THE SINGARENI COLLIERIES COMPANY LIMITED
(A Government Company)
Area Purchase Cell, Kothagudem Area
P.O: Venkateshkhani, Dt. Bhadradri Kothagudem
TELANGANA - 507 103

Ref No.**KG126O0091** **Dt.29.08.2026**

TENDER DOCUMENT

Sub: Hiring of 08 Nos. of vehicles for use at Kothagudem Area and Corporate on Monthly Hire Basis under Unit Rate System – Reg.

#

SCCL desires to hire **03 nos. vehicles** on Monthly Hire Basis for use at **VKCM,** KGM(A) for a period of **3+1 years, 05 no. of vehicle** for use at department of GM Office, KGM(A) and Environment, Civil Quality Control Cell , F&A, Exploration Corporate SCCL for a period of **5 years** under Unit Rate System with the following terms & conditions.

Important Dates:

Last Date for Issuing Tender : 21.09.2026 up to 4.00 PM

Tender Submission Closing date : 22.09.2026 at 12.00 Noon

Tenders Opening date : 22.09.2026 after 03.00 PM

Note: Tenderers shall attend in person for verification of the documents at Estates Department and for issue of tender documents at Purchase Department.

Sealed tenders are invited from interested bidders (as per eligibility & tender evaluation process given at para:2 &3) to deploy 08 nos. of conveyance vehicles along with Driver for use at Kothagudem Area and Corporate SCCL situated in Bhadradri Kothagudem District of Telangana with the following terms & conditions:

1. **Details of vehicles Required**:

Sl. No	Type of Vehicle	Qty In Nos	Monthly Run	Availa-bility per day	Contract Period	For use at
1	2 WD Non-AC 1 Ton or above capacity pickup van	**01**	1000 KM	24 Hrs	3+1 Years	VKCM
2	2WD AC Jeep	**01**	1000 KM	12 Hrs	5 Years	Environment Dept, Corp
3	2WD AC Jeep	**01**	1000 KM	12 Hrs	5 Years	Civil Quality Control Cell, Corp
4	2WD AC Jeep	**01**	1000 KM	12 Hrs	5 Years	F&A Dept., Corporate
5	2 WD Non-AC Jeep	**01**	1000 KM	12 Hrs	5 Years	GM Office
6	2 WD Non-AC Jeep	**01**	1500 KM	12 Hrs	5 Years	Exploration, Corporate
7	4 WD Non AC 1 Ton or above Capacity Pick up Van	**01**	2000 KM	12 Hrs	3+1 Years	VKCM
8	2 WD Non-AC Jeep	**01**	2000 KM	12 Hrs	3+1 Years	VKCM

Note: The above mentioned quantities are tentative and may increase or decrease.

A) Specifications for 2WD AC/Non-AC Jeep:--

a. Model of the vehicle : First time registered after opening of the tender, meeting BS VI norms
b. Wheel Drive : 2 Wheel Drive
c. Maximum Power : 70 HP or above
d. Fuel : Diesel
e. Seating Capacity : 6+1 or above
f. Body : Closed body type hard top body

B) Specifications for 1 Ton or above capacity Pickup Van with 4+1 Seating, 2WD :

a. Model of the vehicle : First time registered after opening of the tender, meeting BS VI norms
b. Wheel Drive : 2 Wheel Drive
c. Maximum Power : 70 HP or above
d. Fuel : Diesel
e. Seating Capacity : 4+1 or above
f. Body : Closed type hard top body for passengers and open body for load carrying

C) Specifications for 1 Ton or above capacity Pickup Van with 4+1 Seating, 4WD :

a. Model of the vehicle : First time registered after opening of the tender, meeting BS VI norms
b. Wheel Drive : 4 Wheel Drive
c. Maximum Power : 70 HP or above
d. Fuel : Diesel
e. Seating Capacity : 4+1 or above
f. Body : Closed type hard top body for passengers and open body for load carrying

Common Specifications for the above vehicles:

All the vehicles should incorporate the required features, as specified vide DGMS Circular No. DGMS (Tech) Circular No. 06 of 2020, Dt.27.02.2020.

The important features for LMVs are as follows:

a) Seat belt and seat belt reminder
b) Auto dipping system for head lights

2. Eligibility criteria:

i. Preference for awarding the contract will be given in the following order.

a) **1st Category:** Project affected persons / Project displaced persons come under 1st category.
b) **2nd Category:** Dependents of Ex-Employees of SCCL who were not provided job or Ex-Employees of SCCL are one and the same and comes under 2nd Category.
c) **3rd Category:** Others come under 3 rd Category.
d) Priority should be given to 1st Category persons. If the requirement of vehicles is not met with the 1st category, 2nd Category persons will be considered.
e) Persons falling under category 1 & 2 shall be allowed to deploy only one vehicle at any given point of time at any place in SCCL.
f) If the requirement of vehicles is not met with the above 1&2 categories, then others will be given opportunity.

g) In case of Project affected persons /Dependents of ex-employees of SCCL or ex-employees of SCCL, the vehicle should be in the name of tenderer only.

ii. For all the above categories, the tenderer should not be employed in SCCL or other PSUs or Govt. undertakings or Government.

iii. The 3rd Category tenderers should give acceptance for number of vehicles they can deploy. The EMD should be paid for the vehicles quoted.

iv. As per the Circular vide Ref. No. CRP/ES/P/37/Corp/61, Dt. 18.01.2020,

a) PDF/PAF himself/herself and his/her sons are eligible for filling tenders for contract of hired vehicle subject to the condition that contract for second vehicle shall not be awarded to the PDF/PAF and his/her sons collectively, during one period.

b) The allotment of Vehicle to PDF/PAF, including his/her sons should be restricted to one vehicle at a time.

c) PDFs/ PAFs are eligible to file tenders for vehicles only in the area where their house/land is acquired.

v. Project affected persons means project displaced persons and land oustees come under 1st category and they are to be treated equally.

