



THE SINGARENI COLLIERIES COMPANY LIMITED
(A Government Company)
Purchase Department, RG2 Area

Ref.No.R2125O0244

Date: 07.02.2026

TENDER NOTICE

Sub: Contract for LP Gas door delivery from Singareni Super Bazar IOCL, 8 Incline Colony Distribution Points to the residences of SCCL employees for a period of two years under unit rate system basis – Reg.

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1. Offers are invited for **Contract for LP Gas door delivery from Singareni Super Bazar IOCL, 8 Incline Colony Distribution Points to the residences of SCCL employees for a period of two years under unit rate system basis of workable rates fixed** as follows:

Sl. No.	Description of work	No. of cylinders to be transported during the contract period	No. of Trolleys/ delivery Boys required	Rate per Cylinder in (Rs.p)	Extended Value in (Rs.p)
01.	Door Delivery of LPG Cylinders from Indane (IOCL) LP Gas Godown 8-Inc. Colony to Residences of SCCL Employees. (1500 Nos. X 24 months = 36000 Nos.)	36000	02	3.52	1,26,720.00
					1,26,720.00
GST @5% extra under reverse charge mechanism basis					6336.00
TOTAL PROPOSAL VALUE					1,33,056.00

NOTE: Employees of M/s SCCL & M/s SCCC Stores Ltd. (Singareni Super Bazar) or their spouses are not eligible to participate in this tender.

2. The total LPG Door Delivery contract period will be in force for a period of TWO YEARS. Initially, the tender is for a period of 3 months on trial run basis. On examining the performance during the trial run period, extension of further period (i.e. one year and nine months) shall be considered on the same Terms & Conditions subject to satisfactory performance of the Tenderer. Payment shall be made only for the number of cylinders delivered.
3. This tender notice is also published in SCCL website i.e. www.scclmines.com.

4. The prescribed '**TENDER FORM**' together with Terms & Conditions can be obtained from SCCL website i.e. www.scclmines.com.
5. Each tenderer shall submit a demand draft in favour of the SCCL **payable at SBI, SCCL Branch, RG2 Area** obtained from any Nationalized Bank for an amount of Rs.60,000/- along with the Tender Form towards EMD. Return of EMD to the unsuccessful tenderer shall be made after finalization of tenders. The EMD of the successful tenderer shall be refunded after two months on completion of the order period and on satisfactory performance certification from concerned Divisional Manager, SCCC Stores Ltd. No interest shall be paid on the EMD amount.
6. The successful Tenderers should deposit **Rs. 1,00,000/- (Rupees One Lakh only) per each vehicle by way of Demand Draft in favour of The SCCC Stores Ltd, concerned Divisions Bank Accounts of SCCC Stores Ltd., payable at respective Divisions Bank Account of SCCC Stores Ltd.. obtained from any Nationalized Bank only towards Security/Caution deposit.** The security/caution deposit shall be refunded after three months on completion of the Tender period. No interest shall be paid on the security/caution deposit amount.
7. The successful Tender should deliver IOCL LP Gas Cylinders to the residences of SCCL employees for a period of two years under unit rate system.
8. The Tenderer should drop in the duly filled-in and signed "complete Tender Form" along with DD, Documents as mentioned in Tender Form, copies of Vehicle Documents, Insurance Papers, Residential Proof, etc. in the **TENDER BOX provided at the O/o General Manager, RG2 Area** on or before **12.00 Noon of 28.02.2026**.
9. The Tender closing and opening dates are furnished hereunder:
10. The Tender Schedule can be obtained from SCCL website i.e. www.scclmines.com.
 - a) Closing date: 28.02.2026 Time : 12:00 Noon
 - b) Opening date: 28.02.2026 Time: 04:00 pm

The sealed tender documents along with the documents shall be submitted before the due date and time to the following address duly super scribing the cover with the Enquiry No. & Date and due date of opening of tender. The tenderers shall enclose all the required documents at the time of submission only. The tenders without proper documents will be rejected.

**THE GENERAL MANAGER
THE SINGARENI COLLIERIES COMPANY LIMITED
RAMAGUNDAM AREA – II
8 INCLINE COLONY – 505 211
PEDDAPALLI DISTRICT (T.S.)**

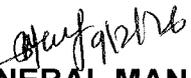
NOTE:

- a) Tenders should be posted in a sealed envelope clearly super scribed with Tender Number, date of opening of enquiry, name of the person, address, phone number who is submitting the tender. Without the above and unsigned quotation will not be considered.
- b) Sometimes issue of corrigendum may be necessary to clarify the doubts raised by the bidders or to carryout corrections, if any. All such corrigendum shall be

displayed in company's web site www.scclmines.com only. The tenderers are therefore advised to visit the said web site from time to time to keep updated.

c) For any further assistance, tenderers may contact 08728-250028.

