



THE SINGARENI COLLIERIES COMPANY LIMITED
(A GOVERNMENT COMPANY)
PURCHASE DEPARTMENT, SINGARENI BHAVAN,
RED HILLS, PO: KHAIRTABAD, HYDERABAD – 500004
TELANGANA (STATE)
CIN:U10102TG1920SGC000571

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SCCL GST No : 36AAACT8873F1Z1

NOTICE INVITING TENDERS (NIT)

ENQ.NO & DATE: HY121O0518 DT: 24.01.2022

DT:24.01.2022

Sub: QUOTATIONS FOR SUPPLY OF SANITIZERS IN 5 LITRES CANS for
HYDERABAD OFFICE – REG.

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ENQ CLOSING DATE: 31.01.2022 ON OR BEFORE 3.00 PM

ENQ OPENING DATE: 31.01.2022 AFTER 3.00 PM

MODE OF ENQUIRY : OPEN TENDER

NUMBER OF SOURCES: SINGLE from **Hyderabad/Secunderabad Vendors only.**

MODE OF TENDERING : SINGEL COVER (Technical Bid & Price bid in single sealed cover)

Item SIno	Item Code	Material Desc.	Qty (3 months)	Unit
1	1844000140	SANITIZER LIQUID IN 5 LITRES CANS To supply Singareni Office, Hyderabad.	500 (5L Cans)	CANS

TO SUBMIT QUOTATION IN THE FOLLOWING PROFORMA

SL NO	DESCRIPTION	Total Qty	BASIC RATE PER(each 5L Can) Rs.	GST%	GST amount /each can Rs	TOTAL LANDED COST/each Can Rs.	TOTAL LANDED COST/500 Cans Rs.	HSN CODE
1	SANITIZERS IN 5 LITRES CANS (HYD) To supply Singareni Office, Hyderabad.	500 Cans						

NOTE: To be supplied within 3 to 4 days after receipt of Order Copy.

TECHNICAL EVALUATION WILL BE DONE BASING ON SAMPLE, DELIVERY PERIOD & SUBMISSION OF OTHER DOCUMENTS AS BELOW:

A. DOCUMENTS TO BE SUBMITTED IN SEALED COVER(QUOTATION):

01. Only manufacturers are eligible to quote quotation. They should submit valid Drug License from valid Drug License certificate (for manufacture of Sanitizers) from Drugs control Administration, of Telangana State Govt.
02. Authorized dealers are also eligible to submit offers with specific Authorization Letter from Manufacturer (belongs to Hyderabad / Secunderabad) , Drug License, Previous Order copies ,Performance Test reports as per point nos 5 & 6.
03. Sample Sanitizer bottles (100ml, 200ml, 250ml or 500ml) to be submitted separately along with offer with composition details sticker on bottle (only one sample to be submitted)
04. Composition of ALCOHOL/IPA/ETHANOL – must be 75% or above in Sanitizers.
05. The following documents/certificates to be submitted along with the technical bid.
 - a. Valid Drug License certificate (for manufacturing of Sanitizers) from Drugs Control Administration of Telangana State Govt.
 - b. Previous order copies for supply of sanitizers to any Govt. Organisations,
06. Recent Test reports from any approved/recognized Lab(like NABL) to confirm Antimicrobial activity of Sanitizers are equal or more than 99.99%.

Only one rate to be quoted for 5L Sanitizer with GST (in the price bid Proforma given above)

B. Quotations will not be considered if

- i. Not submitted Drug license certificate from T.S.Govt for manufacturing sanitizers.
- ii. Not submitted previous Order Copies supplied to Govt. Organizations or Reputed organizations for supply of Sanitizers.
- iii. Specific Authorization Letter from Manufacturer (belongs to Hyderabad / Secunderabad)
- iv. Not submitted Sample bottle (with composition)
- v. Not submitted recent Test reports from any approved/recognized Lab(like NABL) to confirm Sanitizers are equal or more than 99.99 % reduction in Micro Organisms.
- vi. If Delivery period is not mentioned – not accepting to supply within three to four days

NOTE:

- I. Submit sealed covers. These covers to be submitted with Enquiry No, date & Address of SCCL and Firms name.
- II. Delivery: To be supplied with in three to four days
- I. L-1 WILL BE DECIDED ON BASIC RATE + GST OF QUALIFIED TECHNICAL BIDS.
- II. NOTE: FIRMS ARE REQUESTED TO MENTION DELIVERY PERIOD, MAKE, OF THE QUOTED ITEM. OFFERS WITHOUT ABOVE, WILL NOT BE CONSIDERED FOR FURTHER PROCESS.

Vendors who can supply within three to four days on receiving the Order copy only should participate in the enquiry. HSN CODE TO BE MENTIONED MAKE TO BE MENTIONED.

