



(A Government Company)

## THE SINGARENI COLLIERIES COMPANY LIMITED

(A GOVERNMENT COMPANY)

AREA PURCHASE CELL, RAMAGUNDAM AREA -3

CENTENARY COLONY P.O – 505212

DIST: PEDDAPALLI– TELANGANA (STATE)

CIN:U10102TG1920SGC000571

TELEPHONE: 91-08728-259936, e-mail ID: pd\_rg3@scclmines.com.

Company Web site: [www.scclmines.com](http://www.scclmines.com)

### NOTICE INVITING TENDERS (NIT)

**Sub: Hiring of 2WD/4WD jeeps (AC/Non-AC) for RG3 & AP Area under Unit rate system. – Reg.**

**ENQUIRY NO. R3124O0271, Data. 07.01.2024**

**ENQUIRY CLOSING DATE & TIME: 29.01.2025 & 4.00 PM**

**ENQUIRY OPENING DATE & TIME: 31.01.2025 after 10.00 AM**

**Venue for opening of Tender: O/o. SO to GM, RG3 Area.**

Bidders to submit the sealed tender to General Manger RG3 Area, The Singareni Collieries Company Limited, PO centenary colony-**505212**, Peddapally District of Telangana State (or) drop in the Tender Box placed at the office of General Manager, RG3 AREA.

The details of the tender document are available in SCCL website [www.scclmines.com](http://www.scclmines.com) -> **Tenders -> Material Procurement > Area Tenders**. The corrigendum / addendum to this tender, if any, shall also be uploaded on the above website.

Bidder shall submit an EMD of **Rs.7,500.00 (Rupees Seven Thousand and Five Hundred only)**. The tenderers have to submit Earnest Money Deposit (EMD) by separate Demand Draft payable at State Bank of India, The Singareni Collieries Co.Ltd., Centenary Colony along with application form as mentioned against. However, **EMD is exempted for persons of projected affected Families/Project Displaced Families / Ex-employees of SCCL and Dependents of Ex-Employees**

**Bidders are advised to carefully read this NIT Document and submit their bids as per NIT.**

### ADDRESS OF CORRESPONDANCE:

The General Manager, RG3 Area  
The Singareni Collieries Company Limited  
PO: Centenary colony,  
Dist: Peddapally  
Telanagana State - 505 212.

**General Manager, RG.III**

**INDEX:** 1) NIT Document,

2) FORMAT – X (**APPLICATION FOR PARTICIPATING IN TENDER**)



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**THE SINGARENI COLLIERIES COMPANY LIMITED**  
(A GOVERNMENT COMPANY)  
**AREA PURCHASE CELL - RG 3 Area**  
PO: CENTENARY COLONY, MDL: RAMAGIRI DISTRICT: PEDDAPALLY,  
TELANGANA (STATE) . PIN CODE: 505 212.

**Sub: Hiring of 2WD jeeps for RG3 Area under Unit rate system – Reg.**

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1. **SCCL desires to Hire 6 (Six) nos. 2WD jeeps (AC/Non-AC) for RG3 & AP Area under Unit rate system.**

**2. Quantity Required:**

Sl. No.	Description	To be utilized at	Availability Hours Per day	Monthly Run KM slab	No of vehicles required
1.	2 Wheel Drive jeep AC of 70 HP or above with BS-VI norms	OC	12	1000	2
2.	2 Wheel Drive jeep Non-AC of 70 HP or above with BS-VI norms	Non-OC	12	1000	4
<b>Total</b>					<b>6</b>

Note: The above-mentioned quantity is tentative and may increase or decrease and area of deployment may also change.

**2. Details of vehicles required**

Sl. No.	Description	Type	User	Delivery End Date of existing orders
1.	2 Wheel Drive jeep AC (12hrs, 1000km) of 70 HP or above with BS-VI norms	OC	PO OCM1	31.03.2025
			PO OC2	31.03.2025
2	2 Wheel Drive jeep non-AC (12hrs, 1000km) of 70 HP or above with BS-VI norms	Non-OC	Area Survey Officer	31.03.2025
			Area Safety Officer	31.03.2025
			Area Civil Engineer	31.03.2025
			GDK 10 Incline	30.04.2025

**4. SPECIFICATIONS:** Hiring of 2WD/4WD Jeeps.

1	Model of the vehicle	First time registered after opening of the tender, meeting BS-6 Norms
2	Wheel Drive	2 Wheel Drive/4 WD(Non-AC) as applicable
3	Maximum Power	70HP or above



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4	Fuel	Diesel
5	Seating capacity	7-Seater (6+1) or above
6	Body	Closed type hard top body

All the vehicles should incorporate the required features, as specified vide DGMS Circular No. DGMS (Tech) Circular No.06 of 2020, dt 27.02.2020.

