

## E-AUCTION

- I. As per the New Coal Distribution Policy (NCDP) announced by Ministry of Coal, Govt. of India vide No. 23011/4/20007-CPD, dt. 18.10.2007, SCCL is conducting E-auction regularly. As per the terms and conditions of e-auction, any intending buyer will be entitled to buy coal under e-auction.
- II. The intending buyer shall register with SCCL.  
PROCEDURE FOR REGISTRATION WITH SINGARENI COLLIERIES COMPANY LIMITED FOR PARTICIPATING IN E-AUCTION :

- The Buyer (unit holder/trader) has to approach SCCL 15 days prior to the date of e-auction and submit an application to GM (Marketing), SCCL, Hyderabad (on their letter heads) requesting for allotment of Customer Code Number for participating in e-auction along with the following documents:
- Firm / SSI Registration Certificate (in case of unit).
  - PAN CARD in the name of the unit/ proprietor (in case of proprietorship firm/ trader).
  - GST Certificate.
  - Adhar card of the unit holder/ trader.
  - A copy of Income Tax return (latest).
  - Bank Statement of the firm.
  - Control Ledger Proforma (proforma given below) on a Rs. 50/- Non-judicial Stamp paper and it should be Notarized.

The above documents have to be submitted along with Originals for verification.

\* Please note that SCCL customer code is mandatory for participating in e-auction.

- III. The customers are also required to be registered with the Service Providers (MSTC Ltd. and Mjunction Services Ltd) by submitting the required documents to service providers. Their Contact Numbers are furnished below to enable the customers to know the procedure :

MSTC Ltd. :

Smt. Srabana Barai, M-coal cell;

Mobile : 09051077886

E-mail : sbarai@mstcindia.co.in

Website : mstcecommerce.com

Mjunction Services Ltd.

Mr. Avik Das

Mobile : 09163348020

E-mail : avik.das@mjunction.in

Website : coaljunction.in

- IV. All Buyers having been registered with the service providers shall also have to furnish non-interest bearing Earnest Money Deposit (EMD) at the rate of Rs.200/- per tonne for all grades with the Service Provider for participation in e-auction. In case of washery slurry, washery rejects, washery fines and low grade coal the EMD is Rs.50/Tonne.
- V. All successful bidders are advised to deposit an interest free security deposit of Rs. 60,000/- and the same will be returned on cancellation of their registration with SCCL and adjusting the dues, if any.
- VI. For further clarification all buyers are advised to go through the E-auction terms and conditions which is available in our web site. [www.scclmines.com/e-auction/e-auction](http://www.scclmines.com/e-auction/e-auction) Current Month.
- VII. All successful bidders shall submit the requisition form (in duplicate) for issue of sale order in the format given below in the office of Marketing Department, S.C.Co. Ltd. on a covering letter head along with the payment details (excluding the EMD amount) indicating the Auction lot, SCCL customer code and RTGS details and the sale intimation letter received by mail through the service provider within 15 working days from the date of e-auction. The last dates of every e-auction will be also placed in our web-site.



**THE SINGARENI COLLIERIES COMPANY LIMITED**

(A Government Company)

Singareni Bhavan, P.B.No. 18, Red Hills, Khairatabad P.O.,

Hyderabad –500 004

Phone Nos. : 23393706/23142205/23142243: Fax – 040-23307653

**DETAILS REQUIRED FOR OBTAINING SCCL CODE NO. FOR E-AUCTION**

1) NAME OF THE UNIT :

2) LOCATION & ADDRESS OF  
THE UNIT :

3) NAME OF THE PROPRIETOR/  
PROPRIETORS

4) RESIDENTIAL ADDRESS :

5) PROOF OF IDENTIFICATION  
i) ADHAR CARD :  
ii) TELEPHONE BILL :  
iii) ELECTRICITY BILL :

6) COPY OF BANK STATEMENT :

7) IT RETURNS :

8) PAN CARD NO. :

9) SERVICE TAX REGN. NO. :

10) GST REGN. NO. :

PHOTO OF  
THE UNIT  
HOLDER

**MANAGING DIRECTOR/PROPRIETOR**

**FULL NAME :**

**SIGNATURE :**

**COMPANY SEAL:**

\* All originals to be shown along with copies for verification.

## **CONTROL LEDGER PROFORMA**

- 1.\* NAME OF THE UNIT :**
- 2. \*LOCATION & ADDRESS :**
- 3. END-USER / TRADER :**  
**(IF END –USER MUNUFACTURING ITEM) :**
- 4. \*REGISTRATION NOS. :**
  - a) GST NOS. :**
  - b) SSI/IEM Nos. :**
- 5. \*NAME OF THE MANAGING DIRECTOR :**
- 6. \*TELEPHONE NOS. :**
- 7. \*MOBILE TELEPHONE NOS. :**
- 8. FAX NOS. :**
- 9. \*E-MAIL ADDRESS :**
- 10. \*UNLOADING POINT :**
- 11. \*CONTACT PERSON :**
- 12. \*PAN NO. :**
- 13. \*SERVICE TAX REGN. NO. :**
- 14. COAL ALLOTMENT FROM MINISTRY OF COAL/ INDUSTRIES DEPT :**
- 15. BANK DETAILS :**
  - i) Name of the Bank :**
  - ii) A/c No. :**
  - iii) Branch :**
  - iv) IFSC code :**

**I solemnly declare that information furnished above is true to the best of my knowledge and I promise to abide by all the rules and regulations applicable for utilization of coal under Colliery Control Order, 1945 and Essential Commodities Act, 1955 and all terms and conditions stipulated in the Sale Note. I also promise to maintain all the records as per the advice of SCCL and will be produced as and when required by SCCL.**

**We here authorize Sri .....(Designation) on our behalf for all types of transactions with SCCL, whose signatures are attested below :**

**Specimen signature:**

- a)
- b)
- c)

**“Attested”**

**MANAGING DIRECTOR/PROPRIETOR**

**Full Name:**

**Signature:**

**Company Seal:**

**\* marked fields are mandatory for e-auction customers.**

**DATE OF E-AUCTION:**

**E-SALE ORDER REQUISITION FORM**

**SERVICE PROVIDER – MSTC / M.JUNCTION**

1. Name of the customer :
  2. Customer Mobile No. :
  3. SCCL Customer code :
  4. Quantity procured /successful Bid Qty:
  5. Bid price :
  6. Shipping / Despatch point :
  7. Grade of coal :
  8. Unloading point :
  9. Payment details
- Amount :
- D.D. No. / RTGS No. :
- Date of payment. :

Signature of customer