To allow Family Members of PDFs/PAFs to file tenders for hired vehicles under 1 Category, one vehicle at a time per family in SCCL, in consideration of letter issued by GM/Estates vide ref.No. CRP/ES/P/37/Corp/61 dated 18.01.2020, subject to providing the following documents

a) A Family Member Certificate from the Tahsildar.
b) An undertaking from the applicant confirming that at present there is no vehicle allotted to his family members in SCCL.
c) Consent from all remaining family members.

Note: Tender form will be issued only after verification of eligibility criteria by estates department and submission of verified application, proof of eligibility criteria documents and tender fee voucher at Purchase department, KGM Area.

vi. If the tenderer is Project affected person / Project displaced person, his tender should accompany the following :

1. A Letter duly signed by the tenderer with the following details:
   a. Extent of land acquired.
   b. Survey No.
   c. Village.
   d. Mandal.
   e. Award No. & date.
   f. Purpose for which it was acquired.
   g. AADHAR card and PAN Card details.
   h. The tenderer has to enclose certificate issued by Area Estates department to that effect to the quotation without which the offer will not be considered.

2. Certificate from the concerned Government authorities about his identity.

3. Eligibility of the tenderer under the above category is subject to verification of the genuineness of the details submitted by the tenderer at Area Estates department.

vii. If the tenderer is Ex- employee of SCCL or dependant of ex-employees, proof to that effect shall be enclosed duly signed by HOD/Personal department of concerned area, without which offer will not be considered.

viii. If technically acceptable offers are received for more than the required number of vehicles, then successful Tenderers will be selected through suitable lottery system.

ix. Further, the eligible tenderers shall affix their **own photograph** in the format attached to this tender document for participating in tender. **Tenders without affixing their photo in the last page of the tender document will be summarily rejected.**

x. If more than one tender document received for the same person, only the tender submitted first will be considered and other tenders received later will be summarily rejected.

xi. If the documents submitted by the tenderer are found to be incorrect at any stage of the tender, the offer will be rejected.

xii. If already vehicle is deployed on the name of awardees or their legal heirs of ex-employees / dependents of ex-employees/PDF/PAF under unit rate system at any area in SCCL will not be considered again during the same period against land/house under total awards even though land or houses acquired in different awards.

xiii. If the tenderer finds as defaulter in earlier deployed Vehicle/ allotted vehicle against any enquiry in the SCCL, his/her offer will not be considered.

3. <u>Evaluation criteria</u>: Vide Approved Note. No. CRP/MP/Sec19/449, Dtd.01.07.2021, the evaluation process for Unit rate vehicles for selection of successful bidder will be selected by lottery system as below.

i. Lottery shall be conducted in Unit rate Vehicle enquiries among all, the received bids by intimating the convenient date of draw to the firms who have submitted the bids for the enquiry. The date of draw shall be intimated by displaying on Notice Boards in all Areas and Corporate.

ii. Draw will be conducted for number of firms equal to the number of vehicles and the firms will be selected. Additionally a number of firms equal to twice the number of vehicles will also be selected in the lottery and will be kept as standby.

iii. All the above firms which are selected in the lottery along with standby firms selected in lottery will be given lottery serial number and sent for technical evaluation.

iv. The Technical committee shall evaluate bids strictly in accordance with NIT terms & conditions, providing detailed remarks for the successful bidder. Eligibility must be

recorded as a clear 'Yes' or 'No' after verifying the NIT terms & conditions and documents, such as PDF/PAF certificates etc.

v. On confirming the technically and commercially acceptability the firms which are standing in lottery serial will be considered for the award of contract. Firms in the standby list will be considered for award of contract as per serial number in the lottery list on confirming their technically and commercially acceptability if any dropouts before their serial number. The standby list will be maintained for a period of 2 (TWO) years from the date of opening of concerned enquiry for future requirements of vehicles, if any.

vi. For future requirement of all vehicles mentioned at Para: 13 at page: 6, & 7 will be considered.

Note: Further, it is to mention that First Preference will be given to KGM Area persons only, if no response is received within the Area, then offers of other Area will be considered in the same order of eligibility criteria.

The SCCL reserves the right to reject any or all the tenders without assigning any reason.

TERMS AND CONDITIONS:

1. **Period of Contract:**

   a) The Contract shall be valid initially for a period of **3 years** from the date of commencement, which may be further extended if SCCL desires so, up to **1 year** at the same price terms and conditions of the initial order, based on condition of the vehicle/ deployment status and performance for vehicles deployed in Open Cast projects.

   b) The Contract shall be valid for a period of **5 years** from the date of commencement for vehicles deployed in **mines/ departments** other than Open Cast projects.

