



NOTICE INVITING TENDER

Dear Sir,

Sub: - Outsourcing of Washing of Hospital Linen on Rate Contract basis for a period of Two Years for Area Hospital, Bhupalpalli Area – Reg.

We shall be obliged if you could kindly quote your lowest price for Outsourcing of Washing of Hospital Linen on Rate Contract basis for a period of Two Years for Area Hospital, Bhupalpalli Area, as per list attached herewith.

Enquiry No. : BH126O0002, Date: 01.04.2026
Last date for receipt of tender : 20.05.2026 Time : At 12.00 Noon
Tenders Opening : 20.05.2026 Time : After 4.00 PM
Type of Quotation : **Three Part Tender**
EMD : Nil
Offer Validity : 180 days from the date of opening of tender

Vendors: Firms who can washing of Linen as per NIT can quote for the enquiry

Note: Tenderers are requested to submit Three Part Tender as follows:

Three Part Tender contains Part A, Part B & Part C

Part A – Technical Offer (in one cover)

- 1) Technically parameters of the equipment
- 2) The machinery installed by the manufacturers
- 3) Technical competence of the manufacturers
- 4) Order Copies for supplies made to reputed concerns or Govt. undertakings
- 5) Performance reports if any
- 6) NSIC or SSI, ISO certificates along with other documents drawings & specifications
- 7) Guarantee / Warranty
- 8) Service Support, Spares Depot

Part B – Commercial Terms (in one cover)

- 1) Validity, EMD, Delivery period, applicability of taxes and duties, LD penalty, warranty / guarantee
- 2) Specimen copy of part C without prices

Part C – Price Bid (in one cover)

- 1) Basic price quoted, PVC formula if any, duly taxes and other commercial terms viz credit rebate etc.,

All the above three covers, i.e., Part-A, Part-B, Part-C should be distinctly marked with the following on its left hand top corner with Enquiry Number & Date and Name & Address of the Bidder, Closing & opening date of the tender

All the Three covers are to be individually sealed and superscribed as mentioned above and shall be kept in another single sealed cover superscribing Enquiry No. due date of the submission of the tender and due date of opening of tender and name & address of the bidder

OPENING OF TENDERS:

Part A & B: Part A & B, i.e., Technical and Commercial part shall be opened on the date informed in the tender notice and after scrutiny, a few tenderers shall be short listed on the basis of technical evaluation.

Part C: Part C, i.e., Price Bid shall be opened later for the tenderers, whose tenders are technically acceptable only, with prior intimation to them.

Tender to be submitted to:

The General Manager, BHP Area
The Singareni Collieries Company Limited,
Post: Bhupalpalli
Dist: Jayashankar Bhupalpalli
State: Telangana
Pin Code: 506169

For and on behalf of
The Singareni Collieries Company Limited

For General Manager, BHP Area

Signature of the tenderer



Sealed tenders are invited by the under signed for **Outsourcing of Washing of Hospital Linen on Rate Contract basis for a period of Two Years for Area Hospital, Bhupalpalli Area**, as per the terms and conditions mentioned below.

Sl.No.	Description	Qty
1	Big Cloths	1 No.
2	Small Cloths	1 No.
3	Coats	1 No.

A. SCOPE OF WORK

- i. The Washer man/Washerwoman should take up the work as per the advice of ACMO/AH/BHP.
- ii. If any damage to the material takes place, the cost will be deducted from contractor's bills as per the advice of ACMO/AH/BHP.
- iii. The following material will be given for washing of the clothes in accordance with the no. of linen.
 - a. Washing soda : 2 kg for 100 articles
 - b. Blue : 450 grams for 300 articles
 - c. Rin soaps : 1 soap of 250 grams for 100 articles
- iv. If the washed linens are not up to the satisfaction of ACMO/AH/BHP, they have to be re-washed free of cost.
- v. The linen for washing have to be collected daily by the contractor or as advised by ACMO/AH/BHP.
- vi. If any dispute arises during the period, the decision of ACMO/AH/BHP is final.
- vii. If the contractor / firm do not wash the linen up to the satisfaction of ACMO/AH/BHP, the order will be cancelled without prior notice and security deposit will be forfeited.

