

THE SINGARENI COLLIERIES COMPANY LIMITED
(A Government Company)
Bhupalpalli Area

NOTICE INVITING TENDER

Sub:- Calling of Tendering Process for LPG Free Door Delivery System from BPCL –BHPL Distribution point to residences of customers of Bhupalpalli Area for period of Two years under Unit Rate System – Reg.

Please submit your offer for the above against the enquiry given below.

Enquiry No. : BH12100129, Date: 09.11.2021
 Last date for receipt of tender : 10.12.2021 Time : At 12.00 Noon
 Tenders Opening : 10.12.2021 Time : After 4.00 PM
 EMD : 60000
 Offer Validity : 180 days from the date of opening of tender

Item SIno	Work Desc.	No. of cylinders to be transported per month	Rate per cylinder (Rs.p)	Required No. of trolleys/ delivery boys
1	Calling of Tendering Process for LPG Free Door Delivery System from BPCL –BHPL Distribution point to residences of customers of Bhupalpalli Area for period of Two years under Unit Rate System	4200 Nos.	4.07	6

Note: Tenderers are requested to download the tender schedule from our website www.scclmines.com and submit their quotation (OR) The prescribed "Tender Form" together with terms and conditions can be collected from O/o S.E(E&M) Purchase, Purchase Department, BHP by remitting non-refundable tender form cost of **Rs.118/-** (Rupees One Hundred + 18% GST) in the Cash Office, F&A Department, BHP from **25.11.2021 to 10.12.2021**

Tender to be submitted to:

The General Manager, BHP Area
 The Singareni Collieries Company Limited,
 Post: Bhupalpalli
 Dist: Jayashankar Bhupalpalli
 State: Telangana
 Pin Code: 506169

**For General Manager, BHP Area
 The S.C.C.o. Ltd., Bhupalpalli**

Signature of the tenderer

THE SINGARENI COLLIERIES COMPANY LIMITED(A Government Company)
Bhupalpalli Area

Sub:- Calling of Tendering Process for LPG Free Door Delivery System from BPCL –BHPL Distribution point to residences of customers of Bhupalpalli Area for period of Two years under Unit Rate System – Reg.

Sealed tenders are invited by the under signed for LPG Free Door Delivery System from BPCL –BHPL Distribution point to residences of customers of Bhupalpalli Area for period of Two years under Unit Rate System, as per the terms and conditions mentioned below.

Sl.No.	Item Description	Period
1	LPG Free Door Delivery System from BPCL –BHPL Distribution point to residences of customers of Bhupalpalli Area for period of Two years under Unit Rate System	24 Months

TERMS & CONDITIONS FOR BIDDER TENDERER

- 1) **The selection of Tenderer shall be made on the basis of lottery system from among the Tenders received by the Tender Committee. Draw will be conducted for technically and commercially accepted bidders and selection will be made for 3 bidders. Second and Third bidder will be on standby.**
- 2) Employees of M/s.SCCL & M/s. SCCC Stores Ltd.(Singareni Super Bazaar) or their spouses are not eligible to participate in this tender.
- 3) The Tenderer shall own the vehicle or he shall have the lease documents of the said vehicle through which he proposes to transport the LP Gas cylinders.
- 4) Capacity of the vehicle i.e. No. of LPG Cylinders the vehicle can carry at a time has to be furnished.
- 5) **EMD:** Each Tenderer shall deposit an amount of Rs. 60,000/-(Sixty Thousand Only) towards EMD by way of DD in favor of "The Singareni Collieries Company Limited", Bhupalpalli payable on SBH, Bhupalpalli and should be enclosed to the Tender form. No interest will be paid on the EMD amount. Refund of EMD to the un-successful tenderer will be made soon after the award of Tender to the successful Tenderer.
- 6) The EMD of the successful Tenderer shall be refunded after two months on completion of the order period and on satisfactory performance certification from **Divisional Manager, SCCL Stores Ltd, Godavarikhani.**
- 7) The successful Tenderer should deposit **Rs. 1,00,000/- per each vehicle by way of Cash or arrange Bank Guarantee** obtained from **any Nationalized Bank** only towards security/caution deposit. Cash deposit or Bank Guarantee towards security/caution deposit should be lodged with the **Divisional Manager, SCCC Stores Ltd. (Singareni Super Bazar), Godavarikhani.**
- 8) The offer submitted by the Tenders with insufficient information/without EMD will be summarily rejected.
- 9) The tenderer should submit the duly filled in "Tender Form" along with EMD, Documents as mentioned in Tender Form, copies of Vehicle Documents, Insurance Papers, Residential proof.etc in the O/o General Manager, The S.C.Co.Ltd, Bhupalpally.
- 10) The successful Tenderer should sign on non-judicial stamp paper of required value along with two SCCL employees as sureties.
- 11) Delivery of LPG cylinders should be made only to those customers for whom the cylinders are allotted as per the seniority of booking. In case, if it is proved that the gas is delivered to any customer whose name is not in the seniority list, the

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successful Tenderer has to pay a penalty of Rs.500/- apart from the cost of LPG refill cylinder for each such case.