2. The tenderer should deploy latest model, first time registered vehicle on his name and not earlier than the date of opening the enquiry. Vehicles with permanent registration & valid fitness issued by Transport Authorities are only permitted for deployment and vehicles with temporary registration will not be accepted. The Vehicle documents must be available with the driver at all times. Deployment of vehicle will be allowed only after the agreement is signed by the successful bidder.

3. The tenderers are advised to get them selves registered with the concerned statutory authorities for executing the contract with SCCL if awarded including GST Registration and submit legal documentary evidence. Any consequences arising out of non-compliance of the above, will not absolve the firm / agency from its obligations / responsibilities under the contract.

4. **Commencement:** The tenderer shall deploy brand new vehicle **within 60 days for 2WD AC/Non-AC Jeep, 2 WD/4 WD Non AC 1Ton or above pickup van** along with driver(s) from the date of receipt of LOA/order or as per the requirement of User department, whichever is later.

5. However, the successful tenderers will be permitted to commence the work with a vehicle of not more than 2 years old and shall replace the same within **90 days** from the date of receipt of order. In case, the tenderer fails to replace within specified period, the order will be cancelled and EMD & Security Deposit shall be forfeited.

6. The tenderer should furnish copy of PAN Card, AADHAR Card, Copy of Certificate (PDF/PAF), and registration of the organization in their offer and clearly furnish its status whether individual / Partnership firm / Company with legal documentary evidence.

7. The tenderer shall clearly specify while participating in the tender that he will deploy only new vehicle.
8. The tenderer should follow all the labor legislations as amended from time to time including the minimum wages Act etc.
9. The tenderer should produce their bank account number with proof. Payment to the drivers shall not be less than minimum wages as per act and the tenderer shall pay wages to the driver(s) through bank only.
   The contractor should produce previous month payment receipt to the drivers made as per Minimum Wages Act / Rules along with bills.
10. The duration of the availability is for **12/16/24 hours** a day.
11. **Maintenance:** The Vehicles are required to be provided on all working days of the Mine/Department including weekly play days and holidays. For Vehicles hired on **24 hours basis, Eight Hours/week** and for Vehicles hired on **12/16 hours basis, Four Hours/week** will be spared on weekly holiday for maintenance works. 3 drivers are to be deployed for 24 hours, 2 drivers are to be deployed for 16 hours vehicles and One driver has to be deployed for 12 hours vehicles.
12. During the journey, payment of required **Toll fee(s)** shall be borne by the vehicle driver/owner and the same shall be included in the current monthly bill along with documentary proof (printout of the each transaction received in their Mobile phone) duly certified by the user department.
13. **The List of vehicles for present & future requirement**: The Monthly rate, rate per extra KMs run beyond scheduled KMS run per month, additional charges per hour for utilization of vehicle beyond scheduled hours on any day and daily allowance for driver out station trips will be paid as under:

I. As per the **Circular vide Lr No: CRP/MP/Sec-19/Unit Rates for OC/614, Dtd:06.02.2024,** Unit Rates for hiring 2 WD/4 WD Non-AC 1 Ton or above capacity pickup van and 2 WD Non AC Jeep **to be used *in Opencast Mines*, except Vehicles for CHPs / Departments / Other Offices.(CMPF Only)**

Sl. No.	Type of Vehicle	User Dept	Monthly run up to	Availability of Hours day/	Monthly rate Rs.Ps.	Extra KM rate Rs.Ps.	Extra Hour rate Rs.Ps.	Daily Allowance for the Driver for out station trips.
1.	2 WD Non-AC 1 Ton or above capacity pickup van	VKCM	1000 KM	24 Hrs	1,34,625.09	10.90	-----	356.18
2	4 WD Non AC 1 Ton or above Capacity Pick up Van	VKCM	2000 KM	12 Hrs	97,737.92	11.31	136.35	356.18
3	2 WD Non-AC Jeep	VKCM	1000 KM	12 Hrs	99,551.72	10.90	136.35	356.18

1) Diesel price considered :103.98 Rs/Ltr as on 29.08.2026 at Kothagudem.

2) Basic wage for Driver (Skilled) at Area 'C' is 781.00 Rs.per day as per the circular CRP/PER/IR/M/361/525, Dated: 23.05.2026.

3) CMPF Stream – 19.72% (CMPF 12% + Pension 7% + administrative charges 0.72%) and 8.33% for bonus is considered

A. Price Variation Clause for variation in Diesel and Minimum wages with CMPF stream for the Rates provided in the above Table for Open Cast Projects:

i. New rate per month for full month

=[Order Rate/month] + [{M x (Variation in Diesel Rate) x scheduled Kms run} + {30 x MF x 1.2805 x (Variation in minimum wages per day)}]

ii. Extra hour rate for driver:

=[Old hour rate for driver] + [(1.2805 x Variation in Min Wages per day) / 8]

iii. Extra km rate:

=[Old rate per Km] + [M x Variation in Diesel Rate]

Where,

Where M=**0.083** for 2 WD Non-AC 1 Ton or above capacity pickup van, 2WD Non-AC Jeep and **0.087** for 4 WD Non-AC 1 Ton or above capacity pickup van

MF = 1.5 for 12 hours & 3.0 for 24 hours.

iv. DA for outstation trips:

New DA = Old DA * (LATEST AICPI/Old AICPI)

(AICPI for the Quarter Apr 2026-June 2026 is 452.6)

II. Unit Rates for vehicles hiring Jeeps (2WD) AC/Non AC Jeep, to be used in CHPs / Departments / Other Offices except Vehicles for Opencast Mines (CMPF only).

