



THE SINGARENI COLLIERIES COMPANY LIMITED  
(A GOVERNMENT COMPANY)  
PURCHASE DEPARTMENT, SINGARENI BHAVAN,  
RED HILLS, PO: KHAIRTABAD, HYDERABAD – 500004  
TELANGANA (STATE)  
CIN:U10102TG1920SGC000571

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**SCCL GST No : 36AAACT8873F1Z1**

**NOTICE INVITING TENDERS (NIT)**

**ENQ.NO & DATE: HY123O0246, DT: 23.09.2023**

**DATE: 23.09.2023.**

**SUB: QUOTATIONS FOR PROCUREMENT OF PRINTING PRESS MATERIAL -  
REG.**

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**ENQ CLOSING DATE: 06.12.2023 ON OR BEFORE 3.00PM**

**ENQ OPENING DATE: 06.12.2023 AFTER 3.00 PM**

MODE OF ENQUIRY : OPEN TENDER  
NUMBER OF SOURCES : SINGLE  
MODE OF TENDERING : TWO COVER

Item Sl. No.	Item Code	Material Description	Size/ Make	Quantity	Unit	
1	3735000710	WHITE MAPLITHO DLX PAPER	42x68CM (58GSM)	1500	REM	1 Ream =500 sheets
2	3735000721	WHITE MAPLITHO DLX PAPER	58.5x91CM (58GSM)	500	REM	1 Ream =500 sheets
3	3735000265	MARBLE PAPER Green/Blue	51x76 CMS	25	REM	1 Ream =240 sheets
4	3735000046	TRIPLEX BOARD Green/Blue	56x71CMS (18.1KG)	100	GRO	1 Gross= 144 sheets
5	3735000022	TRIPLEX BOARD	56x71CMS (22.7KG)	100	GRO	1 Gross= 144 sheets
6	3735000010	CENTURY BOARD WHITE	180GSM	100	GRO	1 Gross= 144 sheets
7	3735000009	CENTURY BOARD (YELLOW, BLUE, GREEN, PINK)	180GSM	100	GRO	1 Gross= 144 sheets
8	3735000204	COLOUR PRINTING PAPER (PINK, YELLOW)	45 GSM	500	REM	1 Ream =480 sheets
9	3735000058	STRA BOARDS	Starboard 1Lb, 65x77.5CMS	25	GRO	1 Gross= 55 sheets
10	3735000733	WHITE MATHLITHO DLX PAPER	58.5x91CM (78GSM)	75	REM	1 Ream =500 sheets

Technical Evaluation will be done item-wise, order will be given basing on lowest rate of item-wise. Hence, it is requested to quote the rate inclusive of transportation upto Central Stores, Kothagudem.

**Delivery Period:** To be supplied within 30 days after receipt of order copy.

**Supply:** Central Stores, Kothagudem (approximately 280KMS from Hyderabad)

**Firms are requested to submit offers with sufficient knowledge of enquired items. If any doubt regarding enquired item, please ask before submitting offers only.**

**I. SPECIAL TERMS & CONDITIONS:**

**A. EMD APPLICABLE:** Bidder shall submit bids with EMD of Rs.20,000.00 (Rupees twenty thousand only) and EMD in original in the form of Demand Draft is to be submitted to the Singareni Collieries Company Limited payable at Hyderabad.

1. EMD of unsuccessful bidders will be returned after finalization of tender.
2. Tenders without EMD will not be accepted.
3. EMD of successful bidder will be refunded after faithful execution of the order.
4. No interest will be paid on the EMD.

**B. Forfeiture of EMD:** EMD of the Bidder will be forfeited in the following circumstances:

- i) Withdraws the offer during validity / extended validity period.
- ii) Changes the terms and conditions of the offer during validity/extended validity period.
- iii) Does not accept the LOI / order placed within the offer validity period / extended validity period, in accordance with terms & conditions of NIT, offer & negotiations.
- iv) Breach of contract during execution, wherever PBG clause is not applicable.
- v) The information/documents submitted by the bidder proved to be false/ incorrect.

**C. RISK PURCHASE CLAUSE:** In case the Firm/Contractor fails to deliver the terms of the contract as per the order and SCCL is forced to enter into new contract for the purpose with another firm at a higher price, the firm/Contractor shall pay the difference in prices to SCCL.

**D. LD Penalty clause:** In the event of supply not being effected within the contractual delivery schedule, liquidated damages @0.5% of basic price, not by way of penalty, of the value of the material per week of delay or part thereof subject to a maximum of 10% is recoverable from the supplier without prejudice to the rights of purchaser to procure the balance material at the risk and cost of the supplier. The payment or deduction of such damages shall not relieve the supplier from the contractual obligation to complete the supply the supply or balance portion thereof in time as stipulated in the contract.

Recovery of any claim towards LD charges, penalty, fee, fine or any other charges from the supplier/vendor will be made along with applicable GST and the amount shall be adjusted with the payment to be made to the supplier /vendor against their bill /invoice or any other dues.

- E. PRICE FALL CLAUSE:** Bidder shall pass on the benefit to the SCCL on its own, in case the bidder sells same item to any Public or Private sectors within a period of 6 months from the date of receipt of order at price less than the price offered to SCCL with same terms and conditions, otherwise, SCCL reserve its right to recover 1½ times the difference amount from the running bills anywhere in the company for the items delivered and to be delivered. In case the running bills amount is not sufficient, SCCL may give notice to pay the amount, the bidders shall pay the amount within 15 days of receipt of the notice, otherwise the amount will be recovered by invoking the Performance Bank Guarantee.