B. OTHER TERMS AND CONDITIONS:

1. **PERIOD OF CONTRACT: TWO YEARS** from the date of commencement of work.
2. **COMMENCEMENT OF WORK:** The firm should start the work within 15days from the date of receipt of order OR as per the instructions of ACMO AH-BHP Area whichever is later.
3. **TAXES & DUTIES:** CGST @9% AND SGST @9% OR EXTRA AS APPLICABLE.
4. The firm/contractor shall agree to accept enhancement of 25% of order quantity if SCCL desires.
5. **PAYMENTS:98%** payment will be made from time to time on certification from the concerned and balance **2%** will be kept as security deposit which will be paid after satisfactory completion of contract on certification by concerned authorities. PAYMENT WILL BE MADE THROUGH RTGS.
6. **GUARANTEE/WARRANTY: Defective work should be re-done at free of cost.**

Signature of the tenderer



7. **PBG:** Not Applicable
8. **INSURANCE:** The successful firm shall take Group Accident Insurance Policy for Workmen engaged.
9. **PRICE VARIATION CLAUSE:** Prices are firm till complete execution of contract.
10. **PENALTY:**
 - i) If the firm fails to commence the work as per commencement schedule, Rs.500/- per week penalty imposed.
 - ii) If the work is not completed within the stipulated time mentioned in the work order the contractor is liable for penalty to an extent of 10% deduction of the amount from the bills and termination of the contract.

Recovery of any claim towards LD charges, penalty, fee, fine or any other charges from the supplier / vendor will be made along with applicable GST and the amount shall be adjusted with the payment to be made to the supplier / vendor against their bill/invoice or any other dues.

11. The workmen deployed by the contractor should undergo medical examination at his own cost before commencing the contract at Area Hospital, BHP.
12. The Contractor / agency and his workmen should abide by all statutory rules, regulations and acts applicable to mines/hospitals and also should wear safety gadgets with I .D. Card while on duty. Contractor should issue authorization slips.
13. The SCCL is not liable to pay any compensation in case of any accident caused by/to the Manpower/equipment.
14. In case of any accident to the workmen engaged by the contractor, the treatment will be given in The S.C.Co.Ltd.,Hospital on request from the contractor on chargeable basis at prevailing rates and same charges will be deducted from the contractor bills.
15. SCCL reserves the right to cancel/fore closed during the contract period at any time without assigning any reason with one month notice.
16. **Statutory Rules:**

Contractor shall follow all statutory rules, regulations, applicable laws etc. And statutory requirement related to government licenses, workmen compensation, coal mines provident fund, working hours of the workmen, insurance etc., including minimum wage act as per latest amendments applicable if any for their personnel/works.

The contractor shall make necessary arrangements for enrolling all his workmen and staff as the members of the CMPF as detailed below.

- a) **As per circular No. CRP/PER/IR/1/302/1758, dated 03.12.2024, All the contractor's employees shall invariably be covered under CMPF scheme if not covered under EPF scheme so far. In case any contractor's employee is already covered under EPF, he can continue his membership in EPF".**

A copy of the monthly subscription towards **CMPF/EPF** contribution as per applicable shall be submitted to considering authority .

Signature of the tenderer



- b) The details of present CMPF contribution and CMPF pension & EPF schemes are furnished here under for compliance.

Contribution towards	Percentage of Employee's (Contractors' Employee) contribution	Percentage of Employer's (Contractors) contribution
Pension	7% of the salary of the employee's calculated on payable Basic and VDA i.e. minimum wage including VDA	7% of the salary of the employee's calculated on payable Basic and VDA i.e. minimum wage including VDA
CMPF	12% of wages i.e. minimum wage including VDA	12% of wages i.e. minimum wage including VDA
Administrative charges	--	0.72%

Total= 12% + 7% + 0.72% = 19.72%

- c) The details of contributions towards EPF to be followed are furnished hereunder for compliance as per Circular No. CRP/PER/IR/596, Dated: 18.05.2021.