The important features for LMVs are as follows:

- a) Seat Belt and seat belt reminder
- b) Auto dipping system for head lights

**5. ELIGIBILITY CRITERIA:** Sealed tenders are invited from interested vehicle owners belonging to the following categories to deploy the above vehicle with the following terms & conditions:

- I. Land looser, Project affected persons (PAF) / Project displaced person (PDF) will be considered under Category-I.

If the awardee is not alive, their legal heirs are eligible to submit their bid with Death and legal heir certificates issued by the competent authority, legal heirs will be considered subject to verification of genuineness of the documents by the committee.

- II. Ex- employees of SCCL and dependants of ex-employees will be considered under category-II.

If the tenderer is Ex- employee of SCCL or dependent of ex-employee, proof to that effect shall be enclosed duly signed by HoD / Personnel department of concerned area.

- i. Dismissed employees of SCCL, shall not be considered as Ex-Employees of SCCL.
- ii. If spouse / dependent of Ex-employee employed in place, shall not be considered.

- III. Preference will be given to the land losers/ PAF/PDF of RG3/Adriyala Area. Priority will be given to 1<sup>st</sup> category persons, if not available 2<sup>nd</sup> category persons likewise.

- IV. The successful bidders shall engage BS-VI model 2WD (AC &Non-AC) jeep of 70 HP or above as discovered by lottery.

- V. The applicant under Category-I has to be enclosed the following documents/details.

A letter duly signed by the tenderer with the following details:

- a. Extent of land acquired: -
- b. Survey no:-



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- c. Village:-
- d. Mandal :-
- e. Award no. & date &:-

**Eligibility of the tenderer under the above category shall be confirmed only after verifying the genuineness of the details submitted by the tenderer.**

- VI. If already vehicle deployed on the name of awardees or their legal heirs of Ex-employees/dependents of Ex-employees / Land looser / Project affected persons (PAF) / Project displaced person (PDF) under unit rate system any area of SCCL may not considered again during the same period against land / house under total awards even though land or houses acquired in different awards.
- VII. Preference will be given to the land losers/ PAF/PDF of RG3/Adriyala Area. Priority will be given to 1<sup>st</sup> category persons, if not available 2<sup>nd</sup> category persons likewise.
- VIII. If the tenderer finds as defaulter in earlier deployed Vehicle against any order in the SCCL his offer will not be considered.

#### **6. LOTTERY PROCEDURE:**

- 1. The Enquiry will be opened as per the scheduled Date & time and all the bids will be given Numbers, which will be the tender serial number for total processing period of the enquiry.
- 2. If offers are received for more than the required number of vehicles, then successful Tenderer will be selected through suitable lottery system.
- 3. The lottery will be conducted within two weeks after the bid submission closing and Lottery date will be displayed in notice boards of Area purchase department and GM office of RG3 Area.
- 4. Bids to be selected for award of contract - **Six (6) Nos**  
For Hiring of vehicles  
  
Bids to be selected as standby - **Twelve (12) Nos**
  - i) **Total Eighteen (18) bids** will be selected through lottery from the total bids received with necessary documents as per NIT and send for technical evaluation.
- 5. Out of technically & commercially acceptable bids, First Six (6) Nos bids as per lottery serial number will be considered for awarding contract for hiring subjected above terms and conditions. Keeping in view of the probable requirement, balance technically and commercially acceptable bids will be kept as stand by for the next two(2) year from the date of opening of present enquiry for placing orders against additional requirement / cancellation of existing orders, with same prices, terms & conditions and price variation formula.



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- ii) The allotment of vehicles for hiring will be from **high cost to low cost**, irrespective of type, place of work & availability hours per day.
- iii) If any bids out of above **Eighteen (18)** bids selected through lottery are technically & commercially not acceptable, the selection of balance bids for award of contract and stand by will be continued from remaining bids as per above procedure. Date for conducting lottery for remaining bids if required, will be informed subsequently.

SCCL reserves the right to reject any or all the tenders without assigning any reason.

