



THE SINGARENI COLLIERIES COMPANY LIMITED  
(A GOVERNMENT COMPANY)  
PURCHASE DEPARTMENT, SINGARENI BHAVAN,  
RED HILLS, PO: KHAIRTABAD, HYDERABAD – 500004  
TELANGANA (STATE)  
CIN:U10102TG1920SGC000571

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**SCCL GST No : 36AAACT8873F1Z1**

**NOTICE INVITING TENDERS (NIT)**

**ENQ.NO & DATE: HY122O0185, DT: 05.07.2022**

**DATE: 05.07.2022.**

**SUB: PROCUREMENT OF 44" PLOTTERS FOR SURVEY DEPT., CORPORATE,  
KOTHAGUDEM - REG.**

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**ENQ CLOSING DATE: 10.08.2022 ON OR BEFORE 3.00PM**

**ENQ OPENING DATE: 10.08.2022 AFTER 3.00 PM**

MODE OF ENQUIRY : OPEN TENDER  
NUMBER OF SOURCES : SINGLE  
MODE OF TENDERING : TWO COVER

Sl. No	Item Code	Material Description	Quantity	Unit
1	1605030909	PLOTTER 44"	18	NOS

**MAKE: HP, EPSON, CANON** (As per specifications mentioned in page no.5)

**OEM/AUTHORISED DEALERS ARE ONLY TO BE SUBMITTED QUOTATIONS.  
SPECIFIC AUTHORIZATION CERTIFICATE SHOULD BE SUBMITTED ALONG  
WITH QUOTATIONS**

**Delivery Period:** To Be supplied within 30 days after receipt of order copy.

**Supply:** Central Stores, Kothagudem (approximately 280KMS from Hyderabad)

**Firms are requested to submit offers with sufficient knowledge of enquired items. If any doubt regarding enquired item, please ask before submitting offers only.**

**A) SPECIAL TERMS & CONDITIONS:**

1) **EMD:** ₹90,000.00 (Rupees ninety thousand only) to be submitted along with quotation (approximate 1% of proposed order value).

2) **PBG:**

i) The successful bidder, within one month from the date of receipt of letter of intent / firm order should submit a Consolidated **Bank Guarantee issued by any Public Sector Bank/Private Bank incorporated in India having net worth of ₹ 5,000.00 Crores and above for the previous Financial Year** as mentioned below as per Proforma enclosed (Annexure – VI): However, where value of BG is Rs.5 lakhs and above, the BG should be obtained from the bank branches situated at Hyderabad / Kothagudem or operative and payable at bank branches situated at Hyderabad/ Kothagudem.

ii) **3% of the order value.**

- a. The above PBG shall be valid up to 3 months over and above the Guaranty / Warranty period. In case there is a delay in supply of material for whatsoever reason, the Bank Guarantee shall be extended suitably three months before its expiry.
- b. In case the firm fails to submit consolidated Performance Bank Guarantee as stipulated in NIT document, consignment wise amount at the rates mentioned as per clause No. 33(a) will be deducted from bills payable to the firm against supplies made.
- c. In case of items being procured with staggered delivery, firms registered as MSME/NSIC/SSI units may submit consignment wise performance bank guarantee along with each supply to respective paying authorities instead of consolidated bank guarantee for total value of the order.
- d. In case the firm fails to fulfill Guarantee / Warranty terms of the order:
  - i) The PBG submitted as mentioned at clause No. 2(a) will be invoked **along with applicable GST.**
  - ii) The amount deducted as mentioned at clause No. 2(c) will be forfeited **along with applicable GST.**

As the system of permanent BGs is dispensed with, the successful bidder though submitted Permanent Bank Guarantee have to submit Performance BGs as per clause 2.(a).

“In case of items being procured with staggered delivery, firms registered as MSME/NSIC/SSI units may submit performance bank guarantee along with each supply to respective paying authorities instead of consolidated bank guarantee for total value of the order.”

**In case the firm fails to submit consolidated Performance Bank Guarantee as stipulated in NIT document, consignment wise amount at the rates mentioned above will be deducted from bills payable to the firm against supplies made.**

**PERFORMANCE BANK GUARANTEE**

In consideration of the Singareni Collieries Company Limited, Hyderabad P.O. PIN Code-**500004**, (Telangana State) having agreed as per their order No. \_\_\_\_\_ to accept \_\_\_\_% Bank guarantee before making payment to make up the value of the equipment for the due fulfillment of the contract as per the terms and conditions contained in the order on production of performance bond in the shape of Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).