11. Tenders should be posted in sealed envelope clearly super scribed with Tender No. **R212500244**, dated 03.02.2026 addressed to the General Manager, RG2 Area and also mentioning the due date of closing & opening of tender, name, address & phone contact of the Tenderer. Without the above and unsigned quotations will not be considered.
12. The General Manager, RG2 Area reserves the right to accept offer in full or in part or to reject any or all offers without assigning any reasons whatsoever.
13. Tender Schedule can be downloaded from SCCL web site www.scclmines.com.
14. The selection of the Tenderer shall be made on the basis of suitable Lottery System from among the Tenders which are technically & commercially qualified. The Lottery will be drawn subsequently with prior intimation.

For 
GENERAL MANAGER,
The Singareni Collieries Co. Ltd., RG2 AREA



Cc to: All Mines/Departments, RG2 Area.
All LPG Distributorship Points in the Area.
All Sales Counters of SSB & Office.

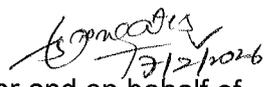
**THE Singareni Collieries Co-Operative Central Stores Ltd,
IOCL – LP GAS AGENCY, 8 INCLINE COLONY**

NIT FOR LP Gas Cylinders Door Delivery

1. The selection of Tenderer shall be made on the basis of lottery system from among the Tenders received by the Tender Committee. Draw will be conducted for **required Auto trolleys/persons (i.e. trolley-wise)** for 04 persons first 2 persons will be the successful tenderers and 3rd & 4th will be the standby persons.
2. The Tenderer shall own the vehicle or he shall have the lease documents of the said vehicle through which he proposes to transport the LP Gas cylinders.
3. The auto trolley shall not be more than 2 years old (ie., from the date of draw lottery) and it should be in good condition with all valid documentations.
4. The auto trolley should have the minimum capacity to carry 20 LPG Cylinders at a time and it should be customized according to the Oil Company specifications.
5. Each Tenderer shall submit a Demand Draft in favour of **The SCCL payable at State Bank of India, SCCL Branch, Godavarikhani** obtained from **any nationalized bank** for an amount of **Rs.60,000/- (Rupees Sixty Thousand only)** along with the Tender Form **towards EMD**. Return of EMD to the unsuccessful Tenderers shall be made after finalization of the Tenders. The EMD of the successful Tenderers shall be refunded after two months on completion of the order period and on satisfactory performance certification from **Divisional Manager, SCCC Stores Ltd, Godavarikhani**. No interest shall be paid on the EMD amount.
6. The successful Tenderer should deposit **Rs.1,00,000/- (Rupees One Lakh only) per each vehicle by way of Demand Draft in favour of The SCCC Stores Ltd, Godavarikhani, payable at State Bank of India,, SCCL Branch, Godavarikhani** obtained from **any Nationalized Bank only towards Security/Caution deposit**. The security/caution deposit shall be refunded after three months on completion of the Tender period. No interest shall be paid on the security/caution deposit amount.
7. The successful Tenderer should sign on non-judicial stamp paper of required value along with two SCCL employees as surities.
8. Delivery of LPG cylinders should be made only to those customers for whom the cylinders are allotted as per the seniority of booking. In case, if it is proved that the gas is delivered to any customer whose name is not in the seniority list, the successful Tenderer has to pay a penalty of Rs.5000/- or as decided by the Competent Authority apart from the cost of LPG refill cylinder for each such case.
9. The Tenderer shall insure the loads and vehicles and submit a copy of the same to M/s. Singareni Collieries Co-op. Central Stores Ltd., (Singareni Super Bazar), Godavarikhani. The Tenderer should furnish the photo identity of the Driver and others who are engaged on this job to the S.C.Co-op. Central Stores Ltd., (Singareni Super Bazar), Godavarikhani.
10. The successful Tenderer who fails to take-up the contract will forego the EMD and no claim what so ever shall be entertained in this regard and the tender will be awarded next standby persons.

