

## E-AUCTION

### I. PROCEDURE FOR REGISTRATION WITH SINGARENI COLLERIES COMPANY LIMITED FOR PARTICIPATING IN e-AUCTION :

➤ The Buyer (unit holder/trader) has to approach SCCL 15 days prior to the date of e-auction and submit an application to CGM (Marketing), SCCL, Hyderabad requesting for allotment of Customer Code Number for participating in e-auction along with the following documents:

- a) Sales Tax/VAT Registration Certificate.
- b) PAN CARD in the name of the unit.
- c) A copy of Income Tax return (latest)

The above documents have to be submitted along with Originals for verification. The customer is also required to furnish the detailed information in Control Ledger (proforma given below) on a Rs. 50/- Non-judicial Stamp paper and it should be Notarized.

\* Please note that SCCL customer code is mandatory for participating in e-auction.

### II. The customers are also required to be registered with the Service Providers (MSTC Ltd. and Mjunction Services Ltd). Their Contact Numbers are furnished below to enable the customers to know the procedure :

#### MSTC Ltd. :

Mr. R.K.Singh  
Mobile : 08336928548  
E-mail : [rksingh@mstcindia.co.in](mailto:rksingh@mstcindia.co.in)

Website: [mstcecommerce.com](http://mstcecommerce.com)

#### Mjunction Services Ltd.

Mr. Avik Das  
Mobile : 09163348020  
E-mail : [avik.das@mjunction.in](mailto:avik.das@mjunction.in)

Website: [coaljunction.in](http://coaljunction.in)



**THE SINGARENI COLLIERIES COMPANY LIMITED**  
(A Government Company)  
ingareni Bhavan, P.B.No. 18, Red Hills, Khairatabad P.O.,  
Hyderabad –500 004  
Phone Nos. : 23393706/23316171/23397775: Fax – 040-23307653



**DETAILS REQUIRED FOR OBTAINING SCCL CODE NO. FOR  
E-AUCTION**

- 1) NAME OF THE UNIT :
- 2) LOCATION & ADDRESS OF  
THE UNIT :
- 3) NAME OF THE PROPRIETOR/  
PROPRIETORS
- 4) RESITIAL ADDRESS :
- 5) PROOF OF IDENTIFICATION
  - i) VOTER ID CARD :
  - ii) TELEPHOE BILL :
  - iii) ELECTRICITY BILL :
- 6) COPY OF BANK STATEMENT :
- 7) IT RETURNS :
- 8) PAN CARD NO. :
- 9) SERVICE TAX REGN. NO. :
- 10) VAT REGN. NO. :

PHOTO OF  
THE UNIT  
HOLDER

MANAGING DIRECTOR/PROPRIETOR

FULL NAME :

SIGNATURE :

COMPANY SEAL:

\* All originals to be shown along with copies for verification.

## **CONTROL LEDGER PROFORMA**

- 1.\* NAME OF THE UNIT :**
- 2. \*LOCATION & ADDRESS :**
- 3. PRODUCT :**
- 4. \*REGISTRATION NOS. :**
  - a) VAT/TIN NOS. :**
  - b) SSI/IEM Nos. :**
- 5. \*NAME OF THE MANAGING DIRECTOR :**
- 6. \*TELEPHONE NOS. :**
- 7. \*MOBILE TELEPHONE NOS. :**
- 8. FAX NOS. :**
- 9. \*E-MAIL ADDRESS :**
- 10. \*UNLOADING POINT :**
- 11. \*CONTACT PERSON :**
- 12. \*PAN NO. :**
- 13. \*SERVICE TAX REGN. NO. :**
- 14. \*DETAILS OF EXCISE REGN. :**
  - i) E.C.C.NO. :**
  - ii) EXCISE REGN. NO. :**
  - iii) RANGE :**
  - iv) DIVISION :**
  - v) COMMISSIONERATE :**
- 15. COAL ALLOTMENT FROM MINISTRY OF COAL :**

**16. BANK DETAILS :**

- i) Name of the Bank :**
- ii) A/c No. :**
- iii) Branch :**
- iv) IFSC code :**

I solemnly declare that information furnished above is true to the best of my knowledge and I promise to abide by all the rules and regulations applicable for utilization of coal under Colliery Control Order, 1945 and Essential Commodities Act, 1955 and all terms and conditions stipulated in the Sale Note. I also promise to maintain all the records as per the advice of SCCL and will be produced as and when required by SCCL.

We here authorize Sri .....(Designation) on our behalf for all types of transactions with SCCL, whose signatures are attested below :

**Specimen signature:**

- a)
- b)
- c)

**“Attested”**

**MANAGING DIRECTOR/PROPRIETOR**

**Full Name:**

**Signature:**

**Company Seal:**

**\* marked fields are mandatory for e-auction customers.**