- 12) The Tenderer shall insure the loads and vehicles and submit a copy of the same to M/s. Singareni Collieries Co-op. Central Stores Ltd., (Singareni Super Bazar), Godavarikhani. The Tenderer should furnish the photo identity of the Driver and others who are engaged on this job to the S.C.Co-op. Central Stores Ltd., (Singareni Super Bazar), Godavarikhani.
- 13) Due to any reason, Contract may be cancelled by either of the parties by giving three(3) months notice.
- 14) The successful Tenderer who fails to take-up the contract will forego the FDR and no claim what so ever shall be entertained in this regard.
- 15) The Management reserves the right to accept or reject any or all Tenders without assigning any reason whatsoever.
 - a) The Unit Rate (workable Rate) for delivery of LPG full cylinder and bringing back the empty LPG cylinder is **Rs: 4.07** which is not negotiable.
 - b) The LP Gas cylinders shall have to be delivered at the door step of LPG customers free of cost within a radius of 5 KMs. from **BPCL-BHPL Distribution Point situated at Bhupalpalli**. For the distance beyond 5KMs. the customer has to bear the transportation cost @ Rs.1.50 Ps. per KM per cylinder and the Tenderer has to collect such amount from LPG customers concerned.
 - c) In case the successful Tenderer indulges in any sort of mal-practice or fails in successful operation of the contract work, the contract shall be terminated and the next Tenderer in the panel shall be awarded the contract.
- 16) The successful Tenderer shall have to deploy booking persons and notify the name, Telephone No. of booking person, at the respective Booking Office. The booking person and Delivery Boy should enter the embossed number on the cylinder in the booking register at the Booking Office and Door Delivery Form and also in the pass book of the customer at the time of Delivery of LP Gas cylinder respectively.
- 17) The Tenderer should supply full LP Gas cylinders to the customers residence and obtain signature on the counterfoil (LP Gas bill) in accordance with the Refill Call Booking Serial displayed at LPG Godown daily.
- 18) Employees of M/s. SCCL & M/s. SCCC Stores Ltd. (Singareni Super Bazar) or their spouses are not eligible to participate in this Tender.
- 19) Transportation of LP gas cylinders shall be allowed from 9.00 AM to 5.00 PM (Half an hour lunch break) only on all the working days.
- 20) The successful Tenderer shall not transfer his right or sublet the same to anyone.
- 21) Authorised representative of M/s. SCCC Stores Ltd. (Singareni Super Bazar), Godavarikhani and the SCCL, shall have the right to enter the premises and inspect the Door Delivery Records.
- 22) Registration papers of Auto Trolley shall be kept with the Divisional Manager, SCCC Stores Ltd., Godavarikhani. In case of hired Trolley the Agreement Bond with Owner of Trolley shall be kept with Divisional Manager, SCCC Stores Ltd,

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- Godavarikhani and xerox copy of all the above has to be enclosed with Tender Form.
- 23) The successful Tenderer shall ensure that the trolley Driver holds valid Driving Licence and the same shall be kept valid throughout the contract period.
- 24) **06** Nos. of Trolleys shall be run for proper customer service.
- 25) One person must be made In-charge of all the affairs of Door Delivery of LP Gas Cylinders.
- 26) The successful Tenderer shall remit the cash collected from customers immediately after every trip without fail.
- 27) It is the responsibility of the successful Tenderer to see that the same Cylinders are returned by the customer.
- 28) The refill cylinder should be delivered at the residence of the customer **after carrying out pre-delivery inspection for leakage**, if any, and bring back the empty cylinder collected from the customer to LPG Godown concerned.
- 29) The successful Tenderer shall abide by the Rules & Regulations of SCCC Stores Ltd. and statutes like M.V. Act, Explosives Act and Civil Supplies Act, EPF Act, Contract Labour (Regulation and Abolition) Act, etc.
- 30) Any Breach of Contract and or its terms & conditions or unsatisfactory performance of the Contractor shall render the successful Tenderer liable for action as per law in force including cancellation of Tender and forfeiture of FDR and security/caution deposit.
- 31) The successful Tenderer shall deliver **nearly 4200 Nos.** of LPG cylinders in a month basing upon the availability of stocks at the Godown.
- 32) The unit rate (workable Rate) mentioned above, includes the maintenance of the vehicles deployed for the purpose, fuel charges and the staff deployed by the Tenderer.
- 33) The Successful Tenderer has to satisfy the above Terms & Conditions and work shall be awarded initially for a period of **3 months on trial basis**. The extension of further period of one year nine months depends on the performance of the Tenderer.
- 34) The successful Tenderer shall not collect any amount from the customer, other than the cost of LP Gas cylinder in the free zone delivery i.e., 5 KMS from the **BPCL-BHPL Distribution Point situated at Bhupalpalli**.
- 35) The successful Tenderer has to ensure for appointment of Mechanic in the LP Gas Agency in addition to the Booking Clerk.
- 36) All the door delivery contractors shall ensure to pay **MINIMUM WAGES** to the door delivery boys engaged on free door delivery of LPG on the days they were engaged.
- 37) Contractor should ensure to pay all wage payments through bank remittance only.
- 38) To ensure to maintain all records pertaining to payment of wages and monthly wage registers shall be counter signed by Branch Managers of Singareni Super Bazar as token of inspection of records.

