

**THE SINGARENI COLLIERIES COMPANY LIMITED**  
**(A GOVERNMENT COMPANY)**  
**PURCHASE DEPARTMENT, SINGARENI BHAVAN,**  
**RED HILLS, PO: KHAIRTABAD, HYDERABAD – 500004**  
**TELANGANA (STATE)**  
**CIN:U10102TG1920SGC000571**  
**TELEPHONE: 040-23316964 - EPABX: 040-23142 EXTN.224/225**  
**TELE FAX: 040-23307653 ; e-mail ID: pd\_hyd@scclmines.com.**  
**Company Web site: [www.scclmines.com](http://www.scclmines.com)**  
**SCCL GST No : 36AAACT8873F1Z1**

**NOTICE INVITING TENDERS (NIT)**

**ENQ.NO & DATE: HY125O0109 DT: 16.07.2025**

**DT: 16.07.2025**

**Sub:- Procurement of 14 Nos Computer Systems & 11 Nos Printers for use at CAAQMS, Corporate – Reg.**

-oOo-

**ENQ CLOSING DATE: 18.08.2025 ON OR BEFORE 3.00 PM**  
**ENQ OPENING DATE: 18.08.2025 AFTER 3.00 PM**

MODE OF ENQUIRY : OPEN TENDER  
NUMBER OF SOURCES : SINGLE  
MODE OF TENDERING : SINGLE COVER

Sl. No	Item Code	Material Desc.	Qty	Units
1	1610500180	COMPUTER 16GB RAM WITH i5 PROCESSOR	14	NOS
2	1605031057	HP COLOR LASERJET PRO MFP3303SDW PRINTER	1	NOS
3	1605031045	HP LASERJET PRO MFP 4104 FDW	10	NOS

**Makes:** 1) Computers – DELL/HP  
2) Printers – HP

**Specifications: Enclosed (Annexure 1)**

**Delivery Period:** Within 4 weeks at Central Stores, Kothagudem.

Few firms are not supplying items/materials. Their offers will not be considered.

❖ **General terms & conditions for procurement of Desktop Computers**

**Other terms & conditions:**

- OEM or authorized partner of OEM is only eligible. In case of authorized partner, they should submit relevant authorization letter/document.
- OEM should support the specified model for at least next 5 years.
- The system should be capable of working with in operating voltages of 220V to 250V.
- Confirm that the computers and its accessories shall be able to work efficiently for the lifetime in the ambient temperature without air conditioners.
- Successful bidder should submit 10% PBG.

❖ **Payment Terms:**

1. 100% Payment will be made within 30 days after supply & successful installation of systems.

❖ **Penalty Clause:**

1. Computer Systems should be repaired within 72 hours of booking the call including replacement of spares, otherwise penalty will be levied @ Rs. 100/- per day, from the breakdown reported time to call closing time.
2. Penalties if any shall be deducted from PBG.

❖ **LD PENALTY:**

In the event of supply not being effected within the contractual delivery schedule, liquidated damages @ 0.5% of basic price, not by way of penalty, of the value of the material per week of delay or part thereof subject to a maximum of 10% is recoverable from the supplier without prejudice to the rights of purchaser to procure the balance material at the risk and cost of the supplier.

❖ **PRICE FALL CLAUSE:**

Bidder shall pass on the benefit to the SCCL on its own, in case the bidder sells same item to any Public or Private sectors within a period of 6 months from the date of receipt of order at price less than the price offered to SCCL with same terms and conditions, otherwise, SCCL reserve its right to recover 1½ times the difference amount from the running bills anywhere in the company for the items delivered and to be delivered. In case the running bills amount is not sufficient, SCCL may give notice to pay the amount, the bidders shall pay the amount within 15 days of receipt of the notice, otherwise the amount will be recovered by invoking the Performance Bank Guarantee.

❖ **RISK PURCHASE CLAUSE:**

In case the supplier fails to deliver the goods / items within the delivery schedule prescribed in the order and SCCL is forced to purchase such goods / items from any other source at a higher price, the supplier shall pay the difference amount to SCCL. The defaulted supplier shall have no claim over the quantity, which they failed to supply.

Additional expenditure if any will be recovered from running bills of defaulted supplier anywhere in the company. In case the running bills amount is not sufficient, the defaulting supplier shall pay the amount within 15 days of receipt of the notice from SCCL. Otherwise the amount will be recovered by invoking the Performance Bank Guarantee.

**NOTE: FIRMS ARE REQUESTED TO MENTION DELIVERY PERIOD, HSN CODE, GUARANTEE PERIOD, MAKE OF THE ITEM IF ANY, OFFERS WITHOUT ABOVE, WILL NOT BE CONSIDERED FOR FURTHER PROCESS**

**NOTE:**

Submit sealed covers. These covers to be submitted with Enquiry No, date & Address of SCCL and Firms name.

Vendors who can supply within 4 weeks on receiving the Order copy only should participate in the enquiry. HSN CODE TO BE MENTIONED MAKE TO BE MENTIONED.

