 Singareni Collieries Educational Society

(Regd.No.760/1984)

Kothagudem(Post),Khammam Dist. TS.

Ph.No.08744-248843

**NOTIFICATION**

 Dt.13 -10-2014

 **The Singareni Collieries Educational Society (SCES) is imparting Education to the children of Employees of Singareni Collieries Company Limited (SCCL) and the children of surrounding habitats spread over in four Districts of Coal Belt Area viz., Khammam, Warangal, Karimnagar and Adilabad through its Educational Institutions since 1975.**

 **The SCES is being funded by the SCCL. The SCCL is sole and the major coal producing industry in South India to meet the coal needs of industries and power sector.**

**The SCES is offering employment opportunities to the deserving candidates to work in its Organisation by inviting applications as detailed below from Zone V for appointment on Contract basis.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.****No.** | **Post** | **Vacancy** | **Qualification** | **Remuneration Rs.** |
| **1** | **Jr. Assistant** | **1****OC**  | **Degree in any discipline with Computers as one of the subjects from a recognised University of Indian Union. Experience is preferable.** | **Consolidated Pay of Rs.8,400/- per month** |

2. Applications are invited from the local Candidates of Zone V i.e., Districts of Khammam, Warangal, Karimnagar and Adilabad.

 The candidates claiming to be local candidates will have to adduce adequate proof of such local candidature.

RESERVATION TO LOCAL CANDIDATES:

Reservation to the local candidates is applicable as provided in the Rules

amended from time to time as in force on the date of notification. The

candidates claiming reservation as Local candidates should enclose the

required Study certificates (from IV Class to X Class or SSC)

{see the relevant enclosure-I}

OR

Residence Certificate in the Proforma (see the relevant enclosure-II) only

for those candidates who have not studied in any Educational Institutions

as the case may be. Subsequent production of the certificates will NOT

be entertained under any circumstances.

DEFINITION OF LOCAL CANDIDATE:

(i) "LOCAL CANDIDATE" means a candidate for direct recruitment to any

post in relation to that Local areas where he/she has studied in

Educational Institution(s) for not less than four consecutive academic

years prior to and including the year in which he/she appeared for S.S.C

or its equivalent examination. If however, he/she has not studied in any

educational institution during the above four years period, it is enough if

he/she has resided in that area which is claimed as his/her local area

during the above said period.

(ii) In case the candidate does not fall within the scope of the above it will be

considered if he/ she has studied for a period of not less than seven years

prior to and inclusive of the year in which he/she has studied for the

maximum period out of the said period of seven years AND where the

period of his/her study in two or more local areas are equal such local

area where he/she has studied last (in such local area) will be taken for

determining the local candidature. Similarly, if he/she has not studied

during the above said period in any Educational Institution(s) the place of

residence during the above period will be taken into consideration and

local candidature determined with reference to the maximum period of

residence or in the case of equal period where he/she has resided last.

(iii) If the claim for local candidature is based on study, the candidate is

 required to produce a certificate from the Educational Institution(s) where

he/she has studied during the said 4/7 year period as prescribed in

Enclosure-I. If, however, it is based on residence, a certificate should be

submitted as prescribed in Enclosure-II obtained from an officer of the

Revenue department not below the rank of a Mandal Revenue Officer in

independent charge of a Mandal.

(iv) If, however, a candidate has resided in more than one Mandal during the

 relevant four/seven years period but within the same District or Zone as

 the case may be separate certificates from the Mandal Revenue Officers

 exercising jurisdiction have to be obtained in respect of different areas.

NOTE:

→ Single certificate, whether of study or residence would suffice for enabling the

candidate to apply as a "LOCAL CANDIDATE".

→ RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE

HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO S.S.C. OR

EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE

STUDY CERTIFICATES INVARIABLY.

→ THE CANDIDATES, WHO ACQUIRED DEGREE FROM OPEN

UNIVERSITIES WITHOUT STUDYING SSC/MATRICULATION OR

EQUIVALENT IN EDUCATIONAL INSTITUIONS, HAVE TO SUBMIT

 RESIDENCE CERTIFICATE ONLY.

3. Download the application form and notification from website [**www.scclmines.com**](http://www.scclmines.com)**.**

 The filled-in applications along with attested copies of relevant documents and two colour

 passport size photos shall reach to the General Manager (EDUCATION), Singareni

 Collieries Educational Society, UM-14, Writers Basthi, Kothagudem (Post)-507101,

 Khammam District, Telangana State **on or before 27.10.2014 by 5.00 PM.**

Applications received in any form other than the format prescribed or beyond the above time and date will summarily be rejected without any correspondence thereof.

4. The Contractual appointments are purely on temporary basis and their services are

liable to be terminated if the performance is not satisfactory.