We, the Bankers, (\_\_\_\_\_) through our Regional Office at \_\_\_\_\_ for and on behalf of our constituents M/s. \_\_\_\_\_ hereby execute this Bank Guarantee undertake to indemnify The Singareni Collieries Company Limited, Hyderabad P.O. PIN Code-**500004**, (Telangana State) to the extent of Rs. \_\_\_\_\_ against satisfactory performance of the equipment to the Singareni Collieries Company Limited, Hyderabad P.O. PIN Code-**500004**, (Telangana State) or their assignee by reason of any breach of terms by the supplier or as contained vide the terms of the accepted supply order, during the period of \_\_\_\_\_ months from the date of dispatch or \_\_\_\_\_ months from the date of commissioning whichever is earlier, are fulfilled for the good unto order.

We, the Bankers \_\_\_\_\_ further agree that this performance guarantee therein contained shall remain in full force and effect during the period that would be taken for the performance of the contract and that it will continue to be enforceable till the dues of the Singareni Collieries Company Limited, Hyderabad P.O. PIN Code-**500004** (Telangana State) under or by virtue of the contract have been fully paid up and their claims fully satisfied or discharged, till the Singareni Collieries Company Limited, Hyderabad P.O. PIN Code-**500004**, (Telangana State) or their assignee certifies that the terms and conditions of the tender have been fully and properly carried out by the contractor and accordingly discharged this guarantee subject however, that the Singareni Collieries Company Limited, Hyderabad P.O. PIN Code-**500004** (Telangana State) or their assignee shall have no rights under this performance Bank guarantee after expiry of \_\_\_\_\_ months from the date of its execution i.e., up to \_\_\_\_\_.

And we (The Bank) hereby undertake to pay any claim under the Bank Guarantee on mere demand without any demur to the Company without any reference to the supplier a sum not exceeding Rs. \_\_\_\_\_ for non-fulfilment of any of the terms and conditions of the contract by the supplier.

We, \_\_\_\_\_ (The Bank) further agree that if the demand is made by the Company for honouring the bank guarantee constituted by these presents we \_\_\_\_\_ (Bank) have no right to decline the same for any reason whatsoever and shall pay the amount without any demur within immediately from the date of such demand.

The very fact that we \_\_\_\_\_ (The Bank) decline or fail or neglect to honour the bank guarantee in any manner whatsoever is a sufficient reason for the company to enforce the bank guarantee unconditionally without any reference to the said supplier.

We \_\_\_\_\_ (The Bank) further agree that a mere demand by the company is sufficient for us to pay the amount covered by the bank guarantee in the manner and within the time aforesaid without reference to the supplier and no protest by the said supplier can be a valid ground for us to decline or fail or neglect to make payment to the company in the manner within the time aforesaid.

We \_\_\_\_\_ (The Bank) undertake not to revoke this guarantee during its currency except with the previous consent of the SCCL in writing.

The guarantee shall remain in force for a period of \_\_\_\_ months from the date of dispatch or \_\_\_\_\_ months from the date of commissioning whichever is earlier, in period of time subject to further that the company shall have no right under this bond after the expiry of the above period from the date of execution and we \_\_\_\_\_ (The Bank) shall be relieved and discharged from all liabilities under this guarantee thereafter.

The above Bank Guarantee is operational for all purpose at our \_\_\_\_\_ Branch, Hyderabad / Kothagudem and We are liable to pay the Guaranteed amount or any part thereof under this guarantee at our \_\_\_\_\_ Branch, Hyderabad / Kothagudem.

**Contact details of the Banker:**

**Postal Address:**

**Phone & Fax Number:**

**Mail-Id :**

- 3) **LD Penalty clause:** In the event of supply not being effected within the contractual delivery schedule, liquidated damages @0.5% of basic price, not by way of penalty, of the value of the material per week of delay or part thereof subject to a maximum of 10% is recoverable from the supplier without prejudice to the rights of purchaser to procure the balance material at the risk and cost of the supplier. The payment or deduction of such damages shall not relieve the supplier from the contractual obligation to complete the supply the supply or balance portion thereof in time as stipulated in the contract.

Recovery of any claim towards LD charges, penalty, fee, fine or any other charges from the supplier/vendor will be made along with applicable GST and the amount shall be adjusted with the payment to be made to the supplier /vendor against their bill /invoice or any other dues.