## **7. TERMS AND CONDITIONS**

1. The Contract shall be valid for a period of **Five (5) years for non-OC vehicles and 4 (3+1) years for OC vehicles**. The tenderer should deploy latest model, first time registered vehicle on his name and not earlier than the date of opening of the enquiry **within 45 days from date of receipt of LOI/Order**. Vehicles with permanent registration & valid fitness issued by Transport Authorities are only permitted for deployment and vehicles with temporary registration will not be accepted. The Vehicle documents must be available with the driver at all times.
2. The tenderers are advised to get them registered with the concerned statutory authorities for executing the contract with SCCL if awarded including Service Tax / GST Registration and submit legal documentary evidence. Any consequences arising out of non-compliance of the above, will not absolve the *tenderer* from *his* obligations / responsibilities under the contract.
3. The tenderer should furnish copy of PAN Card or acknowledgement of application for PAN card along with bid.
4. The vehicles are to be deployed along with Drivers within **45 days** from the date of receipt of order / LOI/LOA or a day specifically mentioned for that purpose. Vehicle registration and any finance on the vehicle should be on the name of the tenderer only.
5. Tenderer should submit the copy of driving license along with vehicle registration certificate at the time of deployment. A substitute Driver can be engaged occasionally only in case of emergencies.
6. In case the vehicle has to be deployed for 16 Hrs / 24 Hrs per day the successful tenderer has to deploy additional driver(s) having the same qualification.
7. The tenderer should follow all the labour legislations as amended from time to time including the minimum wages Act etc from competent authorities.
8. As per Circular No. CRP/PER/IR/302/1759 Date: 03.12.2024 the following percentage of contribution is to be factored to the Minimum Wages paid to the



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contract workmen and shall be paid to them by the Contractor every month along with monthly wages.

Contribution Towards	Percentage of Employee's contribution (contractors' employee)	Percentage of Employer's (contractors' contribution)
Pension	7% of the salary of the employee's calculated on payable Basic and Variable Dearness Allowance (VDA) i.e. minimum wage including VDA	7% of the salary of the employee's calculated on payable Basic and Variable Dearness Allowance (VDA) i.e. minimum wage including VDA
CMPF	12% of wages i.e. minimum wage including VDA	12% of wages i.e. minimum wage including VDA
Administrative - 0.72 % charges	----	0.72 %

9. A circular vide Ir. No. CRP/PER/IR/C/85/587, Dated. 08.05.2018 was issued with the approval of competent authority regarding the payment of Bonus @ 8.33% under payment of Bonus Act 1965. The circular it was mentioned to incorporate the **Bonus @ 8.33%** in respect contracts based on unit rate system w.e.f 01.04.2018.
10. On receipt of Order, the tenderer should produce their bank account number with proof. Payment to the substitute drivers shall not be less than minimum wages as per act and the tenderer shall pay wages to the driver(s) through bank only.
11. The contractor should produce previous month payment receipt to the drivers made as per minimum wages Act / Rules along with bills.
12. The duration of the availability is for 12 /16 / 24 hours a day as per the place for which the contract was awarded.
13. The Vehicles are required to be provided on all working days of the Mine including weekly play days and holidays. For Vehicles hired on 24 hours basis, eight hours /week, Vehicles hired on 16 hours basis, Six hours / week and for **Vehicles hired on 12 hours basis, four hours / week will be spared on weekly holiday for maintenance works**. Three drivers are to be deployed for 24 Hours vehicles, Two drivers are to be deployed for 16 Hours vehicles.
14. It is mandatory for the bidders to accept for Extra Kilometer and extra hours. The monthly rate, rate per extra KMs run beyond scheduled KMs run per month, additional charges per hour for utilization of vehicle beyond scheduled hours on any day and daily allowance for driver out station trips will be paid as under:
15. **Unit rates for Hiring of 2WD Jeeps: Vide Ir. ref. no. CRP/MP/Sec-19/Unit Rates/2021/1688, Dt. 19.04.2021 GM (MP) informed in connection with Circular no. CRP/PER/IR/C/086/139, Dtd. 08.02.2021 issued by GM(Personnel) IR, PM & RC factor for revised unit rates and extra hour rate for driver, revised PVC formula for Diesel and minimum wages and extra hour rate for drivers are**



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modified and shall be affected from dt.01.02.2021 as per above circular for Non OC vehicles.

16. Vide circular no **CRP/MP/Sec-19/Unit Rates for OC/614, Dt. 05/06.02.2024** unit rates for circulated for OC vehicles.

