail ID:

Encl: COPY OF PAN CARD, AADHAR CARD & COPY OF CERTIFICATE (PDF/PAF),A Family Member Certificate from the Tahsildar(In case of deceased PDFs/PAFs), An undertaking from the applicant confirming that at present there is no vehicle allotted to his family members in SCCL, Consent from all remaining family members.

SELF DECLARATION

Sub: **Hiring of vehicles under the unit rate system for a period of 3 Years for use at RKOCP of MM Area –Reg.**

Ref: Enquiry No. **MM126O0084**, dt.**31.10.2026**.

***

I here by submit that,

1. I am not employed in SCCL or CIL or other PSUs or Government Undertakings or in State & Central Government Offices / Organizations,

2. I am not having any Purchase Orders for vehicles under Unit rate system on my name in SCCL,

3. No person from among my family members is possessing a Purchase Order for executing the Contract for vehicles under Unit rate system in SCCL awarded under the Clauses Project affected persons (PAFs)/Project displaced persons (PDFs)/Dependents of ex employees of SCCL or ex-employees of SCCL,

4. If any information or document submitted is found to be false/ incorrect, the said Offer shall be considered absolutely null& void and action as deemed fit may be taken against me.

5. If tender is awarded to me, I only will deploy the vehicle and I will not sell the contractual rights to any one for goodwill.

Yours faithfully,

( )

Full Address: NAME:
Phone /CellNo.
E-Mail ID:
AADHAAR No:
PAN NO.