Sl. No.	Type of Vehicle	User Dept	Monthly run up to	Availability of Hours of/day/ Rates	Monthly rate Rs.Ps.	Extra KM rate Rs.Ps.	Extra Hour rate Rs.Ps.	Daily Allowance for the Driver for out station trips.
1.	2 WD AC Jeep	Environment, Civil QCC, F&A Corp	12 Hrs	1000 KM	74,774.32	11.42	123.94	356.18
2.	2 WD Non AC Jeep	GM Office, KGM Area	12 Hrs	1000 KM	73,721.22	10.37	123.94	356.18
3.	2 WD Non AC Jeep	Exploration, Corp	12 Hrs	1500 KM	78,906.63	10.37	123.94	356.18

1) The above base rates are calculated as per Circular No.CRP/ MP/ Sec.19/Unit Rates/2020/277, Dt.19.05.2020 & Circular no.CRP/MP/Sec-19/Unit Rates/ 2021/1688, dt.19.04.2021 with CMPF 12%, Pension 7% & administrative charges 0.72%.

2) The Bonus is not factored in the unit rates and also in the PVC formula and hence Bonus has to be paid by SCCL.

3) Bonus @8.33% shall be payable under payment of Bonus act, 1965 and as per circular no: CRP/PER/IR/C/85/587, dt:08.05.2018.

4) The above unit rates are for present and future requirement of vehicles. However, the lottery will be conducted as per present requirement of quantity required at point no. 1 at Page:01

Note: The following are factored in the above unit rates:

a) Component of CMPF @12%, CMPS @7% & Administrative charges @0.72% are factored in the above monthly estimated rates and also in the PVC formulae.

b) 10% profit margin is also factored in the above monthly estimated rates.

PRICE VARIATION CLAUSE for CHPs / Departments / Other Offices except Vehicles for Opencast Mines :

To take care of revision on diesel oil prices, the successful tenderer will be allowed revision on pro-rate basis upward / downward at the following formula:

a) New Rate per month for full month

= [(Order Rate per month] + [{M x Variation in HSD rate x scheduled KMs Run} + {30 x MF x 1.1972 x variation in min. wages per day}]

Where M= **0.08** for 2WD Non AC Jeep, **0.09** for 2WD AC Jeep

MF = **1.5** for 12 hours

b) PVC Formula for Extra hour rate for driver:

= [Extra hour Rate in order]+ [{ 1.1972 x Variation in Min. Wages per day} / 8]

c) Extra KM Rate:

=(Old Rate per KM) + [**M** x Variation in HSD Rate]

Where M= **0.08** for 2WD Non AC Jeep, **0.09** for 2WD AC Jeep

a) DA for outstation trips:

New DA = Old DA*(Latest AICPI / Old AICPI)

(AICPI for the Quarter Apr 2026-June 2026 is 452.6)

The claims, if any, as per the above price variation can be made once in three months. However, applicable price will be paid in the subsequent period.

- Base HSD Oil Price & Minimum Wages (**Skilled)** considered as on **29.08.2026** are **Rs.103.98 /Ltr** & Rs.**781 / day**.

Note for Department and OC vehicles:

1. As per Circular No: CRP/PER/IR/1495, Dt:21.11.2022 issued by Director (P, A&W) , the base rates & extra hour rates are calculated using PVC formula by taking minimum wages of Skilled worker from minimum wages circulars released from time to time.

2. All contractor's employees shall invariably be covered under CMPF Scheme.

14. **Minimum Wages:** The Minimum wages applicable **w.e.f.** 01.04.2026 will be considered for this purpose.

The present minimum wages to be paid per day to the workers as per latest notification issued by Chief Labour Commissioner, Government of India, is as furnished below. However, these wages are revised from time to time by Central

Government by notification. As SCCL Circular CRP/PER/IR/M/361/525, Dated: 23.05.2026.

Sl.No.	Category of Worker	Rates of wages including VDA per Day (Rs.) ('C' Area)
1	Highly Skilled	918.00 Per Day
2	Skilled	781.00 per day
3	Semi skilled	650.00 per day
4	Un-skilled	556.00 per day

a) The successful bidder shall pay wages to the employees not less than the wages prescribed under Minimum Wage Act and the payment to the employees shall be made through bank as indicated in the prescribed column of wage sheet. A certificate to this effect issued by the authorized official shall be submitted to user department and concerned Finance head of the area.

b) The successful bidder shall make necessary arrangements for enrolling all his workmen and staff as the members of the CMPF & CMPS. He shall deduct the employee's contributions towards CMPF and CMPS from their wages and deposit along with employer's (Contractor's) matching share with the concerned Regional Commissioner, CMPF. A certificate to this effect issued by the authorized official shall be submitted to the concerned user department and concerned Finance head of the area.