Contribution towards	Percentage of Employee's contribution (Contractors' Employee)	Percentage of Employer's (Contractors) contribution
Employee Provident Fund	13% of the salary of the employee's calculated on payable Basic and Variable Dearness Allowance (VDA), i.e., minimum wage including VDA	3.67% of the salary of the employee's calculated on payable Basic and Variable Dearness Allowance (VDA), i.e., minimum wage including VDA
Employee Pension Scheme	-	8.33% of the salary of the employee's calculated on payable Basic and Variable Dearness Allowance (VDA), i.e., minimum wage including VDA
Employee Deposit Linked Insurance	--	0.5% of the salary of the employee's calculated on payable Basic and Variable Dearness Allowance (VDA), i.e., minimum wage including VDA
EPF Administrative Charges (Monthly payable amount under EPF Administrative Charges is rounded to the nearest Rupee and a minimum of Rs. 500/- is payable)	--	0.5% of the salary of the employee's calculated on payable Basic and Variable Dearness Allowance (VDA), i.e., minimum wage including VDA

and any other Act, Rules or Regulations for Labour may be enacted by the Government or any modification there of or any other Law relating thereto and rules made there under from time to time. Wages, Bonus etc., including CMPF to the personnel employed shall be borne by the firm only duly aforesaid Law / Acts.

Payment of minimum bonus @ 8.33% of the minimum wages under Payment of Bonus Act 1965 shall be paid to the workers by contractor. The bills of the

Signature of the tenderer



contractor shall be accompanied by an attested copy of wages sheet with a certificate given on the wages sheet by authorized officials witnessing the payment of wages to the labourers/workmen engaged by the contractor for the subject work to the effect that the payment indicated in the prescribed column of the wages sheet has been disbursed to the labourers/workmen in their presence.

In addition to the above, a certificate shall be issued by the concerned personnel head that the contractor has deducted that amount of CMPF and Pension and deposited along with the matching share with the concerned Regional Commissioner, CMPF and a copy of the certificate shall be attached with the bill of the contractor.

Payment to the contractor shall be released against the bill by the Finance Department after verifying the above documents.

d) Minimum Wages:

Vide Lr. No. CRP/PER/IR/M/361/1287, Dated: 27.10.2025, a circular was issued regarding implementation of minimum wages as notified by the Central Government to the contractor's workers working in various outsourced activities in SCCL. The minimum wages to be paid to the contractor's workers w.e.f. 01.10.2025 are furnished below. However, these wages are subject to revision from time to time.

Sl.No	Category of Worker	Rates of wages including VDA per Day (Rs.) ('C'Area)
1.	Highly Skilled	893.00
2.	Skilled	760.00
3.	Semi-Skilled	632.00
4.	Unskilled	541.00

The present minimum wages to be paid per day to the workers as per latest notification issued by Chief Labour Commissioner, Government of India, is as furnished above.

17. TERMINATION OF WORK

- a) **TERMINATION FOR NOT COMMENCING THE WORK.** SCCL reserves the right to terminate the work in case the successful bidder fails to commence.
- b) **WORK DUE TO POOR PERFORMANCE:** As time is the essence of the contract, in case the successful bidder, lags behind the schedules of work, the company (SCCL) reserves the right to terminate the work and awarding either balance work in whole or part of it to any other contractor(s) or SCCL may execute the balance work in whole or part.

18. PRICE FALL CLAUSE: Firm should pass on the benefit to the SCCL, in case the firm quotes or executes the same work to public or private concern within a period of 6 months from the date of receipt of order at price less than the price offered to (SCCL) The Singareni Collieries Company Limited, reserves the right to apply those prices for this order also.

19. RISK PURCHASE CLAUSE. In case the firm fails to start/complete quantum of work within the stipulated time, SCCL is forced to order for such quantum of work from any other firm/contractor at a higher price. The firm should pay the difference amount to SCCL and the same will be deducted from the bills of the contractor.

Signature of the tenderer



20. FORCE MAJEURE CONDITIONS: Force Majeure conditions means the interruptions caused to supplies or works due to:

- a) Strikes, Lockouts, Law & Problems
- b) Any natural calamities, Rains & Flood.
- c) Any War, fire.