Signature of the tenderer

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- 39) To ensure compliance of all applicable labour laws, tax laws for the work undertaken by the contractor.
- 40) In case, failure to comply the above, the LPG door delivery contractor has to forego the FDR paid and all the penalties laid by either, Oil Companies, Labour Department Officials and Weights & Measures etc. are to be borne by the bidder only, either SCCL or SCCC Stores Ltd. shall not hold any responsibility for deviation of all applicable terms for this purpose.
- 41) Further, note that, in case of failure to comply shall summarily disqualify the bidder from future contract of any type or nature what so ever as a defaulter.

Yours faithfully,

for General Manager, BHP

Signature of the tenderer

THE SINGARENI COLLIERIES COMPANY LIMITED
(A Government Company)
Bhupalpalli Area

Quotation Format – Format - X

Date:

To
The General Manager,
The Singareni Collieries Company Limited
Bhupalpalli (Post) – 506 169
Jayashankar Bhupalpalli – Dist (T.S.)

Dear Sir,

Sub : LPG Free Door Delivery System from BPCL –BHPL Distribution point to residences of customers of Bhupalpalli Area for period of Two years under Unit Rate System –
Reg.
Ref: Enquiry No. BH12100129, Dtd. 08.10.2018

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I/We submit my/our competitive offer for LPG Free Door Delivery System from BPCL – BHPL Distribution point to residences of customers of Bhupalpalli Area for period of Two years under Unit Rate System, as per the NIT specifications. The rates accepted are as follows:

Item S/No	Description	No. of cylinders to be transported per month	Rate per cylinder (Rs.p)	Required No. of trolleys/ delivery boys
1	Calling of Tendering Process for LPG Free Door Delivery System from BPCL –BHPL Distribution point to residences of customers of Bhupalpalli Area for period of Two years under Unit Rate System	4200 Nos.	4.07	6

I/We have agreed to abide by all the terms and conditions mentioned in the NIT.

Thanking you,

Yours faithfully,

Signature of Tenderer

Full Address with Phone Nos.

Name :
Father Name :
H.No. :
Post :
Mandal :
District :

Signature of the tenderer

THE SINGARENI COLLIERIES COMPANY LIMITED
(A Government Company)
Bhupalpalli Area

Tender Form SI.No. _____

Date:- _____

TENDER FORM FOR BPCL – BHPL L.P.GAS GODOWN

To,
The General Manager,
Bhoopalpalli.

Sir,

Tender Enquiry Notice No _____
Dt. _____

I hereby agree to all the Terms and Conditions of the above enquiry and hereunder submit my offer for Door Delivery of LP Gas Cylinders.

1	NAME OF THE TENDERER	
2	<u>DETAILED ADDRESS</u> (Xerox copy of the residential proof should be enclosed)	
3	TELEPHONE/MOBILE NUMBER	
4	Vehicle registration Number (Xerox copies of all the relevant documents i.e, ownership or lease, registration, insurance etc. have to be enclosed)	
5	Capacity of the Vehicle	
6	Insurance details of the Vehicle	
7	<u>Unit Rate (Workable Rate) per delivery of cylinder</u>	Rs: 4.07
8	EMD amount paid	Rs. 60,000/- (Rupees Sixty thousand only)
9	Details of EMD paid in the form of FDR (Name of Bank, No & Date etc.) (Original should be enclosed)	
10	Any other information	

Thanking you,

Place _____

Yours faithfully,

Date:- _____

Signature of the Tenderer

Signature of the tenderer