Complaint booking will be done only through mail and phone calls to the firm and the same should be rectified within 3 working days from the date of receipt of mail. Any other means of booking complaints i.e., through online or toll free number is not acceptable.

**Penalty clause within warranty period:** In case, if the firm fails to attend the breakdown reports within 3 working days from the date of receipt of complaint by mail, penalty shall be imposed @ Rs.200/- per day up to seven working days. @ Rs.500/- per day after seven working days up to 90 days. Plotter should be replaced with standby with working condition. In case the Firm fails to commission the Plotter within 90 days.

- 4) **Payment:** 80% of payment shall be released on due certification by GM (Survey) after successful installation & training to the SCCL sites. Remaining 20% of the payment shall be released on due certification by GM (Survey) after 6 months of successful usage by SCCL Sites.

## **TECHNICAL SPECIFICATIONS FOR 44" (INCHES) (1118 MM) PLOTTERS**

<b>I</b>	<b><u>GENERAL FEATURES :</u></b>
1	Offered Plotter Make and model to be specified by the bidder with brochure.
2	Size required : 44" (INCHES) (1118 MM)
3	Print Cartridges: Required one set of cartridges having expire date not less than one year and each cartridge not less than 300ml quantity ink along with the plotter.
4	Print Heads: One set of Integrated/Individual Print Heads along with the plotter.
5	Print Resolution: Minimum of 2400X1200 dpi
6	Hard Disk: 300 GB and above (ENCRYPTED)
7	Memory : (physical memory 2GB RAM) /128GB (standard or virtual )
8	Working condition : (a) Electrical Power: Plotter should work with 220v to 240v AC Voltage, 50 Hz (b) Suitable inbuilt or External Stabilizer required.
<b>II</b>	<b>Media Handling:</b>
1	A) Dual roll media feeding provision. B) Provision for manual loading of all media types i.e. A4 size to max. roll width of 1060 mm.
2	Interface: USB, LAN Port provision.
<b>III</b>	<b><u>OTHERS :</u></b>
1	The firm shall submit price list of the offered model Plotter for the following.  (a) Each and every spare part, (b) All types of cables, (c) Onsite service charges, (d) Consumables i.e. Ink Cartridges of different capacity & Print heads etc.,
2	Firm should agree for the following. (I) Provide additional set of cartridges with ink capacity not less than 130 ml. (II) Provide the continuous service support and spares availability throughout the life of the Offered Plotter model.
3	Warranty: Onsite service for a period of 3 years warranty including replacement of spares at free of cost.
4	<b>Firm shall agree for the following Special terms and Conditions :</b> (a) Supplier should have sales and services facility with authorization certificate from the manufacturer. (Service through any other agency is not acceptable.). (b) Complaint booking will be done only through mail and phone calls to the supplier the same should be attend within 3 working days from the date of receipt of mail. Any other means of booking complaints i.e. Through online or toll free number is not acceptable. (c) Supplier shall provide the protective box made of light weight strong metal or wood material with locking provision to avoid the entry of Rats & Insects etc. (d) Penalty clause with in warranty period: In case, if the firm fails to attend the breakdown reports within 3 working days from the date of receipt of complaint by mail, penalty shall be imposed @ Rs. 200/- per day up to seven working days. @ Rs.500/- per day after seven working days up to 90 days. Plotter should be replaced with standby with working condition, in case the Firm fails to commission the Plotter within 90 days.
5	80% of payment shall be released on due certification by GM (Survey) after successful installation & training to the SCCL sites. Remaining 20% of the payment shall be released on due certification by GM (Survey) after 6 months of successful usage by SCCL Sites.

**NOTE: FIRMS ARE REQUESTED TO MENTION DELIVERY PERIOD, HSN CODE, GUARANTEE PERIOD, MAKE OF THE ITEM.**

**NOTE:**

- I. Submit sealed (Hard Copies) covers at Singareni Bhavan, Hyderabad. These covers to be submitted with Enquiry No, date & Address of SCCL and Firms name.

Vendors who can supply within 30 days on receiving the Order copy only should participate in the enquiry. HSN CODE TO BE MENTIONED MAKES TO BE MENTIONED.

Please submit Technical and Commercial Bids in one cover and Price Bid in another cover. Both covers to be sealed separately and put it in another cover. **Only Technical & Commercial Bids will be opened on 29.07.2022.**

Price Bids of Qualified firms in **Technical & Commercially will be opened Later date. Information will be given to** Qualified firms.