I. **Unit Rates:**

	<b>Unit rate for OC vehicle (AC)</b>	<b>Unit rate for non-OC vehicle (Non Ac)</b>
circular no	CRP/MP/Sec-19/Unit Rates for OC/614, Dt. 05/06.02.2024	CRP/PER/IR/C/086/139, Dtd. 08.02.2021
Availability hrs per day	12hrs	12hrs
Monthly running hrs	1000	1000
Slab rate/month	<b>84904.00</b>	<b>54225.35</b>
Extra KM rate	11.29	7.52
Extra Hr rate	124.83	77.7
Value for M	0.091	0.08
Base price for HSD	98.83 per Ltr	68.37 per Ltr
Base driver wages	709.00 per day	472.00 per day
DA for Outstation for driver	314.00	233.00
Period of contract	4years (3+1)	5 years

The above rates are exclusive of GST. For calculating the above unit rates, Diesel price and Skilled Wages considered as base, are furnished below:

II. **Revised PVC Formulae for variation in Diesel and minimum wages for non-OC vehicles:**

To take care of revision on HSD price and Minimum wage rate, the contractor will be allowed revision on pro-rata basis upward / downward as per the following formulae:

a. **New rate per month -as per circular No. CRP/PER/IR/C/086/139, dtd. 08.02.2021 for revision of statutory deductions to 19.72% CMPF 12% + Pension 7% + administrative charges 0.72%:**

= [(Order Rate/month (with statutory deduction 19.72%) i. e.,XXX)] + {M x (Variation in HSD Rate) x scheduled Kms run}+ (30 x MF x 1.1972 x (Variation in minimum wages per day))}

**Where, M =0.08 as per order, MF = 1.0 for 8 hours, 1.5 for 12 hours, 2.0 for 16 hours and 3.0 for 24 hours availability.**



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**b. Extra hour rate for driver as per new formula as per circular No. CRP/PER/IR/C/086/139 dated 08.2.2021 for revision of statutory deductions to 19.72% (CMPF12% + Pension 7% + administrative charges 0.72%)**

= [New Extra hour rate (with statutory deduction 19.72%) i.e, YYY.;] + [(1.1972 X Variation in Min Wages per day) / 8 ]

**c. Extra Km rate=** Old rate per extra km + [M x Variance in HSD rate].

**d. DA for Out station Trips:**

New DA = Old DA \* (Latest AICPI / Old AICPI )

( AICPI for this quarter i.e., Jan – Mar 2020 = 328 )

**III. Revised PVC Formulae for variation in Diesel and minimum wages for OC vehicles:**

To take care of revision on HSD price and Minimum wage rate, the contractor will be allowed revision on pro-rata basis upward / downward as per the following formulae:

**e. New rate per month -as per circular No. CRP/MP/Sec-19/Unit rates for OC/614, dtd. 06.02.2024:**

= [ (Order Rate/month) + {M x (Variation in HSD Rate) x scheduled Kms run}+ (30 x MF x 1.2805) x (Variation in minimum wages per day)]

**Where, M =0.091 as per order, MF = 1.0 for 8 hours, 1.5 for 12 hours, 2.0 for 16 hours and 3.0 for 24 hours availability.**

**f. Extra hour rate for driver**

= [Old hr rate for driver) +(1.2805 X Variation in Min Wages per day) / 8

**g. Extra Km rate=** Old rate per extra km + [M x Variance in HSD rate].

**h. DA for Out station Trips:**

New DA = Old DA \* (Latest AICPI / Old AICPI)

( AICPI for this quarter i.e., July 23 – Sept 23 = 399 points )

Actual applicable rates from time to time shall be calculated as per the price Variation formula provided. The claims, if any, as per the above price variation can be made once in three months. However, applicable price will be paid in the subsequent period.

17. If the Vehicles are required to be taken Outstation, outstation allowance will be paid to the Driver. Mere intimation to driver is enough in respect of out station visits.