c) A certificate to this effect issued by the authorized official shall be submitted to Project Officer of the project.

d) The firm shall follow:

- Contractor labour (R&A) Act 1970.
- Payment of Wages Act 1936.
- Minimum Wages Act 1948.
- Workmen's Compensation Act 2009.
- Coal Mines Provident Funds & Miscellaneous Provisions Act.
- Mines Act

Payment of Bonus under payment of Bonus Act,1965 to contract workers as per circular no.**CRP/CVL/CTS/1338,dt.14.05.2018**.and any other Act, Rules or Regulations for Labour may be enacted by the Government or any modification there of or any other Law relating thereto and rules made there under from time to time. Wages, Bonus etc., including CMPF / PF/ CMPS to the personnel employed shall be borne by the firm by duly aforesaid Law / Acts.

15. **AS PER CMPF**

a) The contractor shall make necessary arrangements for enrolling all his workmen and staff as the members of the CMPF as detailed below.

A copy of the monthly subscription towards CMPF contribution shall be submitted to the concerned Area authority.

b) The details of present CMPF and CMPS contributions to be followed are furnished hereunder for compliance as per the circulars No. CRP/PER/IR/I/302/1759, dt:03.12.2024. The contractor shall enroll their Drivers in CMPF / CMPS . A copy of the monthly subscription towards CMPF and CMPS contributions shall be submitted to the concerned accounts department user department and concerned Finance head of the area / Department

Contribution towards	Percentage of Employee's contribution (Contractor's employee)	Percentage of Employer's contribution (Contractors contribution)
Pension	7% of the salary of the employee 's calculated on payable basic and variable dearness allowance(VDA) i.e., minimum wage including VDA	7%of the salary of the employee 's calculated on payable basic and variable dearness allowance(VDA) i.e., minimum wage including VDA
CMPF	12% of wages i.e., minimum wage including VDA	12% of wages i.e., minimum wage including VDA
Administrative Charges	-	0.72%

16. If the Vehicles are required to be taken Outstation for emergency use, outstation allowance will be paid to the Driver; mere intimation to driver is enough in respect of out station trips.

    a. The Driver is eligible for full D.A, if the distance is more than 32 K.Ms and his stay exceeds 12 hours. The Driver is eligible for half D.A, if the distance is more than 32 K.Ms and if the stay is more than 8 hours and less than 12 hours.

    b. Irrespective of the distance and time for the journey/stay within the Kothagudem Area, no D.A will be paid to the Driver.

    *For the purpose of payment of D.A, the jurisdiction of the Area will be the same as the Area defined for Area Chief GM/GM of SCCL.

    c. However, RGM Region, except BHPL Area will be considered as one Area. Corporate and KGM Area are considered as one Area. BPA Area includes Khairagura and Goleti.

    d. In case of continuation of stay after 24 hours, half D.A. will be paid if the extended stay exceeds 8 hours only.

    e. Additional Charges per hour beyond the scheduled hours for out station trips will not be applicable.

17. The cost of diesel, Lubricants, repairs, Taxes, Insurance and any other incidental expenses in running the Vehicles shall be borne by the Tenderer.

18. The Vehicles are required to be operated in Open Cast Mines/ other mines within the quarry and mine premises and other places also.

19. The Speedometer shall always be in working order for all Vehicles with provision to read fraction of KM. Starting and closing time counts and Speedometer reading will be given by the concerned official to whom the Vehicle is attached for daily run. The trip sheet/Log Book should be maintained and should be available with driver for obtaining the official's signature for the trip made.

20. The SCCL will have right to shift the Vehicles in any place of the company premises and the contractor should shift the hired vehicles to any place of the company within 7 days time after receipt of the intimation. However they will be adjusted against sanctioned vacancies within area / region to the possible extent. **Further in case of Project affected persons / dependents of ex-employees of SCCL or ex-employees of SCCL choice will be given to shift or withdraw without penalty.**

21. **Penalties:**

    a. The contractor should positively deploy the vehicle within the stipulated period as per the order terms and conditions. If he fails to deploy the vehicle within stipulated period, a penalty of **Rs.450/- per day** will be recovered from the contractor's future bills. The Area GM / Head of Department will take a decision either to penalize the contractor or cancel the order depending on the need & situation (From the date of completion of the lead period and till the deployment of vehicle).

b. The Contractor has to provide alternative Vehicle of similar type on any day if the regular Vehicle is not available for any reason except for the maintenance period as per clause No.11. If vehicle is stopped due to trouble or if any stoppage occurs in the middle of the journey, an immediate substitute is to be provided to the place specified on request.

c. If the contractor fails to provide the vehicle, a penalty of Rs.1000 per day shall be deducted from the contractor's monthly bill towards penalty per day for non deployment of vehicle which is in addition to the non- payment for the days for which vehicle was not deployed.

d. If the Vehicle is taken out of station for any major overhauling/repairs etc., the tenderer shall provide alternative Vehicle of similar type for the period during which the original vehicle was under repairs. If the contractor fails to provide alternative vehicle, CGM/GM of the Area will engage another hired Vehicle and the actual cost incurred by SCCL will be recovered from the successful tenderer payment.

e. The alternative vehicle so engaged shall be of similar type and in fit conditions and can be deployed up-to a maximum period of 2 months other-wise penalty @ Rs. 1000/- day is applicable.