**NOTE: FIRMS ARE REQUESTED TO MENTION DELIVERY PERIOD, HSN CODE, GUARANTEE PERIOD, MAKE OF THE ITEM.**

**NOTE:**

- I. Submit sealed (Hard Copies) covers at Singareni Bhavan, Hyderabad. These covers to be submitted with Enquiry No, date & Address of SCCL and Firms name.

Vendors who can supply within 30 days on receiving the Order copy only should participate in the enquiry. HSN CODE TO BE MENTIONED MAKES TO BE MENTIONED.

Please submit Technical and Commercial Bids in one cover and Price Bid in another cover. Both covers to be sealed separately and put it in another cover. **Only Technical & Commercial Bids will be opened on 18.10.2023.**

Price Bids of Qualified firms in Technical & commercially will be opened later date. Information will be given to Qualified firms.

- A. Offers are invited from vendors located in Hyderabad/Secunderabad vendors only will be considered.
- B. OFFER VALIDITY: Bidder shall keep the offer valid for a period of 4 months (120 days) from the date of opening of the tenders. The offer with less validity period than stipulated is liable for rejection.
- C. GST(GOODS AND SERVICE TAX) registration certificate to be submitted along with material HSN/SAC CODE. The applicability of GST & other taxes, if any, in % shall be clearly mentioned an extra.
- D. The bidders offered without any GST & other taxes, their landed cost will be arrived by taking maximum GST% quoted by other bidders.

**II. GENERAL TERMS AND CONDITIONS:**

- a. Validity, delivery period, GST, Warranty/Guarantee to be mentioned.
- b. Tenders received after stipulated time and date will not be considered for whatsoever reasons thereof.

- c. Quotation must be on a paper identifying the firm with telephone number etc. They should be clear and free from corrections and erasing.
- d. Rate quoted by you should be valid for 120 days from the date of opening of tenders and no revision of rates will be permitted during the above period.
- e. Rate should be quoted as per the sizes/units/makes/brands asked for otherwise such offers will not be considered.
- f. The quantity shown in the enquiry is not firm and fixed. It may be increased/decreased.
- g. The material is to be supplied as per the tender enquiry and should be delivered at **Central Stores, Kothagudem**. No transportation charges will be paid separately.
- h. Those who are having ready stocks, capable of supply of material as per the enquiry within the stipulated time only need to forward their offer.
- i. M/s SCCL deserves the right to reject any/all the tender (s) or accept any offer or part thereof without giving any reasons. Its decision in this matter will be final and binding on all the tender/(s).
- j. Sealed tenders can be dropped in the tender box in the Company Purchase Office at Hyderabad or can be sent by post/courier before the due date and time. Fax quotations are not accepted
- k. M/s SCCL will not, in any way, be responsible for any postal delay.
- l. Separate cover may be used for each quotation. Quotations of different enquiries put in single cover will not be considered.
- m. YOU HAVE TO SUBMIT YOUR BANK DETAILS FOR RTGS/ONLINE PAYMENTS

**Tax retention clause:**

The supplier shall upload his Tax Invoice in the GSTN as per the provisions of the GST Act i.e., by 10th of the month subsequent to the month in which "Time of Supply" arises. In respect of orders where the entire order quantity is executed in phased manner through multiple invoices or where staggered payment is made, if the "Tax Invoice" is not uploaded within the time limits prescribed under GST Act, the tax amount will be withheld from the payment made against subsequent Invoice till such time the invoice is uploaded. The final payment is subject to compliance of all formalities under GST by the supplier.

From 01.11.2020 onwards all the vendors whose turnover is more than Rs.10.00 Crores or above in the financial years 2020-21, 2021-22 & 2022-23 have to submit e-invoice with QR code printed on it. If the turnover is less than Rs.10.00 Crores than the firm has to declare that we are exempted from e-invoicing requirement. Therefore, the said e-invoicing provisions are not applicable to our company. Towards this, the firm is required to submit undertaking detailed in "ANNEXURE" along with Invoice.

**BILLS WILL NOT BE ACCEPTED WITHOUT e-INVOICING IF THE AGGREGATE TURNOVER IN ANY OF THE THREE FINANCIAL YEARS 2020-21, 2021-22 & 2022-23 EXCEEDS Rs.10.00 CRORES.**

## **ANNEXURE**

If turnover not exceeds Rs.10.00 crores, firm has to submit following undertaking along with the bills.

### **PROFORMA**

Our turnover during the Financial years 2020-21, 2021-22 & 2022-23 is less than the Rs.10.00 crores

Name:                      Designation:                      Company Name:

GSTIN	E-invoicing applicability	SEZ Status (Yes/No)

Any loss of ITC or discharge of interest and penalty arising to SCCL due to any misinformation from us, we are liable to reimburse the same to SCCL on the basis of this declaration.

SIGNATURE OF OWNER WITH STAMP/SEAL.

**NOTE: FAX/MAIL QUOTATIONS ARE NOT ACCEPTABLE.**

**DGM (E&M), HYD**

**DGM (PURCHASE), HYD/HOD**