The force majeure conditions shall be considered subject to documentary evidence. The force majeure conditions shall be recorded in "Site Register" maintained by the concerned authorities at the beginning and at the end of Force majeure conditions and signed by the contractors and concerned authorities. Otherwise, such a plea of force majeure cannot be agreed. The force majeure conditions are considered for extension of time for completion of work and shall not be considered for exemption. In case SCCL stops the work in the event of violation of any statutory rules, such period of stoppage shall not come under force majeure condition.

21. SETTLEMENT OF DISPUTES:

1.0 Dispute resolution

- 1.1. Any dispute, difference or controversy of whatever nature howsoever arising under, or out of, or in relation, to Purchase Order / Contract / Agreement (including its interpretation) as to breach or termination of this contract or as to any claim in toto, in equity or pursuant to any statute ("Dispute") between the Parties, and so notified in writing by either Party to the other Party (the "Dispute") shall, in the first instance, be attempted to be resolved amicably in accordance with the conciliation procedure set forth in Clause No.2.
- 1.2. The Parties agree to use their best efforts for resolving all Disputes arising under or in respect of Purchase Order /Contract/Agreement promptly, equitably and in good faith, and further agree to provide each other non-privileged records, information and data pertaining to any Dispute.

2.0 Conciliation

- 2.1. In the event of any dispute or differences arising directly or indirectly out of Purchase Order /Contract/Agreement or otherwise, the Parties undertake to use all reasonable endeavours to resolve such disputes amicably. In this regard, if the dispute is raised by the Contractor, he shall make a request in writing to SCCL for settlement of such disputes/ claims within 30 (thirty) days of arising of the cause of dispute/ claim failing which no disputes/ claims of the Contractor shall be entertained by SCCL.
- 2.2. If the disputes cannot be settled amicably, the disputes shall be taken for civil court as provided in Clause 3 below.

3.0 Civil Court

- 3.1. In the event of any question, dispute or difference arising under the terms and conditions or interpretation of the terms of, or in connection with Purchase Order /Contract/Agreement (except as to any matter the decision of which is specially provided for by these conditions), or the performance of any of the obligations of SCCL and the successful bidder hereunder or referred to herein, including an issue or dispute as to breach or termination of this contract or as to any claim in toto, in equity or pursuant to any statute ("Dispute") is not settled through negotiations, the respective parties can seek remedy through 'CIVIL COURT' having competent pecuniary and territorial jurisdiction or at competent court in Bhadradi-Kothagudem district and not by Arbitration.

Signature of the tenderer



No dispute shall be referred to Arbitration other than civil courts. No dispute shall be entertained in any form and on any matter pertaining to contract except herein above mentioned.

22. **AGREEMENT BOND:** The successful firm has to execute an agreement bond on non-judicial stamp paper worth Rs.200/- (Rupees Two hundred only) at his own cost after receipt of order.
23. **ALL OTHER TERMS & CONDITIONS AS PER NIT**

For General Manager,
Bhupalpalli

Signature of the tenderer



Quotation Format – Format - X

Date:

To

The General Manager,
The Singareni Collieries Company Limited
Bhupalpalli (Post) – 506 169
Jayashankar Bhupalpalli – Dist (T. S.)

Dear Sir,

Sub: - Outsourcing of Washing of Hospital Linen on Rate Contract basis for a period of Two Years for Area Hospital, Bhupalpalli Area – Reg.

Ref: Enquiry No. BH126O0002, Date: 01.04.2026

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I/We submit my/our competitive offer **Outsourcing of Washing of Hospital Linen on Rate Contract basis for a period of Two Years for Area Hospital, Bhupalpalli Area**, as per NIT terms & Conditions. The details of the rates quoted are as follows.

Item Sl.No.	Description	Required Quantity / Month (Approx)	Rate per Each Rs. Ps.	Total (Rs. Ps)
1	Big Cloths	4500		
2	Small Cloths	2500		
3	Coats	100		
G R A N D T O T A L				
(L1 Status will be obtained on overall total amount basis i.e., Total amount of Item Nos. 1 to 3 quantities amount) Rates Quoted by the bidder is exclusive of GST.				

I/We have agreed to abide by all the terms and conditions mentioned in the NIT.

Postal address :
Name :

Cell / Telephone Number:
Fax Number:

SIGNATURE OF THE TENDERER
(With Office Seal / Stamp)

Signature of the tenderer