22. The SCCL will not be held responsible for any Taxes, dues, loans or debts on the Vehicles provided by the Agency and should ensure no involvement of SCCL on such Accounts.

23. **Insurance:** The vehicles shall be insured for comprehensive risk and under no circumstances the SCCL shall be made liable for any damages. The Driver and passengers should also be covered by suitable insurance policy **obtained from Nationalized Insurance Companies as per the laws prevailing in the State. Policy should cover No of passengers as per the approved capacity of the vehicle.** A copy of the comprehensive insurance policy certificate should be submitted to Area Transport Officer during the operation of contract.

24. Vehicles registered for the first time after date of opening of the enquiry are only to be deployed for the above purpose. Good and worthy condition Vehicles with perfect front and rear suspension and comfortable seats are to be made available**.** The vehicle should be maintained in FIT condition as per the Rules & Regulations of R.T.A.

25. The Driver deployed on the vehicle must to be literate, well-dressed and exhibit obedience and courtesy to the Officers travelling in the Vehicle. He should have pleasing manner. The driver provided to the Vehicle should possess valid Driving License and be **Minimum 21 years of age and not above 60 years.**

26. Before engaging the Vehicles on Contract work, the Vehicles will be inspected by the concerned Auto Workshop Engineer / HOD and after certifying its suitability only, the Vehicle will be taken for Contract work. After awarding the Contract, the Speedometer of the Vehicle will be checked by the concerned Area Committee for every 3 months for calibration and also surprise check of the speedometer will be done by the concerned Auto Garage Engineer at any time. Hence, speedometer should always be in working condition. The seat covers should always be maintained in trim condition and should be given for washing for every two weeks. If the seat covers get spoilt, the same should be replaced with new covers.

27. **PAYMENT TERMS**:

a) 100% payment will be arranged for value of the work done on receipt of the bill in complete shape with the certification from the concerned authority. However, the payment will be subject to TDS recoverable as per statute. A Certificate will be given for the TDS recovered by the Company, with in one week after remitting the same to Government.

The taxes ruling from time to time are applicable. Contractor has to pay professional tax as per the provisions of the Act and submit copy of the Tax payment vouchers to AGM (F&A).

If the Agency fails to provide the vehicle during the contract period, monthly bill shall be allowed after deducting the proportionate amount for the days, the vehicle is not deployed. This deduction is apart from the penalties.

28. SCCL reserves the right to cancel the allotted tender work during the contract period of 4 (3+1 year)/5 years at any time without assigning any reason with one month notice. If the tenderer wants to withdraw, he should give 90 days notice and EMD and security deposit shall be forfeited.
29. The agency has to comply with RTA Rules and shall be in possession of necessary permission, license etc., to ply the vehicle on hire. Copy of the Registration Certificate of the vehicle is to be submitted while commissioning the contract.
30. The driver with the Vehicle has to report to the designated Officer at the specified time every Day. **The driver shall be provided with a mobile phone by the firm / contractor at his own cost**. **The driver shall keep the mobile phone always in his possession.**
31. Agreement is to be entered on **Rs.200/-** non-judicial stamp paper. Bills shall be payable only after receipt of agreement bond by the concerned paying authority of the area.
    Note: The deployment of the vehicle will be accepted only after the agreement is signed by the successful bidder/contractor.
32. In all cases of disputes, the decision of SCCL shall be final. The Courts of Kothagudem (District: Bhadradri Kothagudem) in the State of Telangana only shall have jurisdiction to deal with and decide any legal matter or dispute whatsoever arising out of this contract.
33. **E.M.D**:The Tenderer has to Deposit **10,000/- for 2WD/4WD Non AC Pickup van**, **2WD AC/Non AC Jeep** towards **Earnest Money Deposit** (EMD) by way of Demand Draft payable at State Bank of India, Indian Overseas Bank, Andhra Bank, Vijaya Bank in favor of **"The Singareni Collieries Co.Ltd." payable at Kothagudem only**. DD payable on out station banks will not be accepted. EMD in the form of Cheques, Fixed Deposits, Term Deposits and Bank Guarantees, etc will not be accepted. Tender without EMD will not be considered and their offers stand disqualified. No interest will be paid by SCCL for EMD amount.
    However, EMD is exempted for Project Affected Persons / Ex-employees of SCCL and Dependents of Ex-employees.
34. The tenderer shall keep their offer validity up to the stipulated period of 180 days. Withdrawal of their offer during validity/ extended validity will lead to forfeiture of their EMD amount so paid and they will not be considered in future enquiries.
35. The filled-in sealed tenders must be super scribed with the name of the work, closing date and opening date reference to DD number in proof of having deposited the EMD. The tenders not bearing the full superscription are liable to be rejected unopened.
36. **Security Deposit:** The Successful Tenderer shall have to deposit a sum of **Rs.5,000/- (Rupees Five Thousand only) per vehicle as further Security Deposit** by way of DD within two weeks from the date of commencement of the work. This amount and EMD Amount will bear no interest and will be refunded after 3 months from the date of expiry of the contract period and on satisfactory completion of the work.
37. The Contract is liable for termination in cases where:
    a. There is continued default by the Contractor for three days and if the concerned officer certifies that the performance of the contractor is not satisfactory.
    b. The performance of Contractor is unsatisfactory at any stage.
38. **Certificates:** Pollution under Control Certificate is to be obtained from the concerned Statutory Authorities from time to time and the Certificate is to be kept in the Vehicle.

