

PROCEDURE FOR TAKING E-AUCTION SALE ORDER FOR THE SUCCESSFUL BIDDERS

I STEP- I : (WITHIN 3 WORKING DAYS FROM THE DATE OF E- AUCTION)

ALL THE SUCCESSFUL BIDDERS SHALL SUBMIT THE REQUISITION FORM FOR ISSUE OF E-AUCTION SALE ORDER IN THE FORMAT GIVEN BELOW WITHIN 3 WORKING DAYS FROM THE DATE OF AUCTION IN THE OFFICE OF MARKETING DEPARTMENT, S.C.CO.LTD., HYDERABAD.

HOWEVER, PAYMENT CAN BE SUBMITTED WITHIN 10 WORKING DAYS. ALONG WITH THE REQUISITION (IN LETTER HEAD) AND BIDDER INTIMATION LETTER ISSUED BY THE SERVICE PROVIDER SHALL BE ENCLOSED.

DATE OF E-AUCTION:

E-SALE ORDER REQUISITION FORM

SERVICE PROVIDER – MSTC / M.JUNCTION

1. Name of the customer :
 2. Customer Mobile No. :
 3. SCCL Customer code :
 4. Quantity procured /successful Bid Qty:
 5. Bid price :
 6. Shipping / Despatch point :
 7. Grade of coal :
 8. Unloading point :
 9. Payment details
- Amount :
- D.D. No. / RTGS No. :
- Date of payment. :

Signature of customer

II STEP- II : (WITHIN 10 WORKING DAYS FROM THE DATE OF E-AUCTION)

A LETTER SHALL BE SUBMITTED FOR ISSUE OF SALE ORDER AFTER SUBMISSION OF PAYMENT INDICATING THE AUCTION LOT, SCCL CUSTOMER CODE AND RTGS/D.D.DETAILS IN THE SALES DEPARTMENT, S.C.CO.LTD., HYDERABAD.