5. The shortlisted candidates as per eligibility would be called for demo-cum-interview.

6. Age: Maximum 36 years as on 31.08.2014. Relaxation of 5 years for SC/ST and BCs.

7. Enclosures: Two latest passport size photos along with

 Attested Photostat of –

 i) Educational qualifications with marks memos

 ii) Experience certificate

 iii) Social status certificate (caste as the case may be)

 iv) Local candidate certificate.

8. No TA/DA will be paid for attending the interview.

9. Original certificates shall be produced at the time of interview.

10. Furnish correct mobile number, e-mail ID and communication address. No further

 correspondence shall be entertained if the furnished information is found incorrect.

**GM (EDUCATION)/SECRETARY**

**SINGARENI COLLIERIES EDUCATIONAL SOCIETY**

**KOTHAGUDEM**

**APPLICATION FOR APPOINTMENT ON CONTRACT BASIS**

**FOR THE POST OF JR. ASSISTANT IN**

**SINGARENI COLLIERIES EDUCATIONAL SOCIETY- KOTHAGUDEM**

Affix a recent passport size photograph

1.Name of the Candidate (in Block Letters) :

2. Father’s/Husband’s Name :

3. Date of Birth (as per SSC records) :

4. a) Qualifications.. Academic and Technical (from SSC onwards)

(Attested Photostat in support of qualifications With marks memos)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Qualification With group/Branch |  Name of the Institution and Board/University  | Total marks |  Marks Secured | % age of Marks secured | Year of Passing |
|  |  |  |  |  |  |

 (b) Higher and Other Qualifications

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the Degree | Name of the Institution  |  Marks Secured | % age of Marks secured | Year of Passing | Branch |
|  |  |  |  |  |  |

**Note: -** The candidates who possess the provisional certificate at the time of applying

 itself shall be eligible to apply.

 Those who are pursuing higher studies shall not be considered to be possessing

 higher qualifications unless possess the provisional or original certificate as on the

 date of submission of application.

5. Experience :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl.No |  Name of the Organisation & Address with Phone.No |  Period of Service | Total Service in Years and months | Reason for leaving | Reference person address and contact number |
| From | To |
|  |  |  |  |  |  |  |

6. Community SC/ST/BC-A/B/C/D/E :

 (copy of caste certificate shall be enclosed)

7. Name of the Educational Institutions where studied

 From Class IV to X { enclose study certificate/certificate of residence in the

 prescribed proforma of enclosure I/II}.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the School | Year of Study | Place of study Village/Town/City | District to which it belongs |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

8. a) Address for Correspondence with

 Pin Number

 (Write in Block Letters) :

 b) Mobile Number :

 c) Land line with STD code :

 d) Email ID

9. Any Other Information :

 The information furnished above is true and correct to the best of my knowledge and if the information furnished above is found incorrect, I shall be held liable for the consequences thereof:

**Place:**

**Date:** **Signature of the Candidate**

**ENCLOSURE-I**

**SCHOOL STUDY CERTIFICATE**

**Name of the Student :**

**Father's Name :**

|  |  |  |  |
| --- | --- | --- | --- |
| **Class** | **Name and Place of School** | **District** | **Duration of Study** **giving month and year** |
| **IV** |  |  |  |
| **V** |  |  |  |
| **VI** |  |  |  |
| **VII** |  |  |  |
| **VIII** |  |  |  |
| **IX** |  |  |  |
| **X**  |  |  |  |

**NOTE: Should be obtained from the Head of Educational Institution(s)**

**Name of the School (s):**

**Town/Village:**

**District:**

**STATION Signature of the Head of the**

**DATE: Educational Institute(s)**

**With Seal:**

**ENCLOSURE-II**

**I - Certificate of Residence**

**(Vide-Sub-Clause (ii) of Clause (a) of para 7 of the Presidential Order)**

**It is hereby certified -**

**(a) that Smt/Kumari**

**W/o, D/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ appeared for the first time for the Matriculation (S. S. C.) examination in \_\_\_\_\_\_\_\_\_\_\_\_(month) \_\_\_\_\_\_\_\_\_\_\_ (year);**

**(b) that she has not studied in any educational institution during the**

**whole/a part of the 4 consecutive academic years ending with the academic year in**

**which she first appeared for the aforesaid examination;**

**(c) that in the 4 years immediately preceding the commencement of**

**the aforesaid examination, she resided in the following place/places namely.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.No.** | **Village** | **Taluk** | **District** | **Period** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |

**Office Seal**

**Officer of the Revenue Department**

**not below the rank of Tahsildar**

**Station:**

**Date:**

**Strike off 'whole' 'a part', as the case may be.**