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- a. The Driver is eligible for full DA, if the distance is more than 32 KMs and his stay exceeds 12 hours. The Driver is eligible for half D.A, if the distance is more than 32 KMs and if the stay is more than 8 hours and less than 12 hours.
  - b. Irrespective of the distance and time for the journey/stay within the \*Area, no DA will be paid to the Driver.  
\*For the purpose of payment of DA, the jurisdiction of the Area will be the same as the Area defined for Area Chief GM/GM of SCCL.
  - c. However, RGM Region, except BHPL Area will be considered as one Area. Corporate and KGM Area are considered as one Area. KGM Area includes Sathupalli also. BPA Area includes Khairagura and Goleti.
  - d. In case of continuation of stay after 24 hours, half DA will be paid if the extended stay exceeds 8 hours only.
  - e. Addl. Charges per Hour beyond the scheduled Hours for out station trips will not be applicable.
18. The cost of diesel, Lubricants, repairs, Taxes, Insurance and any other incidental expenses in running the Vehicles shall be borne by the Tenderer.
  19. Pollution under Control Certificate is to be obtained from the concerned Statutory Authorities from time to time and the Certificate is to be kept in the Vehicle.
  20. The Vehicles are required to be operated in mines / projects/ departments and other places also.
  21. The Speedometer shall always be in working order for the Vehicle with provision to read fraction of KM. Starting and closing time counts and Speedometer reading will be given by the concerned official to whom the Vehicle is attached for daily run. The trip sheet/Log Book should be maintained without over writing to possible extent, if inevitable the same should be certified by the Head of the department and should be available with driver for obtaining the official's signature for the trip made.
  22. The SCCL will have right to shift the Vehicles in any place of the company premises and the contractor should shift the hired vehicles to any place of the company within 7 days time after receipt of the intimation. However they will be adjusted against sanctioned vacancies within area / region to the possible extent.
  23. **Penalties:**  
  
The contractor should positively deploy the vehicle within the stipulated period as per the order terms and conditions. If he fails to deploy the vehicle within stipulated period, a penalty of Rs.450/- per day will be recovered from the



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contractor's future bills. The Area GM / Head of Department will take a decision either to penalize the contractor or cancel the order depending on the need & situation (From the date of completion of the lead period and till the deployment of vehicle).

The contractor has to provide alternative Vehicle of similar type on any day if the regular Vehicle is not available for any reason except for the maintenance period as per clause No.11. If vehicle is stopped due to trouble or if any stoppage occurs in the middle of the journey, an immediate substitute is to be provided to the place specified on request. If the contractor fails to provide the vehicle a penalty of amount which is equivalent to proportionate amount payable per day or the amount paid to the other agency for hiring alternate vehicle, whichever is more shall be deducted from the contractor's monthly bill towards penalty per day for non deployment of vehicle.

If the Vehicle is taken out of station for any major overhauling/repairs etc., the contractor shall provide alternative Vehicle of similar type for the period during which the original vehicle was under repairs. If the contractor fails to provide alternative vehicle, GM (E&M) Transport at Corporate / CGM/GM of the Area will engage another hired Vehicle and the actual cost incurred by SCCL will be recovered from the successful tenderer payment.

The alternative vehicle so engaged shall be of similar type and in fit conditions and can be deployed up-to a maximum period of 2 months.

24. The SCCL will not be held responsible for any Taxes, dues, loans or debts on the Vehicles provided by the contractor and should ensure no involvement of SCCL on such accounts.
25. The Vehicles shall be insured for comprehensive risk and under no circumstances the SCCL shall be made liable for any damages. The Driver and passengers should also be covered by suitable insurance policy obtained from Nationalized Insurance Companies as per the laws prevailing in the State. A copy of the comprehensive insurance policy certificate should be submitted to Area Transport Officer during the operation of contract.
26. The Contractor shall be liable and responsible to discharge all the legal liabilities under Motor Vehicle Act, 1988 or any other Acts, Registration, payment of Taxes of the vehicle, Comprehensive Insurance and all such liabilities as may be fixed from time to time by any law on the owner of the vehicle and the SCCL be deemed to have no liability whatsoever.
27. The driver shall remain and shall be deemed to be the employee of the contractor. The Driver shall not under any circumstances be treated as employee of the SCCL. The contractor shall fully liable to procure Driving License etc., and to meet other legal requirements under Motor Vehicles Act, 1988 or any other Acts
28. ***Vehicles registered for the first time after date of opening of the enquiry and on tenderer's name are only to be deployed for the above purpose.***



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Good and road worthy condition Vehicles with perfect front and rear suspension and comfortable seats are to be made available. The vehicle should be maintained in FIT condition as per the Rules & Regulations of R.T.A.