- A. Offers are invited from vendors located in Hyderabad/Secunderabad vendors only will be considered.
- B. OFFER VALIDITY: Bidder shall keep the offer valid for a period of 4 months (120 days) from the date of opening of the tenders. The offer with less validity period than stipulated is liable for rejection.
- C. GST(GOODS AND SERVICE TAX) registration certificate to be submitted along with material HSN/SAC CODE. The applicability of GST & other taxes, if any, in % shall be clearly mentioned an extra.
- D. The bidders offered without any GST & other taxes, their landed cost will be arrived by taking maximum GST% quoted by other bidders.

**B) GENERAL TERMS AND CONDITIONS**

- a. Validity, delivery period, GST, Warranty / Guarantee to be mentioned.
- b. Tenders received after stipulated time and date will not be considered for whatsoever reasons thereof.
- c. Quotation must be on a paper identifying the firm with telephone number etc. They should be clear and free from corrections and erasing.
- d. Rate quoted by you should be valid for 120 days from the date of opening of tenders and no revision of rates will be permitted during the above period.
- e. Rate should be quoted as per the sizes / units / makes / brands asked for otherwise such offers will not be considered.
- f. The quantity shown in the enquiry is not firm and fixed. It may be increased/ decreased.
- g. The material is to be supplied as per the tender enquiry and should be delivered at **Central Stores, Kothagudem**. No transportation charges will be paid separately.
- h. Those who are having ready stocks, capable of supply of material as per the enquiry within the stipulated time only need to forward their offer.
- i. M/s SCCL deserves the right to reject any/all the tender (s) or accept any offer or part thereof without giving any reasons. Its decision in this matter will be final and binding on all the tender/(s).
- j. Sealed tenders can be dropped in the tender box in the Company Purchase Office at Hyderabad or can be sent by post / courier before the due date and time. Fax quotations are not accepted
- k. M/s SCCL will not, in any way, be responsible for any postal delay.

- I. Separate cover may be used for each quotation. Quotations of different enquiries put in single cover will not be considered.
- m. YOU HAVE TO SUBMIT YOUR BANK DETAILS FOR RTGS/ONLINE PAYMENTS

**Tax retention clause:**

The supplier shall upload his Tax Invoice in the GSTN as per the provisions of the GST Act i.e., by 10th of the month subsequent to the month in which "Time of Supply" arises. In respect of orders where the entire order quantity is executed in phased manner through multiple invoices or where staggered payment is made, if the "Tax Invoice" is not uploaded within the time limits prescribed under GST Act, the tax amount will be withheld from the payment made against subsequent Invoice till such time the invoice is uploaded. The final payment is subject to compliance of all formalities under GST by the supplier.

- C) From 01.11.2020 onwards all the vendors whose turnover is more than Rs.500 Crores or above in the financial years 2019-2020, 2020-2021 & 2021-2022 have to submit e-invoice with QR code printed on it. If the turnover is less than Rs.500 Crores than the firm has to declare that we are exempted from e-invoicing requirement. Therefore, the said e-invoicing provisions are not applicable to our company. Towards this, the firm is required to submit undertaking detailed in "ANNEXURE" along with Invoice.  
BILLS WILL NOT BE ACCEPTED WITHOUT e-INVOICING IF THE AGGREGATE TURNOVER IN ANY OF THE THREE FINANCIAL YEARS 2019-2020, 2020-2021 & 2021-2022 EXCEEDS Rs.500 CRORES.

**ANNEXURE**

If turnover not exceeds Rs 500 crores, firm has to submit following undertaking along with the bills

<b>PROFORMA</b>		
Our turnover during the Financial years 2019-2020, 2020-2021 & 2021-2022 is less than the Rs.500 crores		
Name:	Designation:	Company Name:
GSTIN	E-invoicing applicability	SEZ Status (Yes/No)
Any loss of ITC or discharge of interest and penalty arising to SCCL due to any misinformation from us, we are liable to reimburse the same to SCCL on the basis of this declaration.		
SIGNATURE OF OWNER WITH STAMP/SEAL.		

**NOTE: FAX/MAIL QUOTATIONS ARE NOT ACCEPTABLE.**

**DGM (E&M), HYD**

**DGM (PURCHASE), HYD/HOD**