- A. Offers are invited from vendors located in Hyderabad/Secunderabad vendors only will be considered.
- B. OFFER VALIDITY: Bidder shall keep the offer valid for a period of 4 months from the date of opening of the tenders. The offer with less validity period than stipulated is liable for rejection.
- C. GST (GOODS AND SERVICE TAX) registration certificate to be submitted along with material HSN/SAC CODE. The applicability of GST & other taxes, if any, in % shall be clearly mentioned an extra.
- D. The bidders offered without any GST & other taxes, their landed cost will be arrived by taking maximum GST% quoted by other bidders.

#### **A) GENERAL TERMS AND CONDITIONS**

- a. Validity, delivery period, GST, Warranty / Guarantee to be mentioned.
- b. Tenders received after stipulated time and date will not be considered For whatsoever reasons thereof.
- c. Quotation must be on a paper identifying the firm with telephone number etc. They should be clear and free from corrections and erasing.
- d. Rate quoted by you should be valid for 120 days from the date of opening of tenders and no revision of rates will be permitted during the above period.
- e. Rate should be quoted as per the sizes / units / makes / brands asked for otherwise such offers will not be considered.
- f. The quantity shown in the enquiry is not firm and fixed. It may be increased /decreased.
- g. The material is to be supplied as per the tender enquiry and should be delivered at **Central Stores, Kothagudem** no transportation charges will be paid separately unless it is mentioned in the offer clearly. Mention whether the offer is Ex-showroom, Ex-work or delivery at our office, Hyderabad.
- h. Samples of the items should be submitted in case, they are asked for in the enquiry
- i. Those who are having ready stocks, capable of supply of material as per the enquiry within the stipulated time only need to forward their offer.
- j. M/s SCCL deserves the right to reject any/all the tender (s) or accept any offer or part thereof without giving any reasons. Its decision in this matter will be final and binding on all the tender/(s).
- k. Sealed tenders can be dropped in the tender box in the Company Purchase Office at Hyderabad or can be sent by post / courier before the due date and time. Fax quotations are not accepted
- l. M/s SCCL will not, in any way, be responsible for any postal delay.
- m. Separate cover may be used for each quotation. Quotations of different enquiries put in single cover will not be considered.
- n. YOU HAVE TO SUBMIT YOUR BANK DETAILS FOR RTGS/ONLINE PAYMENTS.

**Tax retention clause:**

The supplier shall upload his Tax Invoice in the GSTN as per the provisions of the GST Act i.e., by 10th of the month subsequent to the month in which "Time of Supply" arises.

In respect of orders where the entire order quantity is executed in phased manner through multiple invoices or where staggered payment is made, if the "Tax Invoice" is not uploaded within the time limits prescribed under GST Act, the tax amount will be withheld from the payment made against subsequent Invoice till such time the invoice is uploaded. The final payment is subject to compliance of all formalities under GST by the supplier.

- B) From 01.11.2020 onwards all the vendors whose turnover is more than Rs.10 Crores or above in the financial years 2022-2023, 2023-24 & 2024-2025 have to submit e-invoice with QR code printed on it. If the turnover is less than Rs.10 Crores than the firm has to declare that we are exempted from e-invoicing requirement. Therefore, the said e-invoicing provisions are not applicable to our company. Towards this, the firm is required to submit undertaking detailed in "ANNEXURE" along with Invoice.
- C) BILLS WILL NOT BE ACCEPTED WITHOUT e-INVOICING IF THE AGGREGATE TURNOVER IN ANY OF THE THREE FINANCIAL YEARS 2022-2023, 2023-24 & 2024- 2025 EXCEEDS Rs.10 CRORES.
- D) Materials or Items to be supplied within 4 weeks after placement of order.
- E) Firms are requested to submit offers with sufficient knowledge of enquired items. If any doubt regarding enquired item, please ask before submitting offers only.
- F) In case the bidder is unable to submit performance reports, a self certification duly signed and stamped by the bidder, indicating Purchase order number, machine serial number, commissioning date and annual working hours and confirming that the equipment/item offered or similar equipment/item of higher specification, supplied to any Govt. sector/ public sector, have performed satisfactorily for a minimum period of 1 year from the date of commissioning of the equipment and there are no warranty/guarantee claims pending, shall be considered. self certification is not acceptable for the suppliers made to private Firms

**ANNEXURE**

If turnover not exceeds Rs 10 crores, firm has to submit following undertaking along with the bills

**PROFORMA**

**Our turnover during the Financial years 2022-2023, 2023-2024 & 2024-2025 is less than the Rs.10 crores**

**Name:****Designation:****Company Name:**

<b>GSTIN</b>	<b>E-invoicing applicability</b>	<b>SEZ Status (Yes/No)</b>

**Any loss of ITC or discharge of interest and penalty arising to SCCL due to any misinformation from us, we are liable to reimburse the same to SCCL on the basis of this declaration.**

**SIGNATURE OF OWNER WITH STAMP/SEAL.**

**G) NOTE: FAX/MAIL QUOTATIONS ARE NOT ACCEPTABLE.**

**Section Officer, Hyderabad**

**DY.GM(E&M)/HYD.**

**ANNEXURE-1****I. Computer Systems****Technical specifications for procurement of i5 Computers****Make: Dell/HP****Quantity: 14 Nos.**

