

THE SINGARENI COLLIERIES COMPANY LIMITED
(A GOVERNMENT COMPANY)
PURCHASE DEPARTMENT, SINGARENI BHAVAN,
RED HILLS, PO: KHAIRTABAD, HYDERABAD – 500004
TELANGANA (STATE)

CIN: U10102TG1920SGC000571
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Company Web site: www.scclmines.com

SCCL GST No : 36AAACT8873F1Z1

NOTICE INVITING TENDERS (NIT)

ENQ.NO & DATE: HY122O0098, DT: 21.05.2022

DT: 21.05.2022

**SUB: PROCUREMENT OF JUMBO SIZE COVERS FOR USE AT CENTRAL STORES
OFFICE, CORPORATE-REG**

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ENQ CLOSING DATE: 24.06.2022 ON OR BEFORE 3.00PM
ENQ OPENING DATE: 24.06.2022 AFTER 3.00 PM

MODE OF ENQUIRY : OPEN TENDER
NUMBER OF SOURCES : SINGLE
MODE OF TENDERING : SINGLE COVER

Sl. No	Item Code	Material Desc.	Quantity	Unit
1	3768104084	JUMBO SIZE COVERS (LAMINATED) 20"X15" with 120 GSM(As per sample)	300	NOS

NOTE: Sample cover is available at Hyderabad office. Firms are requested to see the sample cover before submitting offer at Singareni Bhavan.

Delivery Period: 1-2 weeks

Supply: Singareni Bhavan, Hyderabad.

Materials or Items to be supplied within 2 weeks after placement of order.

Firms are requested to submit offers with sufficient knowledge of enquired items. If any doubt regarding enquired item, please ask before submitting offers only.

NOTE: FIRMS ARE REQUESTED TO MENTION DELIVERY PERIOD, HSN CODE, GUARANTEE PERIOD, MAKE OF THE ITEM IF ANY, OFFERS WITHOUT ABOVE, WILL NOT BE CONSIDERED FOR FURTHER PROCESS

NOTE:

- I. Submit sealed covers. These covers to be submitted with Enquiry No, date & Address of SCCL and Firms name.

Vendors who can supply within two weeks on receiving the order copy only should participate in the enquiry. HSN CODE TO BE MENTIONED MAKES TO BE MENTIONED.

- A. Offers are invited from vendors located in Hyderabad/Secunderabad vendors only will be considered.
- B. OFFER VALIDITY: Bidder shall keep the offer valid for a period of 4 months from the date of opening of the tenders. The offer with less validity period than stipulated is liable for rejection.
- C. GST (GOODS AND SERVICE TAX) registration certificate to be submitted along with material HSN/SAC CODE. The applicability of GST & other taxes, if any, in % shall be clearly mentioned an extra.
- D. The bidders offered without any GST & other taxes, their landed cost will be arrived by taking maximum GST% quoted by other bidders.

A) GENERAL TERMS AND CONDITIONS

- a. Validity, delivery period, GST, Warranty / Guarantee to be mentioned.
- b. Tenders received after stipulated time and date will not be considered for whatsoever reasons thereof.
- c. Quotation must be on a paper identifying the firm with telephone number etc. They should be clear and free from corrections and erasing.
- d. Rate quoted by you should be valid for 120 days from the date of opening of tenders and no revision of rates will be permitted during the above period.
- e. Rate should be quoted as per the sizes / units / makes / brands asked for otherwise such offers will not be considered.
- f. The quantity shown in the enquiry is not firm and fixed. It may be increased /decreased.
- g. The material is to be supplied as per the tender enquiry and should be delivered at **Singareni Bhavan, Hyderabad**. No transportation charges will be paid separately unless it is mentioned in the offer clearly. Mention whether the offer is Ex-showroom, Ex-work or delivery at our office, Hyderabad
- h. Samples of the items should be submitted in case, they are asked for in the enquiry
- i. Those who are having ready stocks, capable of supply of material as per the enquiry within the stipulated time only need to forward their offer.
- j. M/s SCCL deserves the right to reject any/all the tender (s) or accept any offer or part thereof without giving any reasons. Its decision in this matter will be final and binding on all the tender/(s).
- k. Sealed tenders can be dropped in the tender box in the Company Purchase Office at Hyderabad or can be sent by post / courier before the due date and time. Fax quotations are not accepted
- l. M/s SCCL will not, in any way, be responsible for any postal delay.
- m. Separate cover may be used for each quotation. Quotations of different enquiries put in single cover will not be considered.
- n. Payment will be made within 30 days after receipt of material at **Singareni Bhavan, Hyderabad**.

YOU HAVE TO SUBMIT YOUR BANK DETAILS FOR RTGS/ONLINE PAYMENTS

Tax retention clause:

The supplier shall upload his Tax Invoice in the GSTN as per the provisions of the GST Act i.e., by 10th of the month subsequent to the month in which "Time of Supply" arises. In respect of orders where the entire order quantity is executed in phased manner through multiple invoices or where staggered payment is made, if the "Tax Invoice" is not uploaded within the time limits prescribed under GST Act, the tax amount will be withheld from the payment made against subsequent Invoice till such time the invoice is uploaded. The final payment is subject to compliance of all formalities under GST by the supplier.

- B) From 01.11.2020 onwards all the vendors whose turnover is more than Rs.500 Crores or above in the financial years 2018-19, 2019-2020 & 2020-21 have to submit e-invoice with QR code printed on it. If the turnover is less than Rs.500 Crores than the firm has to declare that we are exempted from e-invoicing requirement. Therefore, the said e-invoicing provisions are not applicable to our

company. Towards this, the firm is required to submit undertaking detailed in "ANNEXURE" along with Invoice.

BILLS WILL NOT BE ACCEPTED WITHOUT e-INVOICING IF THE AGGREGATE TURNOVER IN ANY OF THE THREE FINANCIAL YEARS 2019-2020, 2020-2021, 2021-2022 EXCEEDS Rs.500 CRORES.

- C) Bidders are required to submit satisfactory performance reports for the supplies made against the order copies submitted.
- D) In case the bidder is unable to submit performance reports, a self certification duly signed and stamped by the bidder, indicating Purchase order number, machine serial number, commissioning date and annual working hours and confirming that the equipment/item offered or similar equipment/item of higher specification, supplied to any Govt. sector/ public sector, have performed satisfactorily for a minimum period of 1 year from the date of commissioning of the equipment and there are no warranty/guarantee claims pending, shall be considered. self certification is not acceptable for the suppliers made to private Firms

ANNEXURE

If turnover not exceeds Rs 500 crores, firm has to submit following undertaking along with the bills

PROFORMA		
Our turnover during the Financial years 2019-2020, 2020-2021 & 2021-2022 is less than the Rs.500 crores		
Name:	Designation:	Company Name:
GSTIN	E-invoicing applicability	SEZ Status (Yes/No)
Any loss of ITC or discharge of interest and penalty arising to SCCL due to any misinformation from us, we are liable to reimburse the same to SCCL on the basis of this declaration.		
SIGNATURE OF OWNER WITH STAMP/SEAL.		

- E) NOTE: .1. FIRM REPRESENTATIVES ARE NOT ALLOWED TO SINGARENI BHAVAN, SCCL, HYDERABAD OFFICE DUE TO CARONA VIRUS.**
- 2. FAX/MAIL QUOTATIONS ARE NOT ACCEPTABLE.**

DY.GM(E&M)/HYD

DGM(PURCHASE)HYD/HOD