39. The contractor should provide minimum 3 pairs of Khaki uniform to the Drivers as per RTA Rules and also provide identity card to the driver at his or her own cost. The Vehicle driver must wear the uniform and identity card on duty hours always. If he does not wear the uniform and identity card, he will not be allowed for duty and vehicle is deemed as not deployed for that day / days.
40. The contractor should deploy a permanent driver having valid driving license and he should be familiar with the antecedents of the Driver and he will be held responsible for any misdeeds of the Driver which cause inconvenience or discomfort to the attendants. If required SCCL has got right to verify the antecedents of the driver from police Department. SCCL has got right to ask contractor to replace the driver if his antecedents / behavior are not satisfactory.
41. As far as possible the contractor should not change the driver with out the permission of concerned Officer. If the performance of the Driver is not satisfactory, the Driver should be changed as per the advice of the concerned officer.
42. If the contractor fails to fulfill the contract conditions and service is stopped due to failure, EMD and Security Deposit will be forfeited and risk hire charges shall be recovered from the Contractor.
43. Any contravention by successful tenderer or any person employed by him or acting on his behalf or any of the terms of contract or any of the provisions or any Act, Rules. Regulations or company's standing orders or any rules regarding conduct and discipline as formulated by the Company would be communicated in writing to successful tenderer or to the person acting on his behalf by Area General Manager/ GM (E&M), (Transport). After having been informed of such contravention, if he fails to take appropriate action, Area General Manager/GM (E&M), Transport has the right to refuse the person responsible for such contravention to enter into the premises of the company's establishments till the cause of such contravention is removed or informed in writing of the corrective action taken by Contractor with an assurance about non-recurrences of such contravention.
44. Area General Manager / GM (E&M),Transport is the authority to determine whether there is failure on the part of the contractor regarding providing of Vehicle services. In case of any appeal against the Area General Manager/ GM (Transport), decision shall lie with the Director (Operations)/Director (E&M)/Director (P&P) and his decision would be final and binding.
45. The SCCL is not liable to pay any compensation in case of any accident caused by/to the hired vehicle in respect of such vehicle or driver or cleaner or the third party. The owner and the insurance company are only liable to pay any compensation in case of such accident by/to the hired vehicles.
46. The SCCL is not responsible in any way for the safety of the hired vehicle during the period when the vehicle is at its disposal, but the owner of the hired vehicle is responsible for the safety of such vehicle.
47. The owner of the hired vehicle shall be liable for payment of any compensation, damages etc. that may be awarded by any competent authority in case of accident caused by / to such hired vehicle. The SCCL shall not be responsible for any such payment.
48. The owner of the hired vehicle agrees to indemnify the SCCL for any loss or damage suffered or compensation paid by it due to any motor accident caused by/to such hired vehicle.
49. The owner of the hired vehicle shall inform in writing to the concerned insurance company with which the subject vehicle is insured about the hiring of his vehicle with the SCCL and the conditions thereof, under intimation to the SCCL.
50. The contractor should furnish a letter once in three months from the financier that installments are paid up-to date if applicable otherwise succeeding month bill will not be passed.
51. The Contractor has to provide minimum amount with driver as Imprest Cash which is equivalent to cost of one tank full of diesel plus **Rs.1000/-** to attend any break down / maintenance / to arrange a vehicle in case the vehicle is stopped.

52. The Contractor should not sell the contractual rights to any other person / agency during the tenure of contract. Power of authority for execution of the contract also can not be assigned to any other person / agency during the contract period and breach on this account is liable for termination of order. Payment of monthly bills will be released in the name of the contractors only and no authorizations will be entertained. Further, the Contractor should nominate their authorized representative, if required.

53. Invariably the contractor has to provide 3 drivers in 24 hrs. If the contractor fails to provide 2nd and/or 3rd drivers, the amount equal to their payment shall be deducted from the contractor's monthly bills. Even if the contractor manages more than 1 shift with 1 driver, it will be treated as 1 driver and payment will be made accordingly.

54. At the time of deployment of vehicle by the contractor, he has to give names of eligible Drivers to be kept, (12Hours-2(1Permanent + 1 Stand by), 16Hours-3 (2Permanent + 1 Stand by), (24Hours-4-(3Permanent and 1 standby) as and when required, with the entire requirement as per NIT. In case of absence of permanent driver, the stand-bye driver only has to be engaged. Further, the Drivers have to hold Identity Cards with full address, Photograph etc., and those identity cards are to be signed by Addl.GM (Transport) at Corporate and Area Auto Workshop Engineer, KGM A, after furnishing the information by the Contractor about the antecedents.