29. The contractor/Driver deployed on the vehicle must be literate well dressed and exhibit the obedience and courtesy to the Officers travelling in the Vehicle. He should have pleasing manner. The driver provided to the Vehicle should possess valid Driving License and be minimum 21 years of age and not above 60 years. Before engaging the Vehicles on contract work, the Vehicles will be inspected by the concerned Auto Workshop Engineer and after certifying its suitability only, the Vehicle will be taken for Contract work. After awarding the Contract, the Speedometer of the Vehicle will be checked by the concerned Area Committee for every 3 months for calibration and also surprise check of the speedometer will be done by the concerned Auto Garage Engineer at any time. Hence, speedometer should always be in working condition. The seat covers should always be maintained in trim condition and should be given for washing for every two weeks.
30. **Payment terms:** 100% payment will be arranged for value of the work done on receipt of the bill in complete shape. However, the payment will be subject to TDS recoverable as per statute. A Certificate will be given for the TDS recovered by the Company, within one week after remitting the same to Government.

The taxes ruling from time to time are applicable. Contractor has to pay professional tax as per the provisions of the Act and submit copy of the Tax payment vouchers to DY.GM (F&A)/Area.

The contractor (Owner cum driver) should produce previous month payment receipt to the drivers made as per minimum wages Act / Rules along with bills.

“Payment to the Firm/Contractor should be released against the bill by the Finance Department after verifying the proof of having remitted the previous month’s wages and bonus by the Contractor into the respective bank accounts of workmen engaged by Firm/Contractor. Bank statement of the contractor or the workmen, issued/certified by the respective bank authorities in this regard. The bank statement shall be certified by the recipient (stating that he/she has received the minimum wage amount mentioning the wage period), the concerned contractor and principle employer.”

If the contractor fails to provide the vehicle during the contract period, monthly bill shall be allowed after deducting the proportionate amount for the days, the vehicle is not deployed. This deduction is apart from penalties.

31. SCCL reserves the right to cancel the allotted tender work during the contract period of 3 years without assigning any reason with one month notice.



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Contractor will not be permitted to terminate the contract, except In force majeure conditions, before the expiry of contractual period. In case of breach of contract, risk hire charges shall be recovered from the contractor.

32. The contractor has to comply with RTA Rules and shall be in possession of necessary permission, license etc., to ply the vehicle on hire. Copy of the Registration Certificate of the vehicle is to be submitted while commissioning the contract.
33. The contractor / Driver with the Vehicle has to report to the designated Officer at the specified time every Day. The driver shall be provided with a mobile phone by the contractor at his own cost. The driver shall keep the mobile phone always in his possession.
34. Agreement is to be entered within 30 days from the date of commencement of order on Rs.100/- non-judicial stamp paper.

Bills shall be payable only after receipt of agreement bonds by the concerned paying authority of the area.

35. **JURISDICTION:** In all cases of disputes, the decision of the company shall be final. The courts of Manthani/Godavarikhani/peddapally (Peddapally District) in the State of Telangana only shall have jurisdiction to deal with and decide any legal matter or dispute whatsoever arising out of this contract.
36. **SECURITY DEPOSIT:** The successful tenderer shall deposit a sum of Rs.10,000/-- (Rupees Ten thousand only) per each vehicle as Security Deposit (either by cash or by DD) within two weeks from the date of commencement of the contract. This amount Rs. 10,000/- will bear no interest and will be refunded after 3 months from the date of expiry of the contract period and on satisfactory completion of the work.
37. The Contract is liable for termination in cases where:
  - a. There is continued default by the Contractor for three days and if the concerned officer certifies that the performance of contract is not satisfactory.
  - b. The performance of Contractor is unsatisfactory at any stage.
38. Pollution under Control Certificate is to be obtained from the concerned Statutory Authorities from time to time and the Certificate is to be kept in the Vehicle.
39. **The contractor should Possess minimum 3 pairs of Khaki uniform and shall provide minimum 3 pairs of Khaki uniform to the Substitute Drivers as per RTA Rules and also provide identity card to the substitute driver at his own cost.** The Vehicle driver must wear the uniform and identity card on duty hours always. If he does not wear the uniform and identity card, he will not be allowed for duty and vehicle is deemed as not deployed for that day / days.



