



**THE SINGARENI COLLIERIES COMPANY LIMITED
(A GOVERNMENT COMPANY)
PURCHASE DEPARTMENT, SINGARENI BHAVAN,
RED HILLS, PO: KHAIRTABAD, HYDERABAD – 500004
TELANGANA (STATE)
CIN:U10102TG1920SGC000571**

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SCCL GST No : 36AAACT8873F1Z1

NOTICE INVITING TENDERS (NIT)

ENQ.NO & DATE: HY121O0064 DT: 30.04.2021

DT:30.04.2021

Sub: QUOTATIONS FOR SUPPLY OF SANITIZERS IN 5 LITRES CANS for
Corporate, MNG, KGM & YLD Areas – REG.

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ENQ CLOSING DATE: 10.05.2021 ON OR BEFORE 3.00 PM

ENQ OPENING DATE: 10.05.2021 AFTER 3.00 PM

MODE OF ENQUIRY : OPEN TENDER

NUMBER OF SOURCES: SINGLE from **Hyderabad/Secunderabad Vendors only.**

MODE OF TENDERING : TWO COVER (Technical Commercial Cover and Price Bid cover).

Note:

**ENQUIRY NUMBER SHOULD BE MENTIONED ON THE MAIN COVER AND ALSO ON
TECHNICAL & COMMERCIAL COVERS (SEPARATE COVERS).**

**THE TWO SEPARATE COVERS (TECHNICAL AND COMMERCIAL) SHOULD BE
SUBMITTED IN ONE MAIN COVER.**

Item SINO	Item Code	Material Desc.	Qty (3 months)	Unit
1	1844000140	SANITIZER LIQUID IN 5 LITRES CANS 500 cans to be transported directly upto Central Stores, Near Singareni Head Office, Kothagudem (Approx. 280 KMs from Hyderabad)	500 (5L Cans)	CANS

TO SUBMIT QUOTATION IN THE FOLLOWING PROFORMA

SL NO	DESCRIPTION	Total QTY	BASIC RATE PER(each 5L Can) Rs.	TRANSPOR TATION CHARGES per each 5Ltr Can	GST %	TOTAL LANDED COST Rs.	HSN
1	SANITIZERS IN 5 LITRES CANS (RG1Area) supply and Transportation upto Central Stores, Near Singareni Head Office, Kothagudem (Approx. 280 KMs from Hyderabad)	500 Cans					

NOTE: To be supplied within 3 to 4 days after receipt of Order Copy.

TECHNICAL EVALUATION WILL BE DONE BASING ON SAMPLE, DELIVERY PERIOD & SUBMISSION OF OTHER DOCUMENTS AS BELOW:

A. DOCUMENTS TO BE SUBMITTED IN SEALED COVER(QUOTATION):

01. Only manufacturers are eligible to quote quotation. They should submit valid Drug License from valid Drug License certificate (for manufacture of Sanitizers) from Drugs control Administration, of Telangana State Govt.
02. Sample Sanitizer bottles (100ml, 200ml, 250ml or 500ml) to be submitted separately along with offer with composition details sticker on bottle (only one sample to be submitted)
03. Composition of ALCOHOL/IPA/ETHANOL – must be 75% or above in Sanitizers.
04. The following documents/certificates to be submitted along with the technical bid.
 - a. Valid Drug License certificate (for manufacturing of Sanitizers) from Drugs Control Administration of Telangana State Govt.
 - b. Previous order copies for supply of sanitizers to any Govt. Organisations,
05. Recent Test reports from any approved/recognized Lab(like NABL) to confirm Antimicrobial activity of Sanitizers are equal or more than 99.99%.

Only one rate to be quoted for 5L Sanitizer with Transport charges and GST (in the price bid Proforma given above)

B. Quotations will not be considered if

- i. Not submitted Drug license certificate from T.S.Govt for manufacturing sanitizers.
- ii. Not submitted previous Order Copies supplied to Govt. Organizations for supply of Sanitizers
- iii. Not submitted Sample bottle (with composition)
- iv. Not submitted recent Test reports from any approved/recognized Lab(like NABL) to confirm Sanitizers are equal or more than 99.99 % reduction in Micro Organisms.
- v. If Delivery period is not mentioned – not accepting to supply within three to four days

NOTE:

01. PLEASE SUBMIT THE QUOTATION IN TWO SEPARATE COVERS AS FOLLOWS:

- a) Technical & Commercial Details in one cover
- b) Price Details in one cover

If any firm submits single cover, their offer will not be considered.