11. The Management reserves the right to accept or reject any or all Tenders without assigning any reason whatsoever.
 - a) The Unit Rate (workable Rate) for delivery of LPG full cylinder and bringing back the empty LPG cylinder is **Rs: 3.52** which is not negotiable.
 - b) The LP Gas cylinders shall have to be delivered at the door step of LPG customers free of cost within a radius of 5 KMs. from IOCL – **L.P. Gas Godown, 8 Incline Colony**. For the distance beyond 5 KMs, the customer has to bear the transportation cost **@ Rs.3.00 per KM** per cylinder and the Tenderer has to collect such amount from LPG customers concerned.
 - c) In case, the successful Tenderer indulges in any sort of mal-practice or fails in successful operation of the contract work, the contract shall be terminated and the next Tenderer in the panel shall be awarded the contract.
12. The successful Tenderer shall have to deploy booking persons and notify the name, Telephone No. of booking person, at the respective Booking Office. The booking person and Delivery Boy should enter the embossed number on the cylinder in the booking register at the Booking Office and Door Delivery Form and also in the pass book of the customer at the time of Delivery of LP Gas cylinder respectively.
13. The Tenderer should supply full LP Gas cylinders to the customers residences and obtain signature on the counterfoil (LP Gas bill) in accordance with the Refill Call Booking Serial displayed at LPG Godown daily.
14. **Employees of M/s SCCL & M/s SCCC Stores Ltd. (Singareni Super Bazar) or their spouses are not eligible to participate in this Tender.**
15. Transportation of LP gas cylinders shall be allowed from 8.00 AM to 6.00 PM (Half an hour lunch break) only on all the working days.
16. The successful Tenderer shall not transfer his right or sublet the same to anyone.
17. Authorised representative of M/s SCCC Stores Ltd. (Singareni Super Bazar), Godavarikhani and the SCCL, shall have the right to enter the premises and inspect the Door Delivery Records.
18. Registration papers of Auto Trolley shall be kept with the Divisional Manager, SCCC Stores Ltd., Godavarikhani. In case of hired Trolley, the Agreement Bond with owner of Trolley shall be kept with Divisional Manager, SCCC Stores Ltd, Godavarikhani and xerox copy of all the above has to be enclosed with Tender Form.
19. The successful Tenderer shall ensure that the trolley Driver holds valid Driving Licence and other valid documents (RC, pollution, Insurance) and the same shall be kept valid throughout the contract period.
20. **02 Nos.** of Trolleys shall be run for proper customer service.
21. One person must be made In-charge of all the affairs of Door Delivery of LP Gas Cylinders.
22. The successful Tenderer shall remit the cash collected from customers immediately after every trip without fail and obtain acknowledgement in a register.
23. It is the responsibility of the successful Tenderer to see that the same Cylinders are returned by the customer.

24. The refill cylinder should be delivered at the residence of the customer **after carrying out pre-delivery inspection for leakage**, if any, and bring back the empty cylinder collected from the customer to LPG Godown concerned.
25. The successful Tenderer shall abide by the Rules & Regulations of SCCC Stores Ltd. and statutes like M.V. Act, Explosives Act and Civil Supplies Act, EPF Act, Contract Labour (Regulation and Abolition) Act, etc.
26. Any Breach of Contract and or its terms & conditions or unsatisfactory performance of the Contractor shall render the successful Tenderer liable for action as per law in force including cancellation of Tender and forfeiture of EMD and security/caution deposit.
27. The successful Tenderer shall deliver the LPG cylinders at his allotted Area of operation in all the working days according to customer booking requirement. Delivery Area will be allotted by the concerned Divisional Manager of SCCC Stores Ltd.
28. The unit rate (workable Rate) mentioned above, includes the maintenance of the vehicles deployed for the purpose, fuel charges and the staff deployed by the Tenderer.
29. The Successful Tenderer has to satisfy the above Terms & Conditions and work shall be awarded initially for a period of **3 months on trial basis**. The extension of further period of one year nine months depends on the performance of the Tenderer.
30. The successful Tenderer shall not collect any amount from the customer, other than the cost of LP Gas cylinder in the free zone delivery **i.e., 5 KMs** from the from **IOCL – LP Gas Godown, 8 Incline Colony**.
31. The successful Tenderer has to ensure for appointment of Mechanic in the LP Gas Agency in addition to the Booking Clerk.


For and on behalf of
General Manager,
S.C.Co. Ltd., RG2 Area.

TENDER FORM FOR IOCL – L.P.GAS GODOWN, 8 INCLINE COLONY

To

**The General Manager,
Ramagundam Area - II.**

Sir,

Tender Enquiry Notice No.R2125O0244, dated 03.02.2026.

I here by agree to all the Terms and Conditions of the above enquiry and hereunder submit my offer for Door Delivery of LP Gas Cylinders.

1	NAME OF THE TENDERER	
2	<u>DETAILED ADDRESS</u> (Xerox copy of the residential proof should be enclosed)	
3	TELEPHONE/MOBILE NUMBER	
4	Vehicle registration Number (Xerox copies of all the relevant documents i.e, ownership or lease, registration, insurance etc. have to be enclosed)	
5	Capacity of the Vehicle	
6	Insurance details of the Vehicle	
7	<u>Unit Rate (Workable Rate) per delivery of cylinder</u>	Rs.3.52
8	EMD amount paid	Rs. 60,000/- (Rupees Sixty Thousand only)
9	Details of EMD paid in the form of DD (Name of Bank, DD No & Date etc.) (Original should be enclosed)	
10	Any other information	

Thanking you,

Place: _____

Yours faithfully,

Date: _____

Signature of the Tenderer