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40. **The contractor should be the permanent driver having valid transport driving license and he should be familiar with the antecedents of the substitute Drivers and he will be held responsible for any untoward incident happens due to the Driver(s).** If required SCCL has got right to verify the antecedents of the substitute/additional driver(s) from police Department. SCCL has got right to ask contractor to replace the substitute/additional driver if the antecedents/ behavior is not satisfactory.
41. As far as possible the contractor should not change the Substitute drivers without the permission of concerned Officer. If the performance of the Driver is not satisfactory, the Driver should be changed as per the advice of the concerned officer.
42. If the contractor fails to fulfill the contract conditions and service is stopped due to failure, Security Deposit of Rs. 10,000.00 per vehicle will be forfeited and contract will be terminated without any prior notice.
43. Any contravention by the contractor or any person employed by him or any of the terms of contract or any of the provisions or any Act, Rules. Regulations or company's standing orders or any rules regarding conduct and discipline as formulated by the Company would be communicated in writing to Contractor by General Manager/ Area General Manager. After having been informed of such contravention, if he fails to take appropriate action, General Manager/ Area General Manager has the right to refuse the person responsible for such contravention to enter into the premises of the company's establishments till the cause of such contravention is removed or informed in writing of the corrective action taken by the contractor with an assurance about non-occurrence of such contravention.
44. Area General Manager/General Manager is the authority to determine whether there is failure on the part of the contractor regarding providing of Vehicle services. An appeal against the area General Manager decision should lie with the Director (Operations), KGM and his decision would be final and binding.
45. The SCCL is not liable to pay any compensation in case of any accident caused by/to the hired vehicle in respect of such vehicle or driver or cleaner or the third party. The owner and the insurance company are only liable to pay any compensation in case of such accident by/to the hired vehicles.
46. The SCCL is not responsible in any way for the safety of the hired vehicle during the period when the vehicle is at its disposal, but the owner of the hired vehicle is responsible for the safety of such vehicle.
47. The contractor of the hired vehicle is liable to pay any compensation that may be awarded by any forum/tribunal in respect of any motor accident caused by/to such hired vehicle.
48. The contractor of the hired vehicle should indemnify the SCCL for any loss or damage suffered or compensation paid by it due to any motor accident caused by/to such hired vehicle.



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49. The contractor of the hired vehicle shall inform in writing to the concerned insurance company with which the subject vehicle is insured about the hiring of his vehicle with the SCCL and the conditions thereof, under intimation to the SCCL.
50. The contractor should furnish a letter once in three months from the financier that installments are paid up-to date otherwise succeeding month bill will not be passed.
51. The contractor has to provide minimum amount with driver as imprest cash which is equivalent to cost of one tank full of diesel plus Rs.1000/- to attend any break down / maintenance / to arrange a vehicle in case the vehicle is stopped.
52. The contractor should not sell the contractual rights to any other person / agency during the tenure of contract. Power of authority for execution of the contract also cannot be assigned to any other person / agency during the contract period and breach on this account is liable for termination of order. Payment of monthly bills will be released in the name of the contractors only and no authorizations will be entertained.
53. **At the time of deployment of vehicle by the contractor, he has to give name of two eligible Drivers to be kept, as stand-by as and when required, with the entire requirement as per NIT.** In case of absence of permanent driver, the stand-by driver only has to be engaged. Further, the Drivers have to hold Identity Cards with full address, Photograph etc., and those identity cards are to be signed by Auto Workshop Engineer at areas, after furnishing the information by the Contractor about the antecedents.
54. The contractor / Drivers deployed shall undergo training at VTC, Medical Examination as per SCCL rules in vogue.
55. The drivers employed by the tenderer if any, should be his own employees and receives wages from him. The SCCL would not accept any claim whatsoever from them.
56. Taxes etc.:
  - a. GST as applicable during the execution period of the contract will be remitted by SCCL directly to the Government account under reverse charge mechanism.
  - b. Introduction of new taxes / duties or with-drawl of taxes / duties if any shall be to the account / credit of SCCL as the case may be.

**Note:** For SCCL, The RCM provisions requiring the SCCL (recipient of service) to discharge GST will apply in the following conditions.

- a) The service provider/cab operator is non body corporate person i.e., a proprietorship concern, HUF or partnership firm.



(A Government Company)

- b) The cab operator is unregistered or at the best charging 5% GST in the bill without availing ITC (i.e., if cab operator/service provider is paying 12% GST(normal rate under HSN Code 9964) with or without availing ITC, GST RCM provision is not applicable and contract has to remit GST

57. The tenderer shall keep their offer validity up to the stipulated period of 180 days. If the tenderer withdraws his offer during the validity / extended validity period, he will not be considered in future enquiries. In case a successful bidder withdraws during the enquiry processing period, the next successful bidder in the lottery serial will be considered.