<b>S.No.</b>	<b>Item Description</b>	<b>Specifications</b>
1.	Make & Model	The firm should specify make and model of the computer
2.	Form Factor & Volume	Tower/Micro Tower
3.	Processor	14 th Generation Intel® Core™ i5 or Higher
4.	Mother board	Intel® Q670 Chipset mother board or Processor compatible or Higher
5.	Memory	16 GB DDR5, Memory expandability up to 64 GB with 2 DIMM Slots
6.	Hard disk Drive	1 TB NVMe SSD or higher
7.	Monitor	21" with Minimum resolution of 1920x1080, TCO Certified or Higher (Same OEM as desktop) with 1 HDMI 1.4 and 1 DP/VGA ports
8.	Keyboard	USB Keyboard (Same OEM as desktop)
9.	Mouse	USB Optical Scroll Mouse with mouse pad (Same OEM as desktop)
10.	Network Card	Integrated on board Gigabit Ethernet Controller 10/100/1000 & Integrated 802.11ac Wi-Fi® and Bluetooth® 4.2 or higher
11.	Interfaces /ports/slots	Video: 1 HDMI 1.4 and 1 DP/VGA ports 1 Universal Audio Jack 2 M.2 slots for WIFI & SSD 8 or more USB ports with at least 2 ports of USB 3.2 Gen1
12.	Audio	Integrated on board high definition Audio Controller with inbuilt speaker
13.	Graphics Card	Built in Graphic card
14.	Power Supply	Compatible power supply unit (Minimum 300 Watts)
15.	Operating System	Microsoft Windows 11 Professional 64 bit
16.	Warranty	3 years Comprehensive On-site Warranty from OEM
17.	Keep Your Hard Disk	DMR- Defective Media Retention (During Warranty period, like other accessories Hard Disk will also be covered. For data security sake, the firm has to provide Hard Disk in the event of its failure with-out old return.)
18.	Support	5 years spares support from OEM and any hardware failure spares to be replaced within 72 hours
19.	Certification	EPEAT INDIA, Energy Stat, UL, ROHS, FCC, Microsoft Windows 11
20.	No refurbish/ used parts	Declaration has to be given by the firm i.e. No refurbish / used spares have been used in the system supplied by them.

**Technical specifications for procurement of Color Printer (1 No) for Environment Department**

**Printer Type: Color LaserJet Printer with Duplex Printing, Copying, Scanning with ADF and Fax**

Sl.No	Description	
1	Make & Model	HP Color LaserJet Pro MFP 3303 SDW
2	Print Speed	25 PPM or Higher
3	Copier Source	ADF
4	Tray Capacity	250 Sheets or Higher
5	Papers Supported	Custom (metric): 76 x 127 mm to 216 x 356 mm Supported (metric): A4; A5; A6; B5 (JIS); B6 (JIS); 10 x 15 cm; Oficio 216 x 340 mm; 16K 195 x 270 mm; 16K 184 x260 mm; 16K 197 x 273 mm; Postcard (JIS); Double Postcard (JIS); Envelope B5; Envelope C5; Envelope DL; A5-R ADF: A4; LTR; LGL The printer should support all makes of locally available paper (A4 & Legal) between 75 – 120 GSM and above
6	Connectivity	1 Gigabit Ethernet 10/100/1000 Base-TX network; 1 Hi-Speed USB 2.0 (device); 1 Hi-Speed USB 2.0 (host); 1 Wi-Fi 802.11ac (dual band); Auto-crossover Ethernet
7	Supported OS	Windows 11; Windows 10; Android; iOS; mac OS 12 Monterey; mac OS 13 Ventura; Mac OS v14 Sonoma; Linux
8	Memory	512 MB RAM or above
9	Copy Resolution	600 x 600 dpi
10	Print Resolution	600 x 600 dpi
11	Control panel Display	4.3" Capacitive Touch Color Display
12	Warranty	3 Years Onsite Warranty

## II. Printers

### Technical specifications for procurement of Multi Functional Printers (10 Nos) for Environment Department

**Printer Type: Monochrome LaserJet Printer with Duplex Printing, Copying, Scanning with ADF and Fax**

Sl.No	Description	
1	Make & Model	HP LaserJet Pro MFP 4104 FDW
2	Print Speed	30 PPM or Higher
3	Copier Source	ADF
4	Trays Capacity	2 X 100 Sheets Per Tray or Higher
5	Papers Supported	A4 & Legal Sizes (A4 to A6) The printer should support all makes of locally available paper (A4 & Legal) between 75 – 120 GSM and above
6	Connectivity	USB 2.0; USB Port Ethernet LAN 10/100/1000; 802.11b/g/n / 2.4 / 5 GHZ WiFi
7	Supported OS	Linux; Windows 8; WindowsServer; Windows 11; Windows 10; Windows 7; WindowsClient OS; Android; iOS
8	Memory	512 MB RAM or above
9	Print Resolution	1200 x 1200 dpi
10	Control panel Display	2.7" Color Touchscreen
11	Warranty	3 Years Onsite Warranty