55. The drivers deployed shall under go training at VTC, Medical Examination as per SCCL rules in Vogue.

56. **Taxes etc.:**

    a. Notwithstanding anything contained in NIT document, Taxes and other statutory levies including Service tax if any applicable during the execution period of the contract will be to contractor / agency account. The successful Tenderers should furnish the proof of turnover of previous year.

    b. The payments to contractor are subject to TDS u/s 194 C of the Income tax Act.1961 and rules and other regulations specified there under.

    c. Introduction of new taxes / duties or with-drawl of taxes / duties if any shall be to the account / credit of SCCL as the case may be.

    d. The successful tenderers, other than Project affected persons (due to SCCL) / dependents of ex-employees of SCCL or ex-employees of SCCL should furnish the proof of turnover of previous year.

    Contractor has to follow tax rules as amended from time to time by the government.

Note:

1. The vehicles engaged on hire basis come under the Category of "Rent-a-Cab Scheme operator's Service" under the GST/Service Tax provisions. The contractors are liable to pay service tax, in case the gross turnover of the contractor in the proceeding financial year exceeds Rs**.10.00 Lakhs**. The contractor is liable to pay GST/service tax only on 40% of the gross amount received as per notification No.2/2006 dt.01.03.2006.
2. In case of the tenderer is a Project affected person/ dependent of ex-employee of SCCL or ex-employees of SCCL, proof to that effect shall be enclosed.
3. The tenderers shall **sign on all the pages of NIT terms and conditions.**
4. The Tender documents along with Application for participating in Tender are to be submitted/posted in a sealed cover clearly super scribed with Enquiry Number & Date, Date of Opening the Enquiry, Name of Person with Address & Phone Number to the following Address before the Closing Date & Time:

The General Manager, SCCL Kothagudem Area, P.O: Venkatesh Khani, Bhadradri Kothagudem (Dist) TELANGANA - 507103.

57. Sometimes issue of corrigendum may be necessary to clarify doubts raised by the bidders or to carryout corrections if any. All such corrigendum shall be displayed in Company's Web Site **www.scclmines.com** only. The tenderers are therefore advised to visit the said website from time to time to keep them up- dated.

for GENERAL MANAGER
KOTHAGUDEM Area

APPLICATION FOR PARTICIPATING IN THE TENDER

Date:

To
The General Manager,
Kothagudem Area,
Singareni Collieries Co. Ltd.

Dear Sir,

Sub: Hiring of 08 Nos. of vehicles for use at Kothagudem Area and Corporate on Monthly Hire Basis under Unit Rate System – Reg.

Ref: Enquiry No.KG126O0091, Dt. 29.08.2026
#

I/We submit my/our acceptance for providing of 01 No. of Vehicle of **latest** model/first time registered after opening of the enquiry, as per NIT specifications along with Drivers at SCCL on hire basis for a period of 3+1 years for OC or 5 years for departments as the case may be with our fuel.

I/We have agreed to abide by all the terms and conditions mentioned in the NIT and also declare that I am not employed in Govt./PSU/any other Organizations.

I also declare that at present there is no vehicle allotted to my family members in SCCL

I / We have paid the requisite **Earnest Money Deposit @ 10000/- per vehicle as the case may be**, total EMD of Rs……..by Demand Draft/cash for 2WD AC Jeep/2WD NON AC Jeep/2 WD,4 WD 1 Ton or above Pickup van**.** The EMD particulars are furnished hereunder;

i) BY DEMAND DRAFT: DD NO.:_____DT: ON BANK:

For RS._____(IN WORDS) _____

Enclosed: Proof of Project affected persons / dependents of ex-employees of SCCL or ex-employees of SCCL: YES or NO.

Photo of the Applicant

Yours faithfully,

Full Address:

(_____)
NAME:

Mobile No:
Mail id:
PAN Card No:

Encl: COPY OF PAN CARD, AADHAR CARD & COPY OF CERTIFICATE (PDF/PAF),A Family Member Certificate from the Tahsildar, An undertaking from the applicant confirming that at present there is no vehicle allotted to his family members in SCCL, Consent from all remaining family members.

SELF DECLARATION

Date:

To
The GENERAL MANAGER,
The Singareni Collieries Co. Ltd.
Kothagudem Area

Dear Sir,

Sub: Hiring of 08 Nos. of vehicles for use at Kothagudem Area and Corporate on Monthly Hire Basis under Unit Rate System – Reg..

Ref: Enquiry No.KG126O0091, Dt. 29.08.2026

***

I hereby submit that,

1. I am not employed in SCCL or CIL or other PSUs or Government Undertakings or in State & Central Government Offices / Organizations,

2. I am not having any Purchase Orders for vehicles under Unit rate system on my name in SCCL,

3. No person from among my family members is possessing a Purchase Order for executing the Contract for vehicles under Unit rate system in SCCL awarded under the Clauses Project affected persons (PAFs)/Project displaced persons (PDFs)/Dependents of ex employees of SCCL or ex-employees of SCCL,

4. If any information or document submitted is found to be false / incorrect, the said Offer shall be considered absolutely null & void and action as deemed fit may be taken against me.

5. If tender is awarded to me, I only will deploy the vehicle and I will not sell the contractual rights to any one for goodwill.

Yours faithfully,
( )

Full Address:
NAME:
Phone / Cell No.
E-Mail ID:
AADHAAR No:
PAN NO.