58. **TENDER DOCUMENT:**

- i. The Tender Documents are available on SCCL website [www.scclmines.com](http://www.scclmines.com). Bidders can download the tender documents at free of cost. SCCL is not responsible for any problems in downloading the tender documents.
- ii. Whenever corrigendum is issued, the same will be placed in company's web site [www.scclmines.com](http://www.scclmines.com) only. The bidders are therefore advised to visit the said web site from time to time to keep themselves updated.
- iii. Tenderer shall submit Draft application with requested documents at Area Purchase cell on or **before 12:00 pm on 25.01.2025**. After signing the above application by HOD of purchase department, remit the processing fee at **Finance department on or before 4:00 PM on 27.01.2025**.
- iv. **Processing fee of Rs.590/-** (Non-Refundable) including GST per vehicle offered shall be shall be remitted to Cash Deposit at F&A Department, RG3 and collect the receipt voucher and the same shall be submitted along with bid.
- v. The bid should be submitted in a sealed cover and shall be distinctly super scribed with the following details on its left-hand top corner.
  - a. Enquiry No. and Date.
  - b. Closing and Opening date of the tender.
  - c. Name and address of the bidder.

Bid not submitted in the prescribed format is liable for rejection.

- vi. In sealed cover, the following documents to be submitted.
  1. Filled in FORMAT– X (APPLICATION FOR PARTICIPATING IN TENDER)
  2. Original Cash voucher issued by finance department. RG3.
  3. Copy of Award of Land looser, PAF/PDF. In case, tenderer is legal heir, in addition to above, submit copy of death and legal heir certificate issued by competent authority.
  4. Ex- employee of SCCL or dependant of ex-employee, proof to that effect shall be enclosed duly signed by HoD / Personnel department of concerned area.
  5. Copy of Adhar card of tenderer.



(A Government Company)

6. Copy of PAN Card or acknowledgement of application for PAN Card of tenderer.

Note: The tenderers shall accept all the terms and conditions and sign wherever required and submit the same along with their bid. Offers without requisite details and unsigned applications shall be summarily rejected and no correspondence shall be entertained afterwards.

**Last date for bid submission is 29.01.2025 at 4pm at O/o PA to GM, RG3.**

59. If the document submitted or declaration given by the bidder is found to be false or not appropriate in connection with the scope of this NIT at any time, the bid or the contract awarded will be cancelled.
60. The sealed Quotations are to be submitted duly signed as above to **General Manager, RG3 Area** The S.C.Co.,Ltd. **PO: Centenary colony, Peddapally Dist., PIN – 505 212** before closing date.

**For and on behalf of  
The Singareni Collieries Company Limited  
General Manager, RG.III**





(A Government Company)

**THE SINGARENI COLLIERIES COMPANY LIMITED  
(A GOVERNMENT COMPANY)  
AREA PURCHASE CELL, RAMAGUNDAM AREA -3**

FORMAT - X

**APPLICATION FOR PARTICIPATING IN TENDER**

Date:

To  
The General Manager,  
Ramagundam Area-III,  
Singareni Collieries Co.Ltd.,  
PO: Centenary Colony-505212  
Dt.Peddapalli

Dear Sir,

Sub: **Hiring of 2WD jeeps for RG3 Area under Unit rate system– Reg.**

Ref: Enquiry No. **R3124O0271, Data. 07.01.2025**

--oOo--

I submit my acceptance for **Hiring of 2WD jeeps for RG3 Area under Unit rate system** as mentioned in the subject of latest model / first time registered after opening of the enquiry, as per NIT specifications along with Driver at SCCL on hire basis.

I hereby agree to abide by all the terms and conditions mentioned in the NIT.

a) We are enclosing here with Cash Voucher bearing No. \_\_\_\_\_ Dt. \_\_\_\_\_  
For an amount of Rs.590/- paid towards processing fee.

b) The following details to be provided

Award No.	Sy. No	Village	Name of the PAF/PDF/land Looser and Father name

Enclosed Proof for Project affected persons (PAFs) / Project displaced persons (PDFs)/ Land looser/Legal heir of the above.

I am herewith confirming that no vehicle under unit rate system is operating in any part of SCCL against my awards number and I am accepting SCCL to take any decision against me, if it is proved wrong.

**Full Address:**

Yours Faithfully,

Name : \_\_\_\_\_  
H.No : \_\_\_\_\_ Street \_\_\_\_\_  
Post : \_\_\_\_\_ Mandal \_\_\_\_\_  
( \_\_\_\_\_ )  
Dist : \_\_\_\_\_  
Phone/Mobile No : \_\_\_\_\_

\_\_\_\_\_  
Name: SIGNATURE