02. OPENING OF TENDER:

A. THE TECHNICAL & COMMERCIAL BIDS WILL BE OPENED ON 29.04.2021.

B. THE PRICE BID OF TECHNICAL & COMMERCIALY QUALIFIED FIRMS ONLY WILL BE OPENED LATER.

- I. **Delivery: To be supplied with in three to four days directly to Central Stores, Near Singareni Head Office, Kothagudem (Approx. 280 KMs from Hyderabad)– Qty –500 cans.**
- I. **L-1 WILL BE DECIDED ON BASIC RATE + TRANSPORTATION CHARGES + GST OF QUALIFIED TECHNICAL BIDS.**
- II. **NOTE: FIRMS ARE REQUESTED TO MENTION DELIVERY PERIOD, MAKE, OF THE QUOTED ITEM. OFFERS WITHOUT ABOVE, WILL NOT BE CONSIDERED FOR FURTHER PROCESS.**

Vendors who can supply within three to four days on receiving the Order copy only should participate in the enquiry. HSN CODE TO BE MENTIONED MAKE TO BE MENTIONED.

1. **Offers are invited from vendors located in Hyderabad/Secunderabad vendors only will be considered.**
2. **OFFER VALIDITY:** Bidder shall keep the offer valid for a period of 4 months from the date of opening of the tenders. The offer with less validity period than stipulated is liable for rejection.
3. **GST(GOODS AND SERVICE TAX) registration certificate to be submitted along with material HSN/SAC CODE. The applicability of GST & other taxes, if any, in % shall be clearly mentioned an extra.**
4. **The bidders offered without any GST & other taxes, their landed cost will be arrived by taking maximum GST% quoted by other bidders.**
5. **The bidders offered without any Transportation Charges but mention Ex-Works or Hyderabad office, their landed cost will be arrived by taking maximum Transportation charges quoted by other bidders.**

DY.GM(E&M)/HYD

DGM(PURCHASE)HYD/HOD

A) GENERAL TERMS AND CONDITIONS

- a. Validity, delivery period, GST, Warranty / Guarantee to be mentioned.
- b. Tenders received after stipulated time and date will not be considered For whatsoever reasons thereof.
- c. Quotation must be on a paper identifying the firm with telephone number etc. They should be clear and free from corrections and erasing.
- d. Rate quoted by you should be valid for 120 days from the date of opening of tenders and no revision of rates will be permitted during the above period.
- e. Rate should be quoted as per the sizes / units / makes / brands asked for Otherwise such offers will not be considered.
- f. The quantity shown in the enquiry is not firm and fixed. It may be increased /decreased.
- g. The material is to be supplied as per the tender enquiry and should be delivered at Central Stores,S C C Ltd, Kothagudem and no transportation charges will be paid separately unless it is mentioned in the offer clearly. Mention whether the offer is Ex-showroom, Ex-work or delivery at our office, Hyderabad
- h. Samples of the items should be submitted in case, they are asked for in the enquiry
- i. Those who are having ready stocks, capable of supply of material as per the enquiry within the stipulated time only need to forward their offer.

- j. M/s SCCL deserves the right to reject any/all the tender (s) or accept any offer or part thereof without giving any reasons. Its decision in this matter will be final and binding on all the tender/(s).
- k. Sealed tenders can be dropped in the tender box in the Company Purchase Office at Hyderabad or can be sent by post / courier before the due date and time. Fax quotations are not accepted
- l. M/s SCCL will not, in any way, be responsible for any postal delay.
- m. Separate cover may be used for each quotation. Quotations of different enquiries put in single cover will not be considered.
- n. Payment will be made within 30 days after receipt of material at Hyderabad.
- o. **YOU HAVE TO SUBMIT YOUR BANK DETAILS FOR RTGS/ONLINE PAYMENTS**

Tax retention clause:

The supplier shall upload his Tax Invoice in the GSTN as per the provisions of the GST Act i.e., by 10th of the month subsequent to the month in which "Time of Supply" arises.

In respect of orders where the entire order quantity is executed in phased manner through multiple invoices or where staggered payment is made, if the "Tax Invoice" is not uploaded within the time limits prescribed under GST Act, the tax amount will be withheld from the payment made against subsequent Invoice till such time the invoice is uploaded. The final payment is subject to compliance of all formalities under GST by the supplier

- B) NOTE: .1. FIRM REPRESENTATIVES ARE NOT ALLOWED TO SINGARENI BHAVAN, SCCL, HYDERABAD OFFICE DUE TO CARONA VIRUS.
2. FAX/MAIL QUOTATIONS ARE NOT ACCEPTABLE.**

DY.GM(PURCHASE)HYD

ANNEXURE

PROFORMA			
Our turnover during the Financial years 2018-2019, 2019-2020 & 2020-2021 is less than the Rs.500 crores			
Name:		Designation:	
Company Name:			
GSTIN	E-invoicing applicability	SEZ (Yes/No)	Status

Any loss of ITC or discharge of interest and penalty arising to SCCL due to any misinformation from us, we are liable to reimburse the same to SCCL on the basis of this declaration.

SIGNATURE OF OWNER WITH STAMP/SEAL.