1. **Offers are invited from vendors located in Hyderabad/Secunderabad vendors only will be considered.**
2. **OFFER VALIDITY:** Bidder shall keep the offer valid for a period of 4 months from the date of opening of the tenders. The offer with less validity period than stipulated is liable for rejection.
3. **GST(GOODS AND SERVICE TAX) registration certificate to be submitted along with material HSN/SAC CODE. The applicability of GST & other taxes, if any, in % shall be clearly mentioned an extra.**
4. **The bidders offered without any GST & other taxes, their landed cost will be arrived by taking maximum GST% quoted by other bidders.**

A) GENERAL TERMS AND CONDITIONS

- a. Validity, delivery period, GST, Warranty / Guarantee to be mentioned.
- b. Tenders received after stipulated time and date will not be considered For whatsoever reasons thereof.
- c. Quotation must be on a paper identifying the firm with telephone number etc. They should be clear and free from corrections and erasing.
- d. Rate quoted by you should be valid for 120 days from the date of opening of tenders and no revision of rates will be permitted during the above period.
- e. Rate should be quoted as per the sizes / units / makes / brands asked for Otherwise such offers will not be considered.
- f. The quantity shown in the enquiry is not firm and fixed. It may be increased /decreased.
- g. The material is to be supplied as per the tender enquiry and should be delivered at M/s Singareni Collieries Company Limited, Hyderabad and no transportation charges will be paid separately unless it is mentioned in the offer clearly. Mention whether the offer is Ex-showroom, Ex-work or delivery at our office, Hyderabad
- h. Samples of the items should be submitted in case, they are asked for in the enquiry
- i. Those who are having ready stocks, capable of supply of material as per the enquiry within the stipulated time only need to forward their offer.

- j. M/s SCCL deserves the right to reject any/all the tender (s) or accept any offer or part thereof without giving any reasons. Its decision in this matter will be final and binding on all the tender/(s).
- k. Sealed tenders can be dropped in the tender box in the Company Purchase Office at Hyderabad or can be sent by post / courier before the due date and time. Fax quotations are not accepted
- l. M/s SCCL will not, in any way, be responsible for any postal delay.
- m. Separate cover may be used for each quotation. Quotations of different enquiries put in single cover will not be considered.
- n. Payment will be made within 30 days after receipt of material at Hyderabad.

o. YOU HAVE TO SUBMIT YOUR BANK DETAILS FOR RTGS/ONLINE PAYMENTS

Tax retention clause:

The supplier shall upload his Tax Invoice in the GSTN as per the provisions of the GST Act i.e., by 10th of the month subsequent to the month in which "Time of Supply" arises.

In respect of orders where the entire order quantity is executed in phased manner through multiple invoices or where staggered payment is made, if the "Tax Invoice" is not uploaded within the time limits prescribed under GST Act, the tax amount will be withheld from the payment made against subsequent Invoice till such time the invoice is uploaded. The final payment is subject to compliance of all formalities under GST by the supplier

5. From 01.11.2020 onwards all the vendors whose turnover is more than Rs.500 Crores or above in the financial years 2018-19, 2019-2020 & 2020-21 have to submit e-invoice with QR code printed on it. If the turnover is less than Rs.500 Crores than the firm has to declare that we are exempted from e-invoicing requirement. Therefore, the said e-invoicing provisions are not applicable to our company. Towards this, the firm is required to submit undertaking detailed in “ANNEXURE” along with Invoice.
6. **BILLS WILL NOT BE ACCEPTED WITHOUT e-INVOICING IF THE AGGREGATE TURNOVER IN ANY OF THE THREE FINANCIAL YEARS 2018-19, 2019-2020 & 2020-21 EXCEEDS Rs.500 CRORES.**

ANNEXURE

If turnover not exceeds Rs 500 crores, firm has to submit following undertaking along with the bills

I

PROFORMA			
Our turnover during the Financial years 2018-2019, 2019-2020 & 2020-2021 is less than the Rs.500 crores			
Name:		Designation:	Company Name:
GSTIN	E-invoicing applicability	SEZ (Yes/No)	Status
<p>Any loss of ITC or discharge of interest and penalty arising to SCCL due to any misinformation from us, we are liable to reimburse the same to SCCL on the basis of this declaration.</p>			
<p>SIGNATURE OF OWNER WITH STAMP/SEAL.</p>			

- B) NOTE: .1. FIRM REPRESENTATIVES ARE NOT ALLOWED TO SINGARENI BHAVAN, SCCL, HYDERABAD OFFICE DUE TO CARONA VIRUS.
2. FAX/MAIL QUOTATIONS ARE NOT ACCEPTABLE.**

DY.GM(E&M)/HYD

DGM(